

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, July 13, 2010.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Mary Maas, Darrell Moilanen and Lisa Savord. Also present were Chuck Behrend, Joe Skrobiak, Garry Anderson, Tom Olsen, Brad Jackson, John Nerat and Darlene Nerat.

ABSENT: None.

The Pledge of Allegiance was recited.

Additions to agenda – None.

Public comments – Joe Skrobiak stated he noticed that the dust control brine is deteriorating quickly with all the hard rains.

Garry Anderson asked what the road commission’s policy was for replacing culverts on private driveways. Moilanen stated that if the culvert falls within the county right of way, then we replace it at no cost to the landowner. If the culvert is beyond the right of way, then it is the landowner’s responsibility. Mr. Anderson stated the culvert in Jim Hatala’s driveway on Birch Creek Road was damaged. Moilanen stated that he had already been to the site.

Public appearances – None.

Additions/corrections to minutes of 06/08/10 and 06/28/10 – There being no additions or corrections, Anderson declared that the minutes will stand as recorded.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, June 7, 2010				\$1,869,846.92
Receipts thru 06/30/10	205,476.64			
Expenditures thru 06/30/10		221,645.58		
Balance, June 30, 2010				\$1,853,677.98
Michigan Transportation Funds	256,765.71			
Receipts thru 07/12/10	2,853.87			
Expenditures thru 07/12/10		113,164.15		
State Maint. & Equip. Advances			99,418.00	
Balance, July 12, 2010	465,096.22	334,809.73	99,418.00	\$1,900,715.41

Payables & Reserves

Payroll 07/22, 08/05 (Est.)	120,000.00
Soc. Sec. 07/22, 08/05 (Est.)	9,180.00
Reserve for workers compensation insurance	18,232.00
Reserve for liability insurance	36,630.00
Reserve for rental grader lease (Dec 2009)	92,407.65
Reserve 4% set-aside for township allocations (2004/2005)	323.45
Reserve 4% set-aside for township allocations (2005/2006)	36,040.50
Reserve 4% set-aside for township allocations (2006/2007)	57,653.47
Reserve Hannahville 2% Funds-Old US2/ Wilson Creek	46,073.64
Reserve for MCRC balance of Old US2 / Wilson Creek	40,000.00
Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Const.	17,632.69
Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Pave	26,092.51
Reserve for MCRC balance of Town Line Rd to Vincent Ln Pave	47,907.00
Reserve Hannahville 2% Funds-County Line Rd. Borings	5,000.00
Reserve Hannahville 2% Funds-Computer Upgrades	912.63
Reserve Federal Aid Buy-Out(CR338project)	0.00

Reserve for CR557 Bridge over Big Cedar	1,047.41	
Reserve for Bridge Inspections, Scour & Plans of Action	93,472.50	
Reserve for Design of F-4 Bridge over Big Cedar River	22,302.25	
Reserve for asbestos removal at old Menominee office	28,425.00	
Reserve for demolition & disposal of Menominee Office	19,800.00	
Reserve for Inglst Twp. Share - N. Pinewoods Loop Const.	16,033.77	
Reserve for MCRC Share of N. Pinewoods Loop Const.	16,033.77	
Reserve for N. Pinewoods Loop Paving	86,844.23	
Reserve for No. 25 Road Paving(Dagg.Twp.)	133,511.27	
Reserve for No. 19 Road Paving (Lake Twp)	82,003.37	
Reserve for 3 local bridges (Daggett Twp)	60,793.08	
Reserve for Forest Funds	161,023.47	
Reserve for equipment	260,000.00	(1,535,375.66)
		<u>\$ 365,339.75</u>

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 10-0048, 10-0050 and 10-0630 – Moved by Betzinger, seconded by Maas that the vouchers be approved and ordered paid. Carried unanimously.

Open bids for HMA Paving & Cold Milling for M-35 Patch – Bids were received as follows:

Bacco Construction Co.	\$10,359.00
Payne & Dolan, Inc.	\$13,906.20

Moved by Betzinger, seconded by Maas, to award to the low bidder, Bacco Construction Co., contingent upon approval from MDOT. Carried unanimously.

Open bids for HMA Base Crushing on CR356 – Bids were received as follows:

Hein Reclamation & Const. Co.	\$10,269.72
Payne & Dolan, Inc.	\$10,069.72
Bacco Construction Co.	\$20,515.20

Moved by Maas, seconded by Betzinger to award to the low bidder, Payne & Dolan, Inc., contingent upon review of the bid to verify it meets all specifications. Carried unanimously.

