

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, March 16, 2010.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Mary Maas, Darrell Moilanen and Lisa Savord. Also present were Darlene Nerat, John Nerat, Dale Axtell, Paul Anderson, Don Rabideau and Garry Anderson.

ABSENT: None.

The Pledge of Allegiance was recited.

Additions to agenda - None.

Public comments – Dale Axtell stated that he had received a complaint regarding the chip sealing of Sunset Drive, that there were too many humps in the road. Darlene Nerat said she had also received complaints about dust on Sunset Drive since the chip sealing was done. She stated there is a road in Marinette County that was chip sealed that looks better than Sunset Drive and asked why there was a difference. Moilanen stated that Marinette County may have used a different process. Ms. Nerat asked if Moilanen could find out if that process was more expensive than the one used on Sunset Drive.

Paul Anderson asked if any crack sealing would be done in the county this year and noted that Rangeline Road has several large cracks that need filling. Darlene Nerat stated that No. 10 Road had some big cracks also and that the area of the road near her home has drainage problems. Moilanen will look at these areas.

Public appearances – None.

Additions/corrections to minutes of 01/25/10, 01/26/10, 01/28/10 and 02/09/10 – Betzinger asked for a correction to the January 28, 2010 minutes for the Cedarville Township meeting as follows:

~~CR 366~~ CR 551, south of CR 366 needs to have some of the trees cut near the campground.

There being no further additions or corrections, Anderson declared that the minutes will stand as recorded.

Financial Report –

| | Receipts | Expenditures | Payables/ Reserves | Balances |
|--------------------------------|------------|--------------|-----------------------|----------------|
| Balance, February 8, 2010 | | | | \$2,027,844.63 |
| Receipts thru 02/28/10 | 78,228.29 | | | |
| Expenditures thru 02/28/10 | - | 619,513.60 | | - |
| Balance, February 28, 2010 | | | | \$1,486,559.32 |
| Michigan Transportation Funds | 280,499.95 | | | |
| Receipts thru 03/15/10 | 106,597.65 | | | |
| Expenditures thru 03/15/10 | | 155,344.24 | | |
| State Maint. & Equip. Advances | | | 99,418.00 | |
| Balance, March 15, 2010 | 465,325.89 | 774,857.84 | 99,418.00 | \$1,618,894.68 |

Payables & Reserves

| | |
|---|------------|
| Payroll 03/18, 04/01 (Est.) | 120,000.00 |
| Soc. Sec. 03/18, 04/01 (Est.) | 9,180.00 |
| Reserve for workers compensation insurance | 6,744.00 |
| Reserve for liability insurance | 162,000.00 |
| Reserve for rental grader lease (2010) | 92,407.65 |
| Reserve 4% set-aside for township allocations (2004/2005) | 323.45 |
| Reserve 4% set-aside for township allocations (2005/2006) | 36,040.50 |
| Reserve 4% set-aside for township allocations (2006/2007) | 63,796.22 |
| Reserve Hannahville 2% Funds-Wilson Creek Bridge | 46,073.64 |

| | | |
|--|------------|----------------|
| Reserve Hannahville 2% Funds - Town Line Rd to Vincent Ln Const. | 17,632.69 | |
| Reserve Hannahville 2% Funds - Town Line Rd to Vincent Ln Pave | 26,092.51 | |
| Reserve Federal Aid Buy-Out [CR 338 Project] | 178,013.19 | |
| Reserve for driveway deposits | 2,754.77 | |
| Reserve for Design Engineering for Local Bridges | 634.12 | |
| Reserve for CR 557 Bridge over Big Cedar River | 1,047.41 | |
| Reserve for Bridge Inspections, Scour, Plans of Action | 93,472.50 | |
| Reserve for Design of F-4 Bridge over Big Cedar | 22,665.75 | |
| Reserve for Forest Funds | 161,023.47 | |
| Reserve for equipment | 0.00 | (1,039,901.87) |
| | | \$ 578,992.81 |

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 10-0027, 10-0028, 10-0029, 10-0031, 10-0032 and 10-0228 – Moved by Betzinger, seconded by Maas that the vouchers be approved and ordered paid. Carried unanimously.

Open Bids for Dust Control – Bids were received as follows:

Liquid Calcium Chloride Sales, Inc. – Kawkawlin, MI

| | |
|--|---------------|
| Mineral Well Brine | |
| Material applied by supplier | \$.379/gallon |
| Material applied by Road Commission | \$.369/gallon |
| Discounted rate July 6 – 31 and Sept 7 – Oct 23: | |
| Material applied by supplier | \$.369/gallon |
| Material applied by Road Commission | \$.359/gallon |

Optional Bids: Calcium Chloride

| | |
|--|---------------|
| 35% with material applied by supplier | \$.711/gallon |
| 35% with material applied by Road Commission | \$.691/gallon |

Note: Demurrage rate of \$75/hour after 3 hours. Price based on 9,000 gallon loads. Terms 1% 10, Net 30.

