

The Menominee County Board of Road Commissioners held a PUBLIC HEARING in their offices north of Stephenson on Tuesday, September 15, 2009.

Chair Anderson called the meeting to order at 6:16 p.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Mary Maas, Darrell Moilanen and Lisa Savord. Also present were Floyd Berger, Darlene Nerat, John Nerat, Dale Axtell, Mike Zemba, Tom Thiry, Joe Skrobiak, Chuck Behrend, Thomas Kmiecik, and Garry Anderson.

ABSENT: None.

The Pledge of Allegiance was recited.

Anderson turned the meeting over to Moilanen who explained that the purpose of the hearing was to hear questions and comments regarding the proposed budget for 2009/2010. Moilanen briefly reviewed several line items including projected Michigan Transportation Funds, paving projects, Township Contributions, Federal aid projects and capital outlay. A question was brought as to where the salaries were accounted for in the budget. Moilanen explained that some were reflected under administrative expense and the cost of the rest of the employees was spread throughout the various projects and maintenance line items.

Moilanen called three times for any further questions or comments about the proposed 2008/2009 budget. There being none, the hearing was closed at 6:26 p.m.

Anderson announced a recess until the regular meeting at 6:30 p.m.

Road Commission Finance Director/Clerk

Chair

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, September 15, 2009.

Chair Anderson called the meeting to order at 6:30 p.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Mary Maas, Darrell Moilanen and Lisa Savord. Also present were Floyd Berger, Darlene Nerat, John Nerat, Dale Axtell, Mike Zemba, Tom Thiry, Joe Skrobiak, Chuck Behrend, Thomas Kmiecik, Garry Anderson and Doug Toupalik.

ABSENT: None

Additions to agenda - None.

Public comments – Doug Toupalik asked when Pinewoods Loop and CR338 would be paved. Moilanen stated that Pinewoods Loop would be milled and have geogrid installed this year. Paving would be done when the township requests it. CR338 is scheduled to be paved late next fall. Dale Axtell asked who had authorized applying dust control recently in Menominee Township. Moilanen stated that the Supervisor Goffin had requested dust control. Axtell stated that the entire 6.25 Road had been done, even where there were no homes. Moilanen will check with the driver on this. Joe Skrobiak stated there was a tree down on Miscauno Road near the new culvert. Moilanen will inform the foreman. Darlene Nerat stated she noticed areas of paved roads that had dust control brine on them and asked why this had happened. Moilanen will check on this also.

Public appearances – None.

Additions/corrections to minutes for 08/11/09 and 09/01/09 - There being no additions or corrections, Anderson declared that the minutes will stand as recorded.

Financial Report –

	Receipts	Expenditures	Payables/ Reserves	Balances
Balance, August 11, 2009				\$1,773,618.80
Receipts thru 08/31/09	56,719.75			
Expenditures thru 08/31/09		536,165.18		
Balance, August 31, 2009				\$1,294,173.37
Michigan Transportation Funds	236,090.91			
Receipts thru 09/14/09	22,331.03			
Expenditures thru 09/14/09		161,260.79		
State Maint. & Equip. Advances			105,811.00	
Balance, September 14, 2009	315,141.69	697,425.97	105,811.00	\$1,285,523.52

Payables & Reserves

Payroll 09/17, 10/01 (Est.)			120,000.00	
Soc. Sec. 09/17, 10/01 (Est.)			9,180.00	
Reserve for workers compensation insurance			6,756.00	
Reserve for liability insurance			94,500.00	
Reserve for rental grader lease			77,584.09	
Reserve 4% set-aside for township allocations (2004/2005)			1,791.47	
Reserve 4% set-aside for township allocations (2005/2006)			36,040.50	
Reserve 4% set-aside for township allocations (2006/2007)			72,999.32	
Reserve Hannahville 2% Funds - Wilson Creek Bridge			46,347.08	
Reserve Hannahville 2% Funds - Town Line Rd to Vincent Ln Const.			19,631.79	
Reserve Hannahville 2% Funds - Town Line Rd to Vincent Ln Pave			26,092.51	
Reserve Federal Aid Buy-Out [CR 338 Project]			268,408.66	
Reserve for driveway deposits			1,341.09	
Reserve for Design Engineering for Local Bridges			23,225.87	
Reserve for CR 557 Bridge over Big Cedar River			55,201.04	
Reserve for Old CR 352 Paving, Steph Twp Advance			0.00	
Reserve for Bridge Inspections, Scour & Plans of Action			133,544.00	
Reserve for Design of F-4 Bridge over Big Cedar River			28,179.05	
Reserve for Evergreen Road (Twp. Advance Payment)			0.00	
Reserve for Forest Funds			161,015.98	
Reserve for equipment			0.00	\$ (1,181,838.45)
				\$ 103,685.07

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 09-0063, 09-0065, 09-0066, 09-0067, 09-0069 and 09-0831 – Moved by Betzinger, seconded by Maas, that the vouchers be approved and ordered paid. Carried unanimously.

Resolution authorizing signature for State Trunkline Contract with MDOT- Betzinger asked if there were any improvements in this contract over the prior contract. Moilanen state that there was a pilot program agreed to that would require MDOT to pay the full cost of hiring temps to maintain the state highways during the winter plowing season.

Commissioner Betzinger offered the following resolution and moved for its adoption:

BE IT RESOLVED THAT the State Trunkline Maintenance Contract between the Michigan Department of Transportation and the Menominee County Road Commission for the period of October 1, 2009 through September 31, 2012 is hereby accepted;

BE IT FURTHER RESOLVED THAT Darrell W. Moilanen is herewith authorized to sign said agreement on behalf of the Road Commission.

