

Menominee County Finance Committee  
Minutes of Meeting  
8/13/2018

\*\*\*\*\***Approved 9.18.18**\*\*\*\*\*

The Finance Committee met on August 13, 2018 at 2:00 PM at the Menominee County Administration office.

Others present at the meeting were Sherry DuPont, Nancy Douglas, Charlie Cappaert, Media, Rich Sexton,

**Call Meeting to order:** Com. Hafeman called the meeting to order at 2:00 P.M.

**Pledge of allegiance:** was recited by all.

**Roll Call:** Finance Commissioners present (Hafeman, Gromala, Nelson) Meintz is excused

**Approval of Agenda** motion by Com. Nelson and supported by Com. Gromala to approve the agenda as written. Motion approved 3/0.

**Previous Meeting minutes: 6.13.18, 7.3.18 & 7.20.18** – motion by Com. Gromala supported by Com. Hafeman to approve minutes as submitted. 3/0

**Public Comment:** Nancy Douglas - Economic Development Organization ~ we're currently working on three projects which will be in jeopardy if the organization is not funded. Marinette County is ramping up efforts to make their Economic Development Organization stronger.

**Department Head/Elected Official Reports:** None

**Business Items**

- a. **2017/18 Budget Amendments #3** ~ DuPont discussed the budget amendments. They are all shown below.

2017/18 Budget Amendment #3				
42	7/18/2018	Received Additional Funding for Local Emergency Planning	\$ 1,809.31	277-000-541.00
			\$ 1,809.31	277-426-955.00
43	7/18/2018	Received Additional Reimbursements for Energy Conservation	\$ 833.64	101-000-677.15
			\$ 833.64	101-265-970.12
44	7/17/2018	Donation Received for Flowers	\$ 25.00	101-000-67500
			\$ 25.00	101-265-930.02
45	7/20/2018	FOC - Office Changes to accommodate a designated office for meetings and parenting time	\$ 3,230.00	215-141-801.00
			\$ 700.00	215-141-934.00
46	7/30/2018	Library Grants and bequest received	\$ 2,050.00	271-000-697.00
			\$ 2,050.00	271-790-727.03
47	7/20/2018	New Bookmobile - Moving was moved from the designated fund into the Library fund balance	\$ 96,322.20	271-000-697.00
			\$ 96,322.20	271-790-970.01
48	7/31/2018	Donations received for Bookmobile	\$ 7,371.50	271-000-674.01
			\$ 7,371.50	271-790-790.01
49	7/31/2018	Received Stoney Point Grant	\$ 13,060.00	220-000-580.00
50	1/3/2018	Grant Received was Larger than Budgeted (EMS)	\$ 1,741.73	101-000-545.00
51	7/31/2018	Received a refund from the Road Commission for 1/2 of the radio tower inspection	\$ 2,475.00	266-325-970.04
			\$ 2,475.00	266-000-677.00
52	7/18/2018	Received Stabilization Appropriation for RP and Senior Citizen	\$ 34,630.60	205-000-573.00
			\$ 11,575.69	285-000-573.00
			\$ 13,632.56	285-672-801.00

