

Menominee County Finance Committee  
Minutes of Meeting  
Nov. 12, 2013

\*\*\*\*\***Approved 12.18.2013**\*\*\*\*\*

The Finance Committee met on Nov. 12, 2013 at 5:00 PM at the Menominee County Courthouse, Courtroom B.

Present at the meeting were Com. Lang, Com. Nelson, Com. Schei, Com. Hafeman, Brian Bousley, & Sherry DuPont

**Call Meeting to order:** Chairperson Nelson called the meeting to order at 5:00 P.M.

**Pledge of Allegiance:** The Pledge of Allegiance was recited by all

**Roll Call:** Roll call was taken; all finance commissioners are present.

**Agenda** was approved by Com. Hafeman and supported by Com. Lang to approve the agenda as written. Motion approved 4/0

**Previous Meeting minutes:** Aug. 21, 2013 – moved by Com. Hafeman and supported by Com. Lang to approve the minutes of the Aug. 21, 2013 Finance Committee meeting. Motion approved 4/0

**Public Comment:** None

**Business:**

- a. **FY 2012/2013 Budget ~ Final amendments:** Administrator Bousley discussed the three amendments we have to approve. UP 911 Authority – Computer replacement (CAD). This is for 911, the funds for reimbursement came in later than expected, \$44,804. The second amendment is for reimbursement for training in the Sheriff Dept. The training was cancelled so we were reimbursed the funds, \$1,150. The third one is to balance line items for the Board of Canvassers travel \$50 from the elections travel. Com. Nelson makes a motion to approve the amendments all together. Com. Schei seconded. All Commissioners agree.
- b. **FY 2012/2013 Budget ~ Discussion of Year End final numbers:** Administrator Bousley discussed the final numbers. In the GF, basically all the positive accounts added up to \$316,239.41. There was a few deficit accts. that added up to \$35,775 total \$280,464.00 Under budget in the GF accounts. Plus we had a little bit of revenue over what was budgeted, \$350,000. Gives us a grand total of about \$600,000. Com. Nelson: is that what we anticipated? Bousley: I expected lower than that, about 3. Some things can change. A couple of departments were in deficit. Circuit Court: 11,000. Admin fees, unexpected jury trials. Probate Court: 2,500 over, legal fees to hire an attorney to get money back to us. Administration: 15,000 over there, due to the closed division. MERS gives us the projected cost, this is for previous Administrator. This one they did not give us. The hybrid is supposed to be bridged in to stop the accelerated funding. It should be changed for this budget year. Com. Lang: the benefits in the hybrid, is that DB or DC. Bousley: Both; And the final is elections over \$98.00. All in all we did pretty well in the GF side. When we go

to the Special Revenue side, Road Patrol is over about \$23,000, salaries/ot...Nelson: why there's plenty of money in the RP fund. Bousley: Yes, there's about \$216,000 in the fund. Nelson: this year, did they go over the money taken in from the taxes? Bousley: Yes, about \$23,000. Nelson: so if they're over the amount of taxes taken in, we're not collecting enough taxes for road patrol. Bousley: If we didn't have a fund balance in there, they would have been a little short this year. Nelson: Are we concerned about this for the future. This millage goes on for the next six years. It looks like our millage is going to be unfunded. We're not going to go back and take it from the GF. So will we have to re-do the millage? Bousley: No, they said they would make adjustments, cuts to fulfil their promise in the millage. Everything else is good. ROD Automation fund was about \$2,300 short there. Because of projected revenues not being received; they have a fund balance. 911 should be even with the budget amendment we just moved forward. Nelson: 911 is another one that's on a surcharge. That has to cover the cost of 911. Do they have a surplus? Bousley: yes, about \$222,000 in their fund balance. Nelson: Will they have enough money in the future to fund 911 including the retirement structure? Bousley: They should be good. State Special Child care is about \$20,000. We did not receive all of the grant funding there. PA123 about \$47,000 under there. That's all the Hermansville Building. Nelson: Did we pay over the contracted amount? Bousley: No we paid out the contracted amount and the tipping fees for removal of the debris. Diane: the contract is for \$49,250 plus \$3,500 to take the asbestos from the shed bldg. there. The total cost was \$111,340.95. Nelson: so we paid almost \$60,000 in tipping fees? Diane: yes due to all debris having to be removed as though it contained asbestos. Some of the invoices went into the 2013/14 budget because of the invoice dates. Bousley: These are all pre-audit numbers. Ray will be here the first part of Jan. to start the audit. Since I've been here, each year Ray has to dig deep to find stuff. That's why the audit costs less than previously.

**Public Comment:** None

**Adjourn:** Moved by Hafeman supported by Lang to adjourn the meeting at 5:18 PM. Motion approved  
4/0