Michigan Chloride Sales - St. Louis, MI

| | |
|-------------------------------------|---------------|
| Mineral Well Brine | |
| Material applied by supplier | \$.380/gallon |
| Material applied by Road Commission | \$.370/gallon |
| Discounted rate prior to May 3: | |
| Material applied by supplier | \$.365/gallon |
| Material applied by Road Commission | \$.355/gallon |

| | |
|--|---------------|
| Discounted rate July 5 – 30 and Sept 7 – Oct 23: | |
| Material applied by supplier | \$.370/gallon |
| Material applied by Road Commission | \$.360/gallon |

Note: Demurrage rate of \$75/hour after 3 hours. Terms of 1%/10, Net 30.

Andrew Tzebiatowski – Wittenberg, WI

| | |
|-------------------------------------|---------------|
| Mineral Well Brine | |
| Material applied by supplier | No Bid |
| Material applied by Road Commission | \$.570/gallon |

Note: Fuel surcharge if diesel reaches \$3.25/gal, add .01/gal to bid and additional .01/gal for each additional .50/gal diesel fuel increase.

Great Lakes Chloride – Free Soil, MI

Optional Bids: Calcium Chloride

| | |
|--|----------------|
| 28% with material applied by supplier | \$.600/gallon |
| 28% with material applied by Road Commission | \$.560/gallon |

Note: \$.015/gallon discount for spreads in April, July or September.

Moved by Betzinger, seconded by Maas to have the bids tabulated and then award the bid at the April regular meeting. Carried unanimously.

Open bids for 2010 Maintenance Culverts – Bids were opened and read as follows:

St. Regis Culvert, Inc, Charlotte, MI

| | | |
|---|-----|---------|
| Helically corrugated steel culvert pipe | 15" | \$ 6.20 |
| | 18" | 8.00 |
| | 24" | 11.00 |
| | 36" | 21.60 |
| | 48" | 38.00 |
| | 60" | 57.60 |

| | | |
|--------------------------------------|---------|---------|
| Helically corrugated steel arch pipe | 17"x13" | \$ 6.60 |
| | 21"x15" | 8.45 |
| | 28"x20" | 15.02 |
| | 42"x29" | 23.20 |
| | 57"x38" | 44.15 |
| | 71"x47" | 79.00 |

| | | |
|---|-----|---------|
| Culvert coupling bands for round culvert pipe | 15" | \$ 9.00 |
| | 18" | 10.75 |
| | 24" | 16.50 |
| | 36" | 32.40 |
| | 48" | 82.50 |
| | 60" | 115.00 |

| | | |
|---|---------|---------|
| Culvert coupling bands "hugger bands" for arched culvert pipe | 17"x13" | \$10.10 |
| | 21"x15" | 17.75 |
| | 28"x20" | 24.75 |
| | 42"x29" | 34.80 |
| | 57"x38" | 88.30 |
| | 71"x47" | 158.00 |

Note: Prices good for 60 days, terms of Net 30, FOB MCRC.

UP Concrete Pipe Co., Escanaba, MI

| | | |
|---|-----|---------|
| Helically corrugated steel culvert pipe | 15" | \$ 6.75 |
| | 18" | 8.60 |
| | 24" | 10.75 |
| | 36" | 21.50 |
| | 48" | 39.25 |
| | 60" | 55.60 |

| | | |
|--------------------------------------|---------|---------|
| Helically corrugated steel arch pipe | 17"x13" | \$ 7.15 |
| | 21"x15" | 9.00 |
| | 28"x20" | 13.95 |
| | 42"x29" | 22.60 |
| | 57"x38" | 41.15 |
| | 71"x47" | 6.75 |

| | | |
|---|-----|---------|
| Culvert coupling bands for round culvert pipe | 15" | \$ 9.50 |
| | 18" | 12.90 |
| | 24" | 16.50 |
| | 36" | 40.95 |
| | 48" | 78.40 |
| | 60" | 105.20 |

| | | |
|---|---------|----------|
| Culvert coupling bands “hugger bands” for arched culvert pipe | 17”x13” | \$ 10.00 |
| | 21”x15” | 13.55 |
| | 28”x20” | 20.80 |
| | 42”x29” | 43.00 |
| | 57”x38” | 82.35 |
| | 71”x47” | 129.60 |

Note: Prices firm for 90 days and are for full truck load. Pipes picked up in their yard add 20% to prices.