53	8/6/2018	Rate Increase for Workers Compensation	\$ 22.00	101-101-716.00			
			\$ (96.00)	101-132-716.00			
			\$ (27.00)	101-136-716.00			
			\$ 616.00	101-141-716.00			
			\$ (21.00)	101-148-716.00			
			\$ 109.00	101-172-716.00			
			\$ 136.00	101-215-716.00			
			\$ 94.00	101-253-716.00			
			\$ 110.00	101-257-716.00			
			\$ 13.00	101-261-716.00			
			\$ 786.00	101-265-716.00			
			\$ 482.00	101-267-716.00			
			\$ 45.00	101-268-716.00			
			\$ 7,418.00	101-301-716.00			
			\$ 22.00	101-331-716.00			
			\$ 219.00	101-426-716.00			
			\$ 30.00	101-682-716.00			
			\$ 4,656.00	205-315-716.00			
			\$ 286.00	205-316-716.00			
			\$ 455.00	208-751-716.00			
			\$ 167.00	215-141-716.00			
			\$ 660.00	216-585-716.00			
			\$ 45.00	249-371-716.00			
			\$ 4.00	256-277-716.00			
			\$ 424.00	266-325-716.00			
			\$ 60.00	271-790-716.00			
			\$ 147.00	292-663-716.00			
			\$ 116.00	292-664-716.00			
			\$ 130.00	292-665-716.00			
			54	8/6/2018	Increase in Court Appointed Legal Contract	\$ 21,000.00	101-131-807.00
						\$ 6,750.00	101-132-807.00
						\$ 2,250.00	101-148-807.00
			55	8/6/2018	General Fund - Contractual Changes to Salaries, Taxes and Retirement	\$ 826.00	101-132-704.00
\$ 474.00	101-132-705.00						
\$ (2,420.00)	101-132-715.00						
\$ (566.00)	101-132-715.01						
\$ 66.00	101-132-718.00						
\$ (3,889.00)	101-136-715.00						
\$ (909.00)	101-136-715.01						
\$ 3,914.00	101-141-704.00						
\$ 269.00	101-141-705.00						
\$ 677.00	101-141-715.00						
\$ 158.00	101-141-715.01						
\$ 796.00	101-148-704.00						
\$ 49.00	101-148-715.00						
\$ 12.00	101-148-715.01						
\$ (2,987.64)	101-172-704.00						
\$ (87.00)	101-172-715.00						
\$ (20.00)	101-172-715.01						
\$ 932.00	101-172-718.00						
\$ 4,777.00	101-215-704.00						
\$ (932.00)	101-215-718.00						
\$ 296.00	101-215-715.00						
\$ 69.00	101-215-715.01						
\$ 66.00	101-215-718.00						
\$ 2,937.00	101-253-704.00						
\$ 182.00	101-253-715.00						
\$ 43.00	101-253-715.01						
\$ 2,277.00	101-257-704.00						
\$ 14,198.00	101-257-712.00						
\$ 138.00	101-257-715.00						
\$ 105.00	101-257-715.01						
\$ 455.00	101-261-705.00						
\$ 28.00	101-261-715.00						
\$ 7.00	101-261-715.01						
\$ 1,625.00	101-265-704.00						
\$ 101.00	101-265-715.00						
\$ 23.00	101-265-715.01						
\$ 6,128.00	101-267-704.00						
\$ 380.00	101-267-715.00						
\$ 89.00	101-267-715.01						
\$ 179.00	101-267-718.00						
\$ 1,591.00	101-268-704.00						
\$ 99.00	101-268-715.00						
\$ 23.00	101-268-715.01						
\$ 1,326.00	101-301-704.00						
\$ 82.00	101-301-715.00						
\$ 19.00	101-301-715.01						
\$ 2,843.00	101-426-704.00						
\$ 177.00	101-426-715.00						
\$ 41.00	101-426-715.01						
\$ 227.00	101-426-718.00						
\$ 1,699.00	101-682-704.00						
\$ 106.00	101-682-715.00						
\$ 25.00	101-682-715.01						

