

The Menominee County Board of Road Commissioners held a PUBLIC HEARING in their offices north of Stephenson on Tuesday, September 14, 2010.

Chair Anderson called the meeting to order at 8:45 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Mary Maas, Darrell Moilanen and Lisa Savord. Darlene Nerat, John Nerat, Dale Axtell and Chuck Behrend joined the meeting at 8:47 a.m.

ABSENT: None.

The Pledge of Allegiance was recited.

Anderson stated he had received a call from a resident regarding the culvert about 3 miles up on 400 Road. The culvert is collapsing and needs repair. Moilanen will have the foreman check on it.

Anderson turned the meeting over to Moilanen who explained that the purpose of the hearing was to hear questions and comments regarding the proposed budget for 2010/2011. Moilanen briefly reviewed several line items including projected Michigan Transportation Funds, paving projects, Township Contributions, Federal aid projects and capital outlay. Darlene Nerat asked if #7 Road was in the budget. Moilanen responded that it was not, but the budget could be amended if the township was to decide to pave or chip seal the road.

Moilanen called three times for any further questions or comments about the proposed 2010/2011 budget. There being none, the hearing was closed at 8:48 a.m.

Anderson announced a recess until the regular meeting at 9:00 a.m.

Road Commission Finance Director/Clerk

Chair

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, September 14, 2010.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Mary Maas, Darrell Moilanen and Lisa Savord. Also present were Darlene Nerat, John Nerat, Dale Axtell and Chuck Behrend.

ABSENT: None

Additions to agenda - None.

Public comments – None.

Public appearances – Garry Anderson, Menominee County Commissioner was unable to attend. He had asked Chair Anderson if the road Commission would provide the county board with a letter stating they would be willing to participate in a 3-way funding program between the county board, road commission and the townships. Maas stated that the road commission should have more information before sending the letter and also suggested that it be added as an agenda item at the upcoming monthly MTA meeting. Anderson will discuss this with Bob Desjarlais.

Additions/corrections to minutes for 08/10/10, 08/17/10 and 09/07/10 – There being no additions or corrections, Anderson declared that the minutes will stand as recorded.

Financial Report –

	Receipts	Expenditures	Payables/ Reserves	Balances
Balance, August 9, 2010				\$2,100,182.31
Receipts thru 08/31/10	274,495.93			
Expenditures thru 08/31/10		333,537.42		
Balance, August 31, 2010				\$2,041,140.82
Michigan Transportation Funds	240,068.59			
Receipts thru 09/13/10				
Expenditures thru 09/13/10		82,605.65		
State Maint. & Equip. Advances			99,418.00	
Balance, September 13, 2010	514,564.52	416,143.07	99,418.00	\$2,099,185.76

Payables & Reserves

Payroll 09/16, 09/30, 10/14 (Est.)	180,000.00			
Soc. Sec. 09/16, 09/30, 10/14 (Est.)	13,770.00			
Reserve for workers compensation insurance	9,117.00			
Reserve for liability insurance	61,050.00			
Reserve for rental grader lease (Dec 2009)	92,407.65			
Reserve 4% set-aside for township allocations (2004/2005)	323.45			
Reserve 4% set-aside for township allocations (2005/2006)	36,040.50			
Reserve 4% set-aside for township allocations (2006/2007)	57,653.47			
Reserve Hannahville 2% Funds-Old US2 over Wilson Creek	43,481.47			
Reserve for MCRC balance of Old US2 over Wilson Creek	40,000.00			
Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Const.	17,632.69			
Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Pave	26,092.51			
Reserve for MCRC balance of Town Line Rd to Vincent Ln Pave	47,907.00			
Reserve Hannahville 2% Funds-County Line Rd. Borings	5,000.00			
Reserve for CR 557 Bridge/ Big Cedar River	1,047.41			
Reserve for Bridge Inspections, Scour & Plans of Action	93,472.50			
Reserve for Design of F-4 Bridge over Big Cedar River	21,272.75			
Reserve for asbestos removal at old Menominee office	0.00			
Reserve for demolition/disposal of old Menominee Office	19,800.00			
Reserve for painting Powers shop	7,255.40			
Reserve for Fuel Monitoring system - Stephenson shop	0.00			
Reserve for Inglst. Twp. Share of N. Pinewoods Loop Const.	15,432.16			
Reserve for N. Pinewoods Loop Paving	86,844.23			
Reserve for No 25 Rd Paving (Daggett Twp.)	133,511.27			
Reserve for No. 19 Road Paving (Lake Twp)	82,003.37			
Reserve for 3 local bridges (Daggett Twp)	60,793.08			
Reserve for Forest Funds	161,023.47			
Reserve for equipment	417,000.00			\$ (1,729,931.38)
				\$ 369,254.38

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 10-0054, 10-0055, 10-0056, 10-0058, 10-0831 and 10-0060 – Moved by Betzinger, seconded by Maas, that the vouchers be approved and ordered paid. Carried unanimously.