Contech Construction Products, Inc., Kimberly, WI

| | | |
|---|-----|---------|
| Helically corrugated steel culvert pipe | 15” | \$ 6.95 |
| | 18” | 8.66 |
| | 24” | 11.63 |
| | 36” | 21.35 |
| | 48” | 41.29 |
| | 60” | 50.75 |

| | | |
|--------------------------------------|---------|---------|
| Helically corrugated steel arch pipe | 17”x13” | \$ 7.35 |
| | 21”x15” | 9.18 |
| | 28”x20” | 15.29 |
| | 42”x29” | 22.69 |
| | 57”x38” | 43.68 |
| | 71”x47” | 68.90 |

| | | |
|---|-----|---------|
| Culvert coupling bands for round culvert pipe | 15” | \$11.70 |
| | 18” | 13.50 |
| | 24” | 17.50 |
| | 36” | 30.00 |
| | 48” | 60.00 |
| | 60” | 75.00 |

| | | |
|---|---------|----------|
| Culvert coupling bands “hugger bands” for arched culvert pipe | 17”x13” | \$ 11.50 |
| | 21”x15” | 13.50 |
| | 28”x20” | 22.50 |
| | 42”x29” | 33.50 |
| | 57”x38” | 63.00 |
| | 71”x47” | 110.00 |

Moved by Maas, seconded by Betzinger, to have the bids tabulated and then award the bid at the April regular meeting. Carried unanimously.

Open bids for paving of North Pinewoods Loop – Bids were received as follows:

| | |
|--|-------------|
| Payne & Dolan, Gladstone, MI | \$82,176.60 |
| Bacco Construction Co, Iron Mountain, MI | \$83,879.30 |

Moved by Betzinger, seconded by Maas, to have the bids tabulated and then present them to Ingallston Township. Carried unanimously.

Open bids for paving of No. 19 Road – Bids were received as follows:

| | |
|--|-------------|
| Payne & Dolan, Gladstone, MI | \$77,595.92 |
| Bacco Construction Co, Iron Mountain, MI | \$78,146.51 |

Moved by Maas, seconded by Betzinger, to have the bids tabulated and then present them to Lake Township. Carried unanimously.

Open bids for paving of 17.75 Road – Bids were received as follows:

| | |
|--|-------------|
| Payne & Dolan, Gladstone, MI | \$33,419.00 |
| Bacco Construction Co, Iron Mountain, MI | \$31,215.88 |

Moved by Betzinger, seconded by Maas, to have the bids tabulated and then present them to Mellen Township. Carried unanimously.

Permission to bid No. 25 Road in Daggett Township - Moved by Betzinger, seconded by Maas to have Moilanen advertise for bids to be opened at the April 6, 2010 meeting. Carried unanimously.

Sign North Pinewoods Loop contract with Ingallston Township – Commissioners signed the

contract. A completed copy will be sent to Ingallston Township for their records.

Resolution authorizing Chair or Vice Chair to sign CR338 documents –

Commissioner **Maas** moved for the adoption of the following resolution:

WHEREAS, it is the intent of the Menominee County Road Commission to pave a portion of County Road 338, from County Road 571 to K-3 Lane, using STP, Federal D and State D Funding.

AND WHEREAS, it is necessary to complete the forms and contracts for such funds,

NOW THEREFORE BE IT RESOLVED, that the Chair or Vice-Chair are herewith authorized and empowered to enter into and sign any and all agreements necessary to receive STP, Federal D and State D Funds for the projects listed above.

It was seconded by Commissioner **Betzinger** and carried by the following vote:

Ayes: **3**, Nays **0**.

Resolutions authorizing Chair or Vice Chair to sign documents for local bridges –

Commissioner **Betzinger** moved for the adoption of the following resolution:

WHEREAS, it is the intent of the Menominee County Road Commission to remove and replace the structure that carries No. 26 Lane over the Little Cedar River in Daggett Township using Federal and/or State Funds.

AND WHEREAS, it is necessary to complete the forms and contracts for such funds,

NOW THEREFORE BE IT RESOLVED, that the Chair or Vice-Chair are herewith authorized and empowered to enter into and sign any and all agreements necessary to receive Local Bridge Funds for the project listed above.

It was seconded by Commissioner **Maas** and carried by the following vote: Ayes: **3**; Nays **0**.

Commissioner **Betzinger** moved for the adoption of the following resolution:

WHEREAS, it is the intent of the Menominee County Road Commission to remove and replace the structure that carries O3 Lane over the Little Cedar River in Daggett Township using Federal and/or State Funds.

AND WHEREAS, it is necessary to complete the forms and contracts for such funds,

NOW THEREFORE BE IT RESOLVED, that the Chair or Vice-Chair are herewith authorized and empowered to enter into and sign any and all agreements necessary to receive Local Bridge Funds for the project listed above.

It was seconded by Commissioner **Maas** and carried by the following vote: Ayes: **3**; Nays **0**.

Commissioner **Betzinger** moved for the adoption of the following resolution:

WHEREAS, it is the intent of the Menominee County Road Commission to remove and replace the structure that carries County Road M2 over the Hays Creek in Daggett Township using Federal and/or State Funds.

