

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, August 11, 2009.

Chair Anderson called the meeting to order at 6:30 p.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Mary Maas, Darrell Moilanen and Lisa Savord. Also present were Darlene Nerat, John Nerat, Joe Skrobiak, Tom Kmiecik and Carolyn Gruzlewski.

ABSENT: None

The Pledge of Allegiance was recited.

Additions to agenda - None.

Public comments – Darlene Nerat asked if the road commission meetings could be held on a different day because the county board usually meets on the same night. Anderson stated no changes would be made to the meeting schedule prior to the end of the current year. Ms. Nerat also stated that the cattails in the area of South P Drive and No 2 road needed to be trimmed as they were blocking vision. Moilanen will look at this area. Joe Skrobiak asked if the road commission had a policy requiring at least 3 bids for paving jobs. Moilanen replied no.

Public appearances – None.

Additions/corrections to minutes for 07/13/09 and 07/28/09 - There being no additions or corrections, Anderson declared that the minutes will stand as recorded.

Financial Report –

	Receipts	Expenditures	Payables/ Reserves	Balances
Balance, July 13, 2009				\$1,852,383.08
Receipts thru 07/31/09	38,593.99			
Expenditures thru 07/31/09		358,794.17		
Balance, July 31, 2009				\$1,532,182.90
Michigan Transportation Funds	288,026.09			
Receipts thru 08/11/09	2,933.18			
Expenditures thru 08/11/09		49,523.37		
State Maint. & Equip. Advances			105,811.00	
Balance, August 11, 2009	329,553.26	408,317.54	105,811.00	\$1,667,807.80

Payables & Reserves

Payroll 08/20, 09/03 (Est.)			120,000.00	
Soc. Sec. 08/20, 09/03 (Est.)			9,180.00	
Reserve for workers compensation insurance			13,500.00	
Reserve for liability insurance			67,500.00	
Reserve for rental grader lease			77,584.09	
Reserve 4% set-aside for township allocations (2004/2005)			5,059.58	
Reserve 4% set-aside for township allocations (2005/2006)			44,472.71	
Reserve 4% set-aside for township allocations (2006/2007)			81,920.06	
Reserve Hannahville 2% Funds - Wilson Creek Bridge			46,347.08	
Reserve Hannahville 2% Funds - Town Line Rd to Vincent Ln. Const.			25,485.98	
Reserve Hannahville 2% Funds - Town Line Rd to Vincent Ln Pave			26,092.51	
Reserve Federal Aid Buy-Out [CR 338 Project]			292,870.08	
Reserve for driveway deposits			1,186.09	
Reserve for Design Engineering for Local Bridges			25,866.37	
Reserve for CR 557 Bridge over Big Cedar River			134,600.00	
Reserve for Old CR 352 Paving, Steph Twp Advance			145,159.55	
Reserve for Bridge Inspections, Scour & Plans of Action			148,220.00	
Reserve for Design of F-4 Bridge over Big Cedar River			32,269.00	
Reserve for Evergreen Road (Twp. Advance Payment)			135,633.74	
Reserve for Forest Funds			161,015.98	
Reserve for equipment			4,317.52	\$(1,598,280.34)
				\$ 69,527.46

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 09-0057, 09-0059, 09-0061 and 09-0731 – Moved by Betzinger, seconded by Maas, that the vouchers be approved and ordered paid. Carried unanimously.

Open Bids for Stephenson Well Drilling – Bids were received as follows:

Kleiman Pump & Well Drilling, Inc, Iron Mountain, MI - \$6,830.00

Kozikowski Well & Pump, Inc., Menominee, MI - \$7,258.00

Moved by Betzinger, seconded by Maas to accept the low bid pending review for any irregularities. Carried unanimously.

Sign contract with MI Dept of Treasury for annual financial audit – Proposed cost for the audit is \$79/hour and is estimated at 90 hours to complete the audit. Moved by Maas, seconded by Betzinger to sign the contract. Carried unanimously.

Resolution to approve restatement of Menominee County Road Commission Profit Sharing Plan – Moved by Betzinger, seconded by Maas to allow Moilanen to sign the Adopting Resolution prepared by Third Party Administrators RSM McGladrey to adopt the restatement of the plan as required by IRS regulations. Carried unanimously.

