

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, June 8, 2010.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Mary Maas, Darrell Moilanen and Lisa Savord. Also present were John Nerat, Darlene Nerat, Dale Axtell, Joe Skrobiak, Garry Anderson, Chuck Behrend, Jerry Newlin and Roger Freis.

ABSENT: None.

The Pledge of Allegiance was recited.

Additions to agenda – None.

Public comments – Joe Skrobiak asked about whether the road commission spreads dust oil on private roads. Moilanen stated they do not. Mr. Skrobiak thanked the road commission for cleaning up the corner of State W-2 and G-18.

Darlene Nerat asked the status of some signs that were missing on Twin Creek Road. Moilanen will take a look at the area.

Jerry Newlin asked if Mellen Township can contract to have the paving of 17.75 Road done without using the bid that the road commission had received, as the township feels they can get it done at less cost. Following a discussion of concerns the road commission had about quality, paving spec's, and responsibility for inspection and how to address those concerns, the following action was taken:

Moved by Anderson, seconded by Maas, to allow Mellen Township to go out for bids on the project as long as they use the road commission's bid spec's. Carried unanimously.

Dale Axtell asked if there was a difference between the asphalt mix used in Wisconsin compared to Michigan. Moilanen responded that there are different standards in the two states.

Public appearances – None.

Additions/corrections to minutes of 05/11/10 – There being no additions or corrections, Anderson declared that the minutes will stand as recorded.

Roger Freis left the meeting at 9:15 a.m.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, May 10, 2010				\$1,867,637.54
Receipts thru 05/31/10	3,231.93			
Expenditures thru 05/31/10		270,905.37		
Balance, May 31, 2010				\$1,599,964.10
Michigan Transportation Funds	273,119.81			
Receipts thru 06/07/10	32,920.29			
Expenditures thru 06/07/10		36,157.28		
State Maint. & Equip. Advances			99,418.00	
Balance, June 07, 2010	309,272.03	307,062.65	99,418.00	\$1,770,428.92

Payables & Reserves

Payroll 06/10, 06/24 (Est.)	120,000.00
Soc. Sec. 06/10, 06/24 (Est.)	9,180.00
Reserve for workers compensation ins	36,463.00

Reserve for liability insurance	24,420.00	
Reserve for rental grader lease (2010)	92,407.65	
Reserve 4% set-aside for twp allocations (2004/2005)	323.45	
Reserve 4% set-aside for twp allocations (2005/2006)	36,040.50	
Reserve 4% set-aside for twp allocations (2006/2007)	63,549.50	
Reserve Hannahville 2% Funds-Wilson Creek Bridge	46,073.64	
Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Const.	17,632.69	
Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Pave	26,092.51	
Reserve Hannahville 2% Funds-Cty Line Rd. borings	5,000.00	
Reserve Hannahville 2% Funds-Computer Upgrades	7,500.00	
Reserve Federal Aid Buy-Out (CR 338 Project)	71,245.50	
Reserve for driveway deposits	0.00	
Reserve for Design Engineering for Local Bridges	0.00	
Reserve for CR 557 Bridge over Big Cedar River	1,047.41	
Reserve for Bridge Inspections, Scour, Plans of Action	93,472.50	
Reserve for Design of F-4 Bridge over Big Cedar River	22,302.25	
Reserve for asbestos removal at old Menominee office	28,425.00	
Reserve for Inglst. Twp. Share of N. Pinewoods Loop Const.	34,689.76	
Reserve for No. 19 Road Paving (Lake Twp)	82,003.37	
Reserve for Forest Funds	161,023.47	
Reserve for equipment	260,000.00	(1,238,892.20)
		\$ 531,536.72

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 10-0042, 10-0044, 10-0045 and 10-0531 – Moved by Betzinger, seconded by Anderson that the vouchers be approved and ordered paid. Carried unanimously.

Permission to bid graders – Moved by Betzinger, seconded by Maas, to have Moilanen advertise for bids to lease two graders, including plow wings that would be retained at the end of the lease. Carried unanimously.