Open bids for Old US 2/41 Guardrail Installation – No bids were received.

Open bids for Old US 2/41 Paving – Bids were opened and read as follows:

Bacco Construction Company, Iron Mountain, MI	\$60,714.80
Payne & Dolan, Gladstone, MI	\$59,568.10

Moved by Maas, seconded by Betzinger to accept the low bid following review that it meets the bid specifications. Carried unanimously.

Act on bids for Ventilation System for Stephenson Shop – Moved by Betzinger, seconded by Maas to accept the low bid of \$83,835.00 from Zeratsky Extreme Heating & Cooling. Carried unanimously.

Act on Proposed 2010/2011 Budget and General Appropriations Act –

Moved by Commissioner Betzinger, seconded by Commissioner Maas, that the 2010/2011 Menominee County Road Fund Budget, as prepared according to the General Appropriations Act of 1981, having been subjected to the public hearing process and conforming to the other provisions of P.A. 621 of 1978, be adopted and that a copy of said budget be made a part of the minutes of this meeting.

Menominee County Road Commission
FISCAL 2010/2011 RECOMMENDED BUDGET

	FY 2008/2009 <u>Actual</u> <u>Prior</u>	FY 2009/2010 <u>Est.</u> <u>Current</u>	Budget 2010/2011 <u>Recommended</u>
<u>REVENUES</u>			
Mich. Transportation Funds	\$3,214,522	\$3,188,525	\$3,073,900
Special State Funds	161,016	572,523	698,343
Federal Funds	276,586	2,166,584	404,280
County Raised Funds	1,223,810	1,011,820	710,500
Gain/Loss Equip. Disposal	10,513	16,257	0
Other Contributions	<u>0</u>	<u>16,200</u>	<u>0</u>
TOTAL REVENUES	<u>\$4,886,446</u>	<u>\$6,971,909</u>	<u>\$4,887,023</u>
<u>EXPENDITURES</u>			
Primary Roads	1,954,619	2,473,569	1,900,240
Local Roads	2,325,588	2,629,150	1,664,600
State T/L Maintenance	725,699	565,620	535,000
TWA/Other T/L Maintenance	18,094	13,700	12,500
Equipment Expense (Net)	(148,510)	(300,000)	(225,000)
Administrative Expense (Net)	307,715	186,750	188,700
Distributive Expense	1,424,573	1,280,000	1,450,000
Capital Outlay (Net)	(113,403)	(600)	105,000
Miscellaneous	11,219	1,000	3,000
Special Projects	0	49,000	0
Contingencies	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>\$6,505,595</u>	<u>\$6,898,189</u>	<u>\$5,634,040</u>
	YEAR END		
Budgeted Net Revenue (Expenditures) (NOTE: 4% Township Funds from prior years)	9/30/2011		<u>(\$747,017)</u>
	YEAR END		
Current Estimated Operating Surplus (Deficit)	9/30/2010		\$73,720
	DATE		
Accumulated Avail. Surplus (Deficit) from Prior Yrs.	9/30/2009		<u>\$2,257,857</u>
	9/30/2010		<u>\$2,331,577</u>
Projected Surplus at End of Budget Year			<u>\$1,584,560</u>

For the purpose of administering the General Appropriations Act in accordance with the provisions of Public Act 2 of 1968, as amended, the following provisions are included:

1. Darrell W. Moilanen, Engineer-Manager, is designated Chief Administrative Officer, and Lisa K. Savord, Finance Director/Clerk, is designated as Fiscal Officer.
2. The chief administrative officer is authorized to transfer up to 25% of a line-item amount approved in the General Appropriations Act to another line-item without prior approval, but subject to approval of the Board of County Road Commissions at their next regular Board Meeting.
3. The expenditure amount approved in this General Appropriations Act for Distributive Expense shall be allocated to the various other expenditure line-items in the proportion as the allocation of actual Distributive Expense at year end.

MOTION APPROVED by roll call vote, 3 yeas, 0 nays.