56	8/7/2018	Didn't budget for local unit monies	\$ 243,680.52	401-000-580.00
			\$ 243,680.52	401-446-970.00
57	8/7/2018	Did not budget for tax refund chargebacks	\$ 10,785.61	205-315-957.00
58	8/7/2018	More Inspections than budgeted	\$ 2,300.00	289-000-619.00
			\$ 2,200.00	289-315-706.00
			\$ 100.00	289-315-715.00
59	8/7/2018	Received the PILT (DNR) - Not budgeted correctly	\$ 5,474.31	205-000-420.02
60	8/6/2018	Contractual Increases for RP	\$ 14,008.00	205-315-704.00
			\$ 869.00	205-315-715.00
			\$ 203.00	205-315-715.01
			\$ 14.00	205-315-718.00
			\$ 196.00	205-316-706.00
			\$ 12.00	205-316-715.00
			\$ 3.00	205-316-715.01
			\$ 15.00	205-316-718.00
61	8/6/2018	Contractual changes for Parks, effecting salaries, taxes, and transferring in from Park Fund Balance	\$ 1,240.01	208-000-697.00
			\$ 729.00	208-751-704.00
			\$ 46.00	208-751-715.00
			\$ 11.00	208-751-715.01
62	8/6/2018	Contractual Changes effecting salaries & taxes	\$ 269.00	215-141-705.00
			\$ 434.00	215-141-715.00
			\$ 101.00	215-141-715.01
63	8/6/2018	Contractual Changes effecting salaries , taxes, and retirement	\$ 1,920.00	216-585-704.00
			\$ 483.00	216-585-705.00
			\$ 149.00	216-585-715.00
			\$ 35.00	216-585-715.01
			\$ 80.00	216-585-718.00
64	8/6/2018	Contractual changes effecting salaries, taxes & retirement. Also new employees took insurance	\$ 5,861.00	266-325-704.00
			\$ 28,714.00	266-325-712.00
			\$ 2,645.00	266-325-715.00
			\$ 564.00	266-325-715.01
			\$ 1,025.00	266-325-718.00
65	8/6/2018	Contractual changes effecting salaries, taxes & retirement, and insurance	\$ 1,268.00	271-790-704.00
			\$ 213.00	271-790-705.00
			\$ 6,332.00	271-790-712.00
			\$ (30.00)	271-790-713.00
			\$ 190.00	271-790-715.00
			\$ 44.00	271-790-715.01
			\$ 460.00	271-790-718.00
66	8/6/2018	Contractual changes for Special Child Care	\$ 1,036.00	292-663-704.00
			\$ 64.00	292-663-715.00
			\$ 15.00	292-663-715.01
			\$ 874.00	292-664-704.00
			\$ 55.00	292-664-715.00
			\$ 13.00	292-664-715.01
			\$ 70.00	292-664-716.00
			\$ 899.00	292-665-704.00
			\$ 55.00	292-665-715.00
			\$ 13.00	292-665-715.01
67	8/10/2018	Inmate Canteen Fund - More Profit and Additional expenses	\$ 411.25	280-000-629.01
			\$ 815.88	280-000-629.02
			\$ 14.87	280-000-665.00
			\$ 5,189.55	280-362-755.00

**b. 2018/2019 County Budget – Draft #1 ~ Jason** Since last time we met, we’ve added in \$3,000 in the PA’s budget for Crime Victims Advocate. Also we’ve added in Judge Hass’ salary increase. BOC all travel going into one account. OL: Expenses “Capital Technology” we had 20,000 budgeted. Tyler informed me After Jan. 1, 2020 Microsoft will not support Windows 2007 and MS Office 2013. We’re open to invasion from the outside if we don’t do the upgrades. We’ll have to replace the old computers (3-5 years old) and we can replace the operating systems on the newer computers. This includes a laptop for Equalization. Update of our website to be in compliance with ADA requirements. Gromala: Have we checked with the local colleges?? Having computer work done via their classrooms. Jason: I haven’t but this is an option. I pads for commissioners will be out of compliance soon too. Tablets would be considerably cheaper. Telephone replacement we decreased somewhat. This too is due to non-compliance with 911. Unfunded mandate of a Cyber Security risk assessment, \$18,500. Capital improvement “need” would be the boiler room/jail heat/ac control. The program doesn’t allow us to update. Jim is looking to see if we can replace the computer. Nelson: We asked to have the experts come to talk to us. This is currently in the designated building fund. Hafeman: Any possibility on getting a grant from rural development for this? Or would it end up costing us more than this would? Jason: Circuit court stayed the same but she’s now asked me to put another \$1,200 into her budget for a part time person to collect monies that are outstanding. Unpaid court costs, if any received, then would come back to the county. Nelson: Give them 5% instead of hiring someone. Give them a “pay for performance” payment and they would be more aggressive in collecting. Jason will talk to Judge Barglind about this. Indigent is now in there...the accounts will need to be changed, but the money is there. Nelson: Show the flat rates within the individual accounts. Jason: B&G we had the jail fire panel upgrade. It was asked if this was requested by the fire marshal; it was not. This was suggested by Twin City Electric; it is not a requirement by the

