

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, May 15, 2012.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Chuck Behrend, Bill Ruelle, Joe Skrobiak, Dave Wesoloski, Mark Jasper, Dale Axtell and Reeny Kakuk.

ABSENT: None

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 04/10/12, and 04/18/12 – There being no additions or corrections, Anderson declared that the minutes will stand as recorded.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, April 9, 2012				\$1,258,999.43
Receipts thru 04/30/12	3,317.89			
Expenditures thru 04/30/12		398,053.48		
Balance, April 30, 2012				864,263.84
Michigan Transportation Funds	263,858.36			
Receipts thru 05/14/12	87,934.47			
Expenditures thru 05/14/12		195,298.14		
State Maint. & Equip. Advances			90,274.00	
Balance, May 14, 2012	355,110.72	593,351.62	90,274.00	930,484.53
<u>Payables & Reserves</u>				
Payroll 05/24, 06/07 (Est.)			130,000.00	
Soc. Sec. 05/24, 06/27 (Est.)			9,945.00	
Reserve for workers compensation insurance			20,192.01	
Reserve for liability insurance			11,799.00	
Reserve for rental grader lease (Dec 2009)			55,334.59	
Reserve for rental grader leases (Oct 2010)			258,125.58	
Reserve 4% set-aside for township allocations (2006/2007)			22,722.48	
Reserve Hannahville 2% Funds-Sign Truck			22,500.00	
Reserve for 2011/12 bridge inspections & load ratings			13,440.00	
Reserve for roadside mowing			34,337.47	
Reserve for culverts			46,112.81	
Reserve for 3-way gravel crushing			81,928.00	
Reserve for F-4 Lane bridge (Harris Twp)			575.25	
Reserve for Forest Funds			161,015.98	
Reserve for driveway plowing			0.00	
Reserve for equipment (Sign Truck)			117,052.00	(985,080.17)
				\$ (54,595.64)

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 12-0037, 12-0038, 12-0430, 12-0040 and 12-0042 – Kakuk inquired about a check that was issued to Lake Township. Moilanen replied that it was a refund of an overpayment. Moved by Betzinger, seconded by Kakuk that the vouchers be approved and ordered paid. Carried unanimously.

Sign contract with Spalding Township for additional graveling projects – Moved by Betzinger, seconded by Kakuk to sign the contract. Carried unanimously.

Discuss request from Mellen Township regarding upgrading portions of CR342 and CR577 to Class A Roads – Moilanen explained that the area in question was 1.35 miles of CR577 to the DeYoung Zoo and approximately 530 feet of CR342 from US41 to just past the old Mellen Elementary School. Moved by Anderson, seconded by Kakuk to designate the roads as All Season and monitor them for damage. The All Season status may be removed if damage occurs. Carried unanimously.

Discuss request from Daggett 4th of July Planning Committee for use of barricades to close roads for their annual 5K Run/Walk – Moilanen stated that the road commission had provided the barricades in past years and that the committee had set them up and removed them as needed, which worked well. Moved by Kakuk, seconded by Betzinger to allow use of the barricades. Carried unanimously.

Discuss contract with Michigan Department of Treasury for financial audit for fiscal year ending 09/30/12 – A contract had been received from the Department of Treasury offering their services to perform the financial audit at a rate of \$99/hour. Moved by Kakuk, seconded by Betzinger to sign the contract as presented. Carried unanimously.

Discuss J-1 Road and 4th Street projects in Nadeau Township – Moilanen stated that he had met with Joe Linder, Nadeau Township Supervisor, and looked at both roads. J-1 Road is in poor condition and in need of a grade lift, filter fabric, 12” pit run and 4” crushed gravel for a cost of approximately \$130,000. 4th Street would also require a grade lift, fabric and gravel at an approximate cost of \$12,500. The township would pay for one half of the cost of the projects (approximately \$71,000) with the road commission being responsible for the remaining balance. Moilanen stated that the Nadeau Township board would be discussing the projects at an upcoming township meeting. The road commission will make a decision on whether or not to proceed with the projects once Moilanen hears back from the township officials.

Sign request for engineering reimbursement from MDOT – Moved by Anderson, seconded by Kakuk to sign the request to MDOT for the annual \$10,000 reimbursement for engineering expenses. Carried unanimously.

Discuss attendance at the UPRB Summer Conference and ASMRC Annual Conference – The commissioners will let Savord know by May 22 if they wish to attend either of these conferences.

Any other business – Moilanen presented a contract between the road commission and Ingallston Township for the reconstruction of South Pinewoods Loop. Moved by Anderson, seconded by Kakuk to sign the contract. Carried unanimously.

Betzinger asked if the patch truck had been operating yet this year. Moilanen replied that the stone & emulsion had been recently delivered and that patching would begin once the three way graveling was completed.

Betzinger asked for an update on the federal aid crack sealing project. Moilanen stated that the contract had been awarded to Fahrner and that the work would start in June with a projected completion by the end of July.

Kakuk stated that tractors/manure spreaders were damaging the shoulders on CR358 due to their dual wheels running on the outside of the pavement edge. Betzinger also noted that there was about two inches of mud being left on the roads from this process. Moilanen will check on this.

Anderson stated that he had received several requests for the road commission to hold some of their regular meetings in the evening. Moved by Anderson, seconded by Kakuk to move the August, September and October, 2012 meetings to 7:00 p.m. Carried unanimously.

Public Comment – Joe Skrobiak stated that State W-2, in the area by the culverts north of Miscauno Island Lane, needed maintenance gravel. Moilanen will look at this area.

Joe Skrobiak asked if the road commission had been asked to take over the .3 mile road on the Ross property. Bill Ruelle stated that he was told the road was abandoned by the property owners and that the road commission had taken the road over. He asked why the road commission was not maintaining the road. Moilanen stated that the road was never taken over by the road commission.

Moilanen had met with the property owner over twenty years ago and discussed what the property owner would need to do with the road to bring it up to the standards necessary for the road commission to take it over. The property owner did not want to incur the expense at that time and the request has not been brought to the road commission again since then.

Dave Wesoloski stated that several residents had attended the Menominee Township Board meeting on April 25, 2012 to voice their concerns regarding the condition of River Drive and Bay de Noc Road. Mr. Wesoloski presented the road commission with a memo detailing the comments and concerns that were presented at the township meeting. Moilanen stated that he had talked with Menominee Township Supervisor Ken Goffin about these roads also. Moilanen will be gathering information regarding reconstruction costs and will perform a traffic study. Once the information is complete it will be presented to Menominee Township at one of their board meetings.

Dale Axtell stated there is an area on the east side of the corner of 38th Avenue and CR577 where the pavement is being broken up by truck traffic. Moilanen will check on this area.

Mark Jasper stated that he has received positive comments regarding the three way program graveling projects.

There being no further business, Anderson declared the meeting adjourned at 9:49 a.m.

Road Commission Finance Director/Clerk

Chair