It was seconded by Commissioner Maas and carried by the following vote:

Ayes: 3; Nays 0.

Act on Proposed 2009/2010 Budget and General Appropriations Act –

Moved by Commissioner Anderson, seconded by Commissioner Maas, that the 2009/2010 Menominee County Road Fund Budget, as prepared according to the General Appropriations Act of 1981, having been subjected to the public hearing process and conforming to the other provisions of P.A. 621 of 1978, be adopted and that a copy of said budget be made a part of the minutes of this meeting.

	FY 2007/2008 <u>Actual Prior</u>	FY 2008/2009 <u>Est. Current</u>	Budget 2009/2010 <u>Recommended</u>
<u>REVENUES</u>			
Mich. Transportation Funds	\$3,333,337	\$2,440,917	\$3,158,213
Special State Funds	453,541	161,016	431,016
Federal Funds	866,211	186,000	2,291,300
County Raised Funds	1,957,060	995,777	789,500
Gain/Loss Equip. Disposal	60,231	15,000	0
Other Contributions	<u>25,857</u>	<u>24,300</u>	<u>0</u>
TOTAL REVENUES	<u>\$6,696,237</u>	<u>\$3,823,010</u>	<u>\$6,670,029</u>
 <u>EXPENDITURES</u>			
Primary Roads	2,217,478	1,186,415	3,912,800
Local Roads	3,250,305	1,681,757	1,253,500
State T/L Maintenance	687,724	573,552	500,000
TWA/Other T/L Maintenance	180,363	13,691	13,700
Equipment Expense (Net)	(110,554)	(498,231)	(350,000)
Distributive Expense	1,606,139	1,242,682	1,400,000
Administrative Expense (Net)	268,505	153,431	171,500
Capital Outlay (Net)	(141,444)	(237,209)	(71,600)
Miscellaneous	5,381	10,438	5,000
Special Projects	0	0	0
Contingencies	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>\$7,963,897</u>	<u>\$4,126,526</u>	<u>\$6,834,900</u>
 YEAR END			
Budgeted Net Revenue (Expenditures)	9/30/2010		<u>(\$164,871)</u>
(NOTE: 4% Township Funds from prior years)			
YEAR END			
Current Estimated Operating Surplus (Deficit)	9/30/2009	(\$303,516)	
 Accumulated Avail. Surplus (Deficit)			
	DATE		
from Prior Yrs.	9/30/2008	<u>\$2,452,433</u>	
	9/30/2009		<u>\$2,148,917</u>
Projected Surplus at End of Budget Year			<u>\$1,984,046</u>

For the purpose of administering the General Appropriations Act in accordance with the provisions of Public Act 2 of 1968, as amended, the following provisions are included:

1. Darrell W. Moilanen, Engineer-Manager, is designated Chief Administrative Officer, and Lisa K. Savord, Finance Director/Clerk, is designated as Fiscal Officer.

2. The chief administrative officer is authorized to transfer up to 25% of a line-item amount approved in the General Appropriations Act to another line-item without prior approval, but subject to approval of the Board of County Road Commissions at their next regular Board Meeting.
3. The expenditure amount approved in this General Appropriations Act for Distributive Expense shall be allocated to the various other expenditure line-items in the proportion as the allocation of actual Distributive Expense at year end.

MOTION APPROVED by roll call vote, 3 yeas, 0 nays.

Act on distribution of Forest Funds – Moved by Betzinger, seconded by Maas to allocate the Forest Funds as follows:

First Street Hermansville	\$74,217.47
19 Road	\$38,501.86
No. 17.75 Mile Road	\$ 6,820.12
CR557 Bridge over Big Cedar	<u>\$41,476.53</u>
Total	\$161,015.98

Carried unanimously.

Discuss projects for Hannahville 2% Grant submittal – Moved by Betzinger, seconded by Maas to have Moilanen submit an application for Hannahville 2% Grant funding for Old US2 from Vincent Lane to CR557. Carried unanimously.

Review list of surplus items and set dates for sale – Ads will be placed in local papers in the next few weeks. Items will be available to view at the Menominee shop on Wednesdays from 8 a.m. to 2 p.m. prior to the bid deadline. Moved by Maas, seconded by Betzinger that Bids will be open on October 20, 2009 at 9:00 a.m. with items being picked up by successful bidders by November 6, 2009. Carried unanimously.

Set date for 2008/2009 Budget Amendment meeting – Moved by Maas, seconded by Betzinger to hold the Budget Amendment meeting on September 29, 2009 at 9:00 a.m. Carried unanimously.

Any other business – Maas stated that a resident on Elmwood Road complained that the area from Kozikowski's going west needs patching. Moilanen will look at this area. Maas also asked Moilanen to forward information to the townships regarding new legislation allowing utility companies and their subcontractors to apply for permits to run on all county roads during spring weight restrictions. Dale Axtell asked if there was a charge for these permits. Moilanen stated the fee was \$100.00.

Public Comment – John Nerat asked about the bids for removing the asbestos in the Menominee building. Moilanen stated the contractor, Pearson Asbestos Removal, has been to the building several times and has taken samples from different areas of the building, and should have the quote completed in the next few weeks.

There being no further business, Anderson declared the meeting adjourned at 7:18 p.m.

Road Commission Finance Director/Clerk

Chair