inspector. Consensus is to take this out of the budget. The “diva” tractor issue is, it could make it through this winter, and it may not. It’s having electrical issues. Jim said he could make it through, it could die...he’s not sure. Nelson: that’s a \$37,000 expenditure. Some of these things can be fixed. I say pull it out of the budget. Jason: it’s not in there now, but I’m just letting you know this may come up. Sheriff Dept. capital outlay, the vehicle is the ford interceptor SUV. Not a Tahoe. Booking/Evidence room: They want to use half of the garage to make a storage locker for evidence. The other half of the garage will remain for a vehicle. That is more of a want than a need. Hafeman: Then let’s take it out of the budget. Gromala: We spoke about the 9<sup>th</sup> St. bldg. basement being used for storage/evidence. DuPont: I believe they were told that the basement is too damp and that can’t be used for storage. Nelson: That was the plan when we bought that building. Take it out. Jason: Eco. Dev. is not currently in the budget. Nancy and Charlie are here today to talk about the need for economic development. Nelson: I think we should get help from Marinette to support economic development, we support the airport and they use it. Gromala: All I have to say is the MBDC has been working on their strategic plan. I hope that plan includes working with other entities including the northern end of the county. Electric on the northern end is more expensive. Our problem for Menominee is space, therefore the Eco. Dev. group should be working in conjunction with people downstate to find ways or have the ability to have the facilities in the northern end, opened up. Nelson: The growth on the northern end of the county has been done without the help of the MBDC. Hafeman: North county, we don’t have the road infrastructure that is necessary to build. Perhaps the MBDC should be working on that. Gromala: We have done that with MDOT. There was never an intension to do a four lane to Escanaba. Jason: Economic Development needs to refocus. It not all about talking to the businesses, it’s about getting the land ready for those shovel ready projects. I agree there needs to be some adjustment on the way we look at economic development in Menominee County, but I do think it’s a crucial part. If we bring in a business into the City of Menominee, it does help the northern part of the county with generating tax revenues here which is funding the county. My perspective is economic development is extremely important and we need to do something with that. Gromala: We can’t be a player if we remove ourselves. Hafeman: Leave it as is (without funding) and let the full board make the decision. Gromala: I’d like to have it put back in and have the full board make the decision. Jason: Appropriations: We did get the request letter from the Animal Shelter since we last met. They asked for \$3,000, we carried over two thousand as it was last year. Operating transfers: Airport \$75,666. Hafeman: That’s not bad. Jason: The only other thing that changed here is the Indigent defense \$113,000. Nelson: We need to add in \$50,000 for the Airport ACIP. Jason: Road Patrol: will cover their revenues with a fund balance of about \$73,000. Parks: I took this from the parks committee, but they will be talking about the capital projects. DuPont: I kind of pushed them to talk about the projects they want to do. They always do their projects with no money budgeted. That needs to be in the budget during the budget process, not after the fact. Remon: DuPont: We won’t know what the final numbers are until just before the budget is approved, perhaps after. Hafeman: Is this project ever going to be finished? DuPont: it’s close. What will happen then is they’ll start again where they started years ago and there’ll be maintenance done, perhaps GIS markers on those that weren’t done years ago. That’s if the state will continue to fund the project. Jason: Building Code has been updated per the new contract. Indigent Defense: At this point this is completely made up. The numbers were set up according to what Judge Barglund said at the last Finance Committee meeting. We are waiting for the state to send us the accounts that are necessary, but we do know at this time \$113,000 is what we will pay. 911 – there are two things in here \$281,000 of the current budget gap. This would be the remainder of the console/furniture. I left a little out there for things we didn’t count on, carpeting, painting, bldg. items needed that we’re unaware of. Bagley tower could push upwards of \$200,000 alone. Bagley tower is the cause of the episodes. Only option is to maintain our towers. Rich Sexton: The 800 Mhz. works when you have the tower structure for the 800’s in place. The problem with the rural areas is there are not enough of the 800 towers. The capabilities within the towers is there are only so many 800 channels available per tower. With Menominee, they built it down and we’re on the end of the trunkline. Should that 800 tower go down, our 911 dispatch center is in trouble. Bagley Tower is on VHF Fire/EMS are on VHF, Road commission is on VHF. It’s going to come to a point where technology will either catch up or surpass one system or another where several years down the road as more towers go up, the VHF system may go away. Until the Bagley tower is fixed, we won’t be able to see how the towers farther north are working. 800 Mhz radios work in open spaces but walk into a building and you lose reception. Jason: Besides the \$281,000 for infrastructure, the operating transfer going into the 911 budget is at \$189,000. Law Library was reduced considerably due to the Westlaw contract (lexis nexis) being cancelled. Library the operating transfer is \$175,000. They exchanged the full time employee for the two part time employees. This is working well for them. Nelson: Bookmobile fund should be taken out. We’re the only county library in the UP, one of two bookmobiles in the state. Everyone else runs on a millage. Don’t know if bookmobiles will be used in the future. Hafeman: Most things are going digital, and may be completely digital in ten/fifteen years. Jason: in the digital world, we may not need another bookmobile; but you never know. Nelson: MERS - According to Diane, we can afford a onetime payment of \$500,000 this year for