Permission to bid M35 Patch for MDOT – MDOT would like the road commission to bid the repair of one lane, removing the asphalt for approximately 15' wide by 50' long, filling in the dip and then repaving the lane. Moved by Maas, seconded by Betzinger to have Moilanen advertise for the bids. Carried unanimously.

Discuss possible purchase of pickup trucks – Moved by Betzinger, seconded by Maas, to have Moilanen seek bids from local vendors and the MIdeal program for three 4 wheel drive, crew cab, diesel engine pickups. Carried unanimously.

Garry Anderson left the meeting at 9:30 a.m.

Sign North Pinewoods Loop paving contract with Ingallston Twp. and No. 25 Road paving contract with Daggett Twp. – Moved by Maas, seconded by Betzinger, to sign both contracts. Carried unanimously.

Sign No. 25 Road paving contract with Bacco Construction Co. – Moved by Maas, seconded by Anderson, to sign the contract. Carried unanimously.

Sign No. 19 Road and North Pinewoods Loop paving contracts with Payne & Dolan, Inc. – Moved by Maas, seconded by Betzinger to sign both contracts. Carried unanimously.

Discuss attendance at MCRCSIP Annual meeting and name voting delegate – Moved by Maas, seconded by Anderson, to name Moilanen as the voting delegate and Anderson as the alternate voting delegate for the MCRCSIP annual business meeting to be held July 21 – 22 in Mt. Pleasant. Carried unanimously. Anderson, Maas and Moilanen expressed interest in attending the meeting.

Discuss request from Holmes Township to pulverize a portion of CR356 – Moved by Betzinger, seconded by Maas to pulverize approximately 1.98 miles of CR356 from Chalk Hills Road south, at an estimated cost of \$35,535.00, with the township using their remaining 4% set-aside funds of \$22,403.31 and the road commission paying the balance, if written response to proceed with the project is received from Holmes Township. Carried unanimously.

Discuss lighting/painting at Powers & Menominee shops – Moved by Maas, seconded by Anderson to obtain quotes to upgrade the lighting and paint the Powers shop. Carried unanimously. Upgrades to the Menominee shop will be considered at a later date.

Discuss work comp/safety – Moved by Maas, seconded by Betzinger to begin utilizing an occupational health clinic for all work comp injuries and to have a case worker/investigator assigned to lost time claims. Carried unanimously.

Any Other Business – Betzinger asked about the need for crack sealing and patch machines. Moilanen stated his recommendation would be to rent the crack sealing machine as needed and that the board should visit Marinette County to view their patch machine before making a decision on purchasing one. He stated that an emulsion tank would also need to be purchased. Maas asked if this equipment would be used regularly. Moilanen replied that once the road commission goes to a maintenance only organization it would be used often.

Moilanen read a letter received from MDOT requesting form 2044 be filled out if the road commission would like to request up to \$10,000 reimbursement for having a registered engineer on staff throughout the year. Moved by Betzinger, seconded by Maas, to request the \$10,000 reimbursement from MDOT. Carried unanimously.

A special meeting will be scheduled for June 28, 2010 at 9 a.m. for the purpose of opening bids.

Public Comment – Joe Skrobiak stated that State W2, just off of G18, and also the area near the creek needs gravel. He also asked if any stimulus funds had been received for G18. Moilanen stated that they had not.

John Nerat stated that the road commission should consider upgrading the lighting and painting at the Menominee shop also, even if it's only used part time safety should be a concern.

Chuck Behrend commented that the % of asphalt in the mix should be closely monitored if a private contractor is allowed to do the paving on 17.75 Road.

Darlene Nerat asked if there would be any cleaning done by the historical marker on US41. Moilanen stated mowing and cleaning would be done. Ms. Nerat also asked when Moilanen would be looking into the missing signs on Twin Creek Road. Moilanen state he hoped to get there yet this week.

There being no further business, Anderson declared the meeting adjourned at 10:10 a.m.

Road Commission Finance Director/Clerk

Chair