

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, February 9, 2010.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Mary Maas, Darrell Moilanen and Lisa Savord. Also present were Darlene Nerat, John Nerat, Dale Axtell, Chuck Behrend, Paul Anderson, Bob Becker, Tim Stein, Melvin Stenberg and Garry Anderson.

ABSENT: None.

The Pledge of Allegiance was recited.

Additions to agenda - None.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes of 01/12/10 - There being no additions or corrections, Anderson declared that the minutes will stand as recorded.

Financial Report -

	Receipts	Expenditures	Payables/ Reserves	Balances
Balance, January 11, 2010				1,606,234.18
Receipts thru 01/31/10	120,073.66			
Expenditures thru 01/31/10	-	188,007.69		-
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Balance, January 31, 2010				1,538,300.15
Michigan Transportation Funds	252,792.98			
Receipts thru 02/08/10	368,898.28			
Expenditures thru 02/08/10		132,146.78		
State Maint. & Equip. Advances			99,418.00	
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Balance, February 08, 2010	741,764.92	320,154.47	99,418.00	1,928,426.63
<u>Payables &amp; Reserves</u>				
Payroll 02/18, 03/04 (Est.)			120,000.00	
Soc. Sec. 02/18, 03/04 (Est.)			9,180.00	
Reserve for workers compensation insurance			20,244.00	
Reserve for liability insurance			162,000.00	
Reserve for rental grader lease			77,584.09	
Reserve 4% set-aside for township allocations (2004/2005)			323.45	
Reserve 4% set-aside for township allocations (2005/2006)			36,040.50	
Reserve 4% set-aside for township allocations (2006/2007)			63,796.22	
Reserve Hannahville 2% Funds -Wilson Creek Bridge			46,073.64	
Reserve Hannahville 2% Funds - Town Line Rd to Vincent Ln Const.			17,632.69	
Reserve Hannahville 2% Funds - Town Line Rd to Vincent Ln Pave			26,092.51	
Reserve Federal Aid Buy-Out [CR 338 Project]			200,856.69	
Reserve for driveway deposits			2,871.91	
Reserve for Design Engineering for Local Bridges			4,925.09	
Reserve for CR 557 Bridge over Big Cedar River			1,159.41	
Reserve for Bridge Inspect, Scour & Plans of Action			93,472.50	
Reserve for Design of F4 Bridge over Big Cedar River			24,815.00	
Reserve for Forest Funds			161,023.47	
Reserve for equipment			0.00	(1,068,091.17)
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There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 10-0020, 10-0022, 10-0025, 10-1231A and 10-0131 – Moved by Betzinger, seconded by Maas that the vouchers be approved and ordered paid. Carried unanimously.

Open Bids for Ganga Park Maintenance – Bids were received as follows:

N-J Quality Services, LLC

Janitorial/Grounds Maintenance	28 Weeks	\$1,857.50/week	\$52,010.00/Annual
Lawn Maintenance	20 Cycles	595.00/cycle	11,900.00/Annual
Spring/Fall Cleanup	2 Cycles	975.00/cycle	1,950.00/Annual
Total Annual Bid: \$65,860.00 Total 3 Year Bid \$197,580.00			

James Behrend

Janitorial/Grounds Maintenance	28 Weeks	\$308.00/week	\$ 8,624.00/Annual
Lawn Maintenance	20 Cycles	160.00/cycle	3,200.00/Annual
Spring/Fall Cleanup	2 Cycles	60.00/cycle	120.00/Annual
Total Annual Bid: \$11,944.00 Total 3 Year Bid \$35,832.00			

David Jacques, Jacques Cleaning

Janitorial/Grounds Maintenance	28 Weeks	\$315.00/week	\$ 8,820.00/Annual
Lawn Maintenance	20 Cycles	100.00/cycle	2,000.00/Annual
Spring/Fall Cleanup	2 Cycles	250.00/cycle	500.00/Annual
Total Annual Bid: \$11,320.00 Total 3 Year Bid \$33,960.00			

Gerald Hoduski Lawn Care

Janitorial/Grounds Maintenance	28 Weeks	\$350.00/week	\$ 9,800.00/Annual
Lawn Maintenance	20 Cycles	160.00/cycle	3,200.00/Annual
Spring/Fall Cleanup	2 Cycles	50.00/cycle	100.00/Annual
Total Annual Bid: \$13,100.00 Total 3 Year Bid \$39,300.00			

UP Concrete Company

Janitorial/Grounds Maintenance	28 Weeks	\$985.00/week	\$27,580.00/Annual
Lawn Maintenance	20 Cycles	295.00/cycle	5,900.00/Annual
Spring/Fall Cleanup	2 Cycles	385.00/cycle	770.00/Annual
Total Annual Bid: \$34,250.00 Total 3 Year Bid \$102,750.00			

Moved by Maas, seconded by Betzinger to accept the lowest bid pending bid tabulation and MDOT approval. Carried unanimously.

Tim Stein left the meeting at 9:15 a.m.

Permission to bid paving of North Pinewoods Loop, No 19 Road and 17.75 Road - Moved by Betzinger, seconded by Maas to advertise for bids on these projects. Carried unanimously.

Melvin Stenberg left the meeting at 9:18 a.m.

Act on Chairperson signing the ACT51 Certification Maps - Moved by Maas, seconded by Betzinger to have the Chair sign the Certification Maps. Carried unanimously.

Discuss use of automated phone system and changes to phone service – Moved by Betzinger, seconded by Maas to acquire a toll free number from AT&T, disconnect the current Menominee and Powers land line numbers, add 2 additional cell phones and change to the Verizon Government plan for cellular service and setup an automated answering system at the Stephenson office. Carried unanimously.

Update on MDOT drainage easement at Menominee shop – Moved by Maas, seconded by Betzinger to grant and sign the easement to MDOT as presented for payment of \$16,200.00. Carried

unanimously.

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Discuss application for FY2011 Federal Appropriations through Cong. Stupak's office – Moved by Betzinger, seconded by Maas to submit an application for funding of Chalk Hills Road from US 41 to the new bridge. Carried unanimously.

Other Business – Betzinger asked if anyone from the road commission would be attending the upcoming MCRC SIP board meeting in Marquette. No one will be attending.

Moilanen requested the board to sign the Bridge Design documents for the 3 local bridges.

Public Comment – Paul Anderson asked when the bid letting would be for CR338. Moilanen stated the documents are being worked on and should be complete by February 28. Construction should be complete by July 4 and paving complete by October 31, 2010.

There being no further business, Anderson declared the meeting adjourned at 9:31 a.m.

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Road Commission Finance Director/Clerk

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Chair