Resolution to adopt revised Investment Policy –

It was moved by Commissioner **Betzinger** that the following resolution be adopted:

WHEREAS, pursuant to the provisions of Act No. 20 of the Public Acts of Michigan of 1943, as amended, (“Act 20”), the Board of Road Commissioners of Menominee County may authorize the County Treasurer to invest County Road funds in certain investments; and

WHEREAS, This Board wishes to authorize such investments as are permitted by Act 20; and

WHEREAS, Section 5 of Act 20 requires this Board of Road Commissioners, in conjunction with the County Treasurer, to adopt an investment policy which complies with the provisions of Act 20; and

WHEREAS, the County Treasurer has submitted a proposed Investment Policy which complies with the provisions of Act 20.

NOW, THEREFORE BE IT RESOLVED that the Menominee County Board of Road Commissioners hereby authorizes that:

1. The Investment Policy attached hereto is approved and shall take effect on September 1, 2009.
2. The Menominee County Treasurer is authorized to invest funds of the Menominee County Road Commission pursuant to the Investment Policy.
3. Before executing an order to purchase or trade funds of the Menominee County Road Commission, the financial intermediary, broker, or dealer shall be provided with a copy of the Road Commission’s Investment Policy and shall acknowledge receipt of the Investment Policy and agree to comply with the terms of the Investment Policy regarding buying or selling of securities by signing the attached form.
4. The Menominee County Treasurer shall provide annually a written report to the Menominee County Board of Road Commissioners concerning the investment of the funds.
5. The Menominee County Treasurer is authorized to rely on the continuing effect of this resolution until and unless it is specifically amended or rescinded by a future resolution of the Menominee County Board of Road Commissioners.
6. This resolution supersedes all previous resolutions, parts of resolutions, and Menominee County Road Commission Board Policy inconsistent with this resolution or with state law, and this resolution shall take effect immediately.

This resolution was seconded by Commissioner **Maas** and carried by the following vote: Ayes 3; Nays 0.

Set date & time for Annual Budget Hearing for 2009/2010 Budget - Moved by Betzinger, seconded by Maas, to schedule the hearing for 6:15 p.m. on September 15, 2009. Carried unanimously.

Name voting delegate & alternate for CRASIF Annual Meeting – Moved by Maas, seconded by Betzinger to name Anderson as the voting delegate and Maas as the alternate voting delegate. Carried unanimously.

Permission to attend MCRC SIP Accident Investigation Seminar – Moved by Betzinger, seconded by Maas to have Steve Schlenvogt and Eric Husbye attend the training seminar at the Delta County Road commission on September 21, 2009. Carried unanimously.

Permission for Engineer-Manager to attend the CRAM Superintendents Seminar – Moved by Anderson, seconded by Maas to allow Moilanen to attend. Carried unanimously.

Set date for Abandonment Hearing for Tower Road 30.75 – Moved by Maas, seconded by Anderson to schedule the hearing for November 10, 2009 at 8:45 a.m. Carried unanimously.

Discuss demolition of front portion of Menominee shop – Moilanen stated that all asbestos needs to be removed prior to the demolition. Pearson Asbestos, Escanaba, is preparing a quote for the asbestos removal. Once the quote is received it will be decided how to proceed.

Any other business – Maas asked if Spalding Township had responded to the information regarding the RR Crossing closure. Anderson stated that the township board was meeting on Wednesday. Anderson will try to attend. Betzinger asked for the status of the CR557 Bridge project. Moilanen stated that rip-rap and pavement marking needed to be completed yet. The barricades may come down on Thursday to open the bridge for travel. Maas stated that a good job had been done on the chip sealing on Sunset Drive. Maas asked the status of No. 10 Road. Moilanen stated that an agreement had been made between Bacco and Menominee Township officials.

Public Comment – Carolyn Gruzlewski asked what could be done with Whispering Pines Road. The dust is real bad and she inquired if the road could be paved. Moilanen stated that the road base is good and that re-graveling or chip sealing may also help. He suggested that the residents approach the Lake Township board to see what the township could afford to do. Maas stated that the residents could suggest to the board that a special assessment be put in place to share in the cost.

Joe Skrobiak asked when State W-2 would be graded. Moilanen will check with Bob Hanson.

John Nerat asked if the 4% Set-aside funds were accumulating interest. Moilanen stated that the money was part of the road commission general fund and is invested by the county treasurer.

There being no further business, Anderson declared the meeting adjourned at 7:20 p.m.

Road Commission Finance Director/Clerk

Chair