unfunded retirement. We're at a critical point where our revenue is not meeting our expenses any more. Hafeman: Let's take the \$10,000 out this year for the bookmobile. MSHDA – DuPont: We don't even have a person handling those grants anymore. Larry Wall was handling this but he's retiring. He does handle any accounts that were created under him, however we're no longer doing housing projects. We will eventually need to look at hiring someone to handle this in the county. Nelson: 4-H we have \$73,000 - Dickinson Co. puts out zero; Delta Co. puts out \$40,000 Alger does all of theirs on a millage. Courthouse security is about \$100,000/year; If we did 911 on a contract, we could upgrade all of these services we wouldn't be spending that extra money every year. Our library could go to a millage request eventually, that's a possibility. We're in this financial drama because of the board, I think the board salaries should be cut from \$4,000 to \$2,000. Meeting Expenses should go from \$50 to \$25/meeting. That would save about \$37,000 there. The board is actually who spent the money. These are all possibilities. Hafeman; we could go to a 37.5 hr. workweek. Nelson: If we did that, it could save us about \$4,000,000 (would also affect retirement). We'd have some contract issues with going to the 37.5 hr. workweek. MSU contract: I know some commissioners are strong on this, but I know we pay more than Delta and Dickinson. They didn't change their 4-H program at all. Hafeman: It would save about \$30,000 a year if we went with a half time 4-H person. Alger County doesn't use any money for advertising; that's paid for by local business owners. Hafeman: Let's take out the \$1,750 for the Regional Guide. Nelson: That's small \$ amts. Hafeman: We're talking about courthouse security, \$100,000. Can we do without courthouse security? Even though we have the infrastructure, does that mean we have to have someone for courthouse security? Gromala: What is our limit for tax increases? Is this perhaps an option? Nelson: We can't go more than 7.5% with headlee, we are at 7.0612. Jason: Our millage has not increased in 38 years. We are at our max right now, so if we wanted to increase the millage, we'd have to ask the taxpayers to vote on it. Nelson: I would look at both a library millage; and a 911 millage. RP we'll end up putting money in to subsidize the millage in four years. There's not enough \$ there to cover the increases in pay. We could run a .1 or .2 for MSU, we'd need about .3 for the library; 911 we'd need at least .5. You can run any millage for anything in the county, but the board can only make the decision to 7.5. Then it'll have to go to the people for a vote. Discussion of what the committee's intention is now. To take this to the full board for discussion. Move this to the full board with the changes as discussed. Motion by Nelson support by Hafeman to present this to the full board tomorrow for discussion.

**Public Comment:** Charlie Cappaert: You talked about business development not helping the northern end of the county. I'm a Stephenson guy. I follow the long train of traffic to Menominee daily. Please don't discount that, if there weren't jobs in Menominee, then I wouldn't be living in a retirement village like Stephenson. The other thing in the northern part, when we did the strategic plan, we sent out a survey to everyone in the county, north end also. We got no responses. When people call us, we try to help them to where they want to go. It's not always feasible. Our city and county is considered "unfriendly" we have to correct that, that's stopping people from building businesses here. Marinette is doing a huge difference in their economic development, and have increased their budget specifically for that. Currently we get \$20,000 from the County, \$20,000 from the City of Men. And \$20,000 from private industries. Nancy Douglas: What we do, does increase the County revenue. I know the CB voted against the mine. That is a huge increase in your revenues if it happens. I'm working on a project in Stephenson but we're against Wisconsin on this. If there's a project that the state gets involved in...and I'm there; if no project exists, I can't be there.

**Commissioner Comment:** Nelson: Marinette was unreasonable to pull out of the Airport and should help us. Very unimpressed on the Explorer Solutions project suggested by Economic Development.

**Adjournment:** Moved by Com. Gromala, supported by Com. Nelson to adjourn the meeting at 4:16 PM. Motion approved 3/0.