Set date for 2009/2010 Budget Amendment meeting – A special meeting will be held on Tuesday, September 28, 2010 at 9:00 a.m., for the final amendment of the 2009/2010 Budget. Moilanen stated there may be an Abandonment Petition to address at that time also.

Act on distribution of Forest Funds – Moved by Maas, seconded by Betzinger to allocate the Forest Funds as follows:

N. Pinewoods Loop	19,257.60
CR 338 (CR571 to CR346)	9,027.82
G-12 Patch	14,852.87
G-12 from Hallfrisch East	5,974.84
CR581 (No. 2 Rd)	8,911.20
CR356 Pulverizing	28,288.26
Old US 2/41 over Wilson Crk.	5,976.79
CR557 (Elmwood to 6.5 Ln)	2,531.17
Local Bridges (Daggett Twp.)	<u>66,202.92</u>
Total	\$161,023.47

Carried unanimously.

Discuss projects for Hannahville 2% Grant submittal –

Commissioner Betzinger offered the following resolution and moved for its adoption.

WHEREAS, the Hannahville Indian Community is accepting 2% grant distribution applications,

AND WHEREAS, the Menominee County Road Commission has identified the future improvement of a portion of CR 551, north of M-35 to be an eligible project to submit for 2% funds,

AND WHEREAS, the Menominee County Road Commission supports the continued effort in advancing quality roads and bridges in Menominee County, and

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission supports the submission of a proposal to pave two patches on CR551 at approximately 0.8 miles and 1.8 miles north of M-35 for funding under the 2% grant distribution application.

Seconded by Commissioner Maas and carried by the following vote: Ayes 3 ; Nays 0 .

Sign contract with Mellen Township for chip sealing 17.75 Road – Moved by Maas, seconded by Betzinger to sign the contract. Carried unanimously.

Discuss correspondence from John Polishak – Moved by Betzinger, seconded by Maas to have Moilanen send a letter to Mr. Polishak stating that the Menominee County Road Commission holds no interest in the property in question and that Mr. Polishak will need to make a request to the Menominee County Board to get the deed cleared. A copy of the letter will also be sent to the Menominee County Administrator. Carried unanimously.

Discuss correspondence regarding Brendemuhl property – Moved by Betzinger, seconded by Maas to have Moilanen sign the Affidavit clarifying the intent of the 1981 Quit Claim Deed. Carried unanimously.

Discuss request from Great Start Collaborative to have the road commission participate in their Family Fun Festival by providing a piece of equipment for the children to view – Moved by Betzinger, seconded by Maas to have an employee drive a plow truck to the location and assist in allowing children to view the vehicle. The festival is scheduled for Saturday, September 25, 2010 from 9:00 a.m. - 12:00 p.m. Carried unanimously.

Permission for Lisa Savord & Carla O’Neil to attend the UPRB F&HR meeting and to pay \$50 annual dues - Moved by Anderson, seconded by Maas to allow Savord & O’Neil to attend the meeting on October 19, 2010 in Ishpeming and to pay the \$50 annual dues. Carried unanimously.

Any other business – Maas asked if the road commission should be looking into the requirements for the Complete Streets program. Moilanen stated that MDOT was in the process of approving their program and that the road commission could use that for an example. The issue of who will maintain these trails if they are separate from the road shoulder also still needs to be addressed.

Public Comment – Darlene Nerat asked if some of the intersections were paved wide enough because there was quite a bit of gravel kicked up on the roads from vehicles. Maas asked how the location of the Stop Bars at the intersections was determined. Moilanen stated that these were determined per approved specifications.

John Nerat asked if CR577 was a federal aid route and if so why Forest Funds were applied to it. Moilanen stated that it was a federal aid route and that the portion that was covered by the Forest Funds was for prep work in which the road commission chose not to utilize Federal Aid funds.

Dale Axtell stated that 2.5 Road by the Deer Creek Bridge had several large pot holes and that the brush was high in that area also. Moilanen will have the area looked at.

Darlene Nerat stated that the Menominee Township Park signs had been returned to the township from MDOT and that the township needs permission to install them in an area outside the right of way. She asked who she would need to call for permission. Moilanen stated that if it is railroad property that he could provide her with a contact at CNN Railroad. Chuck Behrend stated that if the railroad only had an easement for the property that there may be another layer of ownership that the township would need to seek permission from.

Mr. Behrend also stated that the Forest Funds could be applied to any road in the county.

There being no further business, Anderson declared the meeting adjourned at 9:55 a.m.

Road Commission Finance Director/Clerk

Chair