Award bid for graders – Moilanen noted that a letter had been received from Nortrax Equipment Co., after the bid opening, stating they were now able to offer a lower interest rate than what was in their original bid. Moved by Betzinger, seconded by Maas to lease two graders from Fabco Equipment, Inc. , based on the original bids. Carried unanimously.

Award bid for purchase of crew cab pickups – Moved by Betzinger, seconded by Maas to purchase three crew cab pickups from The Motor Company, Marinette, WI. Carried unanimously.

Set driveway plowing rates for 2010.2011 winter season - Moved by Maas, seconded by Betzinger, to charge the same rates as last year. Carried unanimously.

Discuss/sign contract for financial audit for fiscal year ending 09/30/10 – Moved by Betzinger, seconded by Maas, to have Savord sign the contract with the Michigan Department of Treasury Audit Division to provide the audit. Carried unanimously.

Discuss MERS Benefit E (COLA) adjustment – Moved by Maas, seconded by Betzinger to decline participation. Carried unanimously.

Any Other Business – Moilanen presented correspondence received from Attorney Gerald Mason regarding land deeded by the road commission to the executor of the Frank Brendemihl estate. Action is needed to make corrections to the deed to convey it to the surviving family members. Moved by Maas, seconded by Betzinger to have the road commission’s attorney, Grant Selsor, review the paperwork, and if found in order, allow the board chair to sign the document. Carried unanimously.

Moilanen presented the contract with Daggett Township for the construction of 3 local bridges to the board for signature.

A quote from US Electric & Phone in the amount of \$3,119 to upgrade the office phone system, including all phones, equipment, programming and a 3 year maintenance agreement was presented to the board, along with a quote from Avaya for \$2,204.64 for a 3 year maintenance agreement on the current phone system. Moved by Anderson, seconded by Maas, to purchase the new system and maintenance agreement from US Electric & Phone. 2 yes, 0 no; with Betzinger abstaining from the vote due to having a relative employed by US Electric & Phone.

Moilanen received a request from the Menominee Township supervisor that the township be able to bid out the chip sealing of R-1 Drive on their own. Moved by Maas, seconded by Betzinger to allow Menominee Township to go out for bids on their own as long as the chosen contractor meets the requirements for insurance, flagging and the MDOT specs. Carried unanimously.

The Menominee Township supervisor also requested that the township be allowed to hire a private contractor to crush gravel for use on local roads in the township. Moved by Maas, seconded by Betzinger to allow Menominee Township to do this as long as gradation testing is done on the gravel with the test results being sent to the road commission and that the gravel meets all MDOT specs. Carried unanimously.

Moilanen received a request from a road commission employee asking to use road commission barricades to block Bluff Street within the City of Stephenson for an upcoming church festival. The employee has been in contact with the City of Stephenson. Moved by Anderson, seconded by Maas to allow the use of the barricades. Carried unanimously.

Moved by Anderson, seconded by Betzinger to have Moilanen vote for the following candidates for the MCRCSIP Board at the annual meeting: Upper Peninsula District – Chalmers McGreaham and Mike Larrabee; Northern District – Brian Gutowski; and Member at Large – Dorothy Pohl. Carried unanimously.

The Northern MI Association of Road Commissions and CRASIF Annual meetings will be held September 8 -10, 2010. Commissioners are asked to let Savord know by August 5 if they plan to attend so registration and reservations can be made.

Public Comment – Joe Skrobiak asked what was going to be done in the area of the caution light on G-18. Moilanen stated there had been a drainage problem there that was dug out and fixed. The Village of Carney will now need to decide if they would like to finish the repair with hot or cold patch.

Darlene Nerat stated that the MDOT contractors had removed the roadside park signs on US41 that were purchased by Menominee Township and replaced them with a small symbol sign only. The township would like to know where their original signs are. John Nerat noted that they had also removed the two posts and now there was no place to hang the “Closed” sign at the end of the season. It was also noted that there is no sign for the historical marker when coming from the north. Moilanen will contact Mike Kallio at MDOT and have him contact Ms. Nerat with a response.

There being no further business, Anderson declared the meeting adjourned at 9:50 a.m.

Road Commission Finance Director/Clerk

Chair