AND WHEREAS, it is necessary to complete the forms and contracts for such funds,

NOW THEREFORE BE IT RESOLVED, that the Chair or Vice-Chair are herewith authorized and empowered to enter into and sign any and all agreements necessary to receive Local Bridge Funds for the project listed above.

It was seconded by Commissioner **Maas** and carried by the following vote: Ayes **3**; Nays **0**.

Discuss resolution and application for Hannahville 2% Grants -

Commissioner **Maas** offered the following resolution and moved for its adoption.

WHEREAS, the Hannahville Indian Community is accepting 2% grant distribution applications,

AND WHEREAS, the Menominee County Road Commission has identified the future improvement of County Line Road from US-2 thence south to No. 38 Road to be an eligible project to submit for 2% funds,

AND WHEREAS, the Menominee County Road Commission supports the continued effort in advancing quality roads and bridges in Menominee County,

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission supports the submission of a proposal to conduct soil borings for approximately 2 miles of County Line Road for funding under the 2% grant distribution application.

Seconded by Commissioner **Betzinger** and carried by the following vote: Ayes **3**; Nays **0**.

Commissioner **Betzinger** offered the following resolution and moved for its adoption.

WHEREAS, the Hannahville Indian Community is accepting 2% grant distribution applications,

AND WHEREAS, the Menominee County Road Commission has identified the future improvement of a portion of their office equipment at their Stephenson office to be an eligible submittal for 2% funds,

AND WHEREAS, the Menominee County Road Commission supports the continued effort in advancing quality roads and bridges in Menominee County through an asset management program,

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission supports the submission of upgrading a portion of the office equipment at their Stephenson office for funding under the 2% grant distribution application.

Seconded by Commissioner **Maas** and carried by the following vote: Ayes **3**; Nays **0**.

Permission to attend BIA meeting in Minneapolis in May – Moved by Betzinger, seconded by Maas to have Moilanen attend the BIA 2010 Tribal Transportation meeting May 4-6, 2010. Carried unanimously.

Permission to attend Sign Retroreflectivity training in Escanaba in April – Moved by Maas, seconded by Betzinger to send Moilanen, Donald Carlson and Tim Starzynski to this training. Carried unanimously.

Permission to install venting hood for steamer in the Stephenson shop and to hire a firm to evaluate exhaust system – Moilanen explained that following an inspection of the shop, our liability insurance carrier has determined that the exhaust fans may be inadequate. Moved by Betzinger, seconded by Maas to have Moilanen get proposals on upgrading the exhaust system. Carried unanimously.

Discuss Finance Director/Clerk's annual performance review - this item was moved to the end of the agenda.

Other Business – Betzinger stated that leasing a fifth grader should be considered since the winter maintenance came in under budget this year. Moilanen recommended waiting to see how things worked out with the four existing graders through the end of the fiscal year. Betzinger also asked that \$100,000 be put in reserve on the Financial Report for future equipment needs, with additional funds being reserved each fiscal year. Maas asked for a report of how many hours were put on each grader when we had 6 compared to the number of hours being put on the 4 currently in use.

Moilanen stated he had a call from Peter Kleiman, Harris Township Supervisor, regarding a complaint on truck traffic on Swede Road. Escanaba Truck Driving School is using the road as part of their training route.

Public Comment – Paul Anderson asked if the road commission had ever received any 2% grant monies from Hannahville. Moilanen stated that approximately \$510,000 had been received over the years.

Don Rabideau stated there is flooding problems in the area of 14th Ave and 15th Street due to poor drainage. Mr. Rabideau provided photos of the area for the board to review. Garry Anderson stated that the road does not have a good base. Moilanen stated that Menominee Township has jurisdiction over that road and they would need to request that the road commission do the work. An option would be to run a drainage ditch into the retention pond on Dettman's property, but an easement would be needed. Dale Axtell asked if the drainage could legally go into the pond. Moilanen recommended the township check with the DNRE. Darlene Nerat asked if the city should be responsible for the cost since the trailer park is part of the city.

Darlene Nerat asked for an explanation of how a patch machine would work, which Moilanen provided. She also asked why there are less employees working for the road commission. Moilanen responded that any employees that have left in the past few years have not been replaced.

Moved by Betzinger, seconded by Maas to go into closed session to discuss the Finance Director/Clerk's annual performance review at 10:38 a.m. Carried unanimously.

The board returned to open session at 10:50 a.m. with a motion by Maas, seconded by Betzinger. Carried unanimously.

Moved by Maas, seconded by Betzinger to increase the annual salary of the Finance Director/Clerk to \$46,540.00. Carried unanimously.

There being no further business, Anderson declared the meeting adjourned at 10:51 a.m.

Road Commission Finance Director/Clerk

Chair