

Menominee County Finance Committee
Minutes of Meeting
December 6, 2016

*****Approved 1.10.2017*****

The Finance Committee met on December 6, 2016 at 8:00 AM at the Menominee County Annex (MSU-E).

Others present at the meeting were Diane Lesperance; Gerald Piche

Call Meeting to order: Com. Nelson called the meeting to order at 8:00 A.M.

Pledge of allegiance: was recited by all.

Roll Call: All Finance Com. Commissioners are present.

Agenda was approved by Com. Hafeman and supported by Com. Cech to approve the agenda as written. Motion approved 4/0.

Previous Meeting minutes: October 10, 2016– moved by Com. Hafeman and supported by Com. Cech to approve the minutes of the October 10, 2106 Finance Committee meeting. Motion approved 4/0.

Public Comment: None

Department Head/Elected Official Reports: Diane Lesperance: I do have some info. on the personal property tax that we submitted a request to get a reimbursement for. In 2012 the personal property tax was reduced on certain businesses which was a loss of revenue to the counties in the state. We just received payment for that loss, which was more than we had anticipated (about \$78,000). We received \$201,384.69. All of the counties have commented that they received more than anticipated. This was receipted in on Nov. 29th. This does not have to be split for the schools. This is all of the County money, strictly going into the General fund. Conference in Feb. will probably discuss this refund more in depth. DuPont: This will be added into the budget amendments. Also, the Sheriff Dept. is picking up Auto Theft via the state, for auto theft...salvage inspections. The officer can be paid up to \$100 per inspection. The auditors recommended we open a special revenue account for this account. We need more clarification from the sheriff dept. on this subject. We also have a contract coming due "County Cost Analysis". This is a three year contract that needs to be renewed, or we need to send it out for bids, that's for the board to decide. Consensus is to get together an RFP for the Cost analysis bidding process. Com. Nelson says per the bylaws, we need to bid it out.

Business Items:

A. County Appropriation for Fair Board & Fair Manager: – Nelson: We have a

request for \$6,000 for the Fair and \$4,000 for the Fair Manager. **DuPont:** This was NOT budgeted in the current budget because we did not have their account information. **Nelson:** According to this breakdown of their accounts, there is \$1,000 left over from last year. I think we should only give them \$5,000 instead of the requested \$6,000 since there was \$1,000 left over. **Cech:** Are they supposed to have a carryover of funds from year to year? **Hafeman:** No they're not supposed to; they're supposed to break even. **Schei:** In other words, they payout what they take in. **Nelson:** We should actually see what they have in their accounts. The fair board also derives an income from a building that we own that they take half of the income from. I questioned that a while back, that's a county owned building, we receive rent for inside storage from the parks patrons and we are giving ½ of that money to the Fair board, and we have no say in it. I don't have a problem supporting the Fair, but should we be giving them \$ that arise from the rental storage in that county building? **DuPont:** I have not found anything in the board minutes in the vault that approve this be allowed. **Schei:** There is no breakdown of the income and expenses. **Nelson:** I would like to see what they have in those accounts, a complete breakdown of expenses and revenues. I'd also like to see us get an opinion on whether we can give a separate entity money without board authorization. We're basically making a donation. **DuPont:** I've looked for minutes, and so far have found nothing showing the board approved the rent/gate fees are split between the parks and the fair brd. It may be farther back in the minutes than I've had time to look into. All commissioners agree, we need a better breakdown of the moneys in the fair accounts.

B. BayComm Invoice – Grant Info.: **Nelson:** We have an invoice from Baycomm. I was hoping to get some answers on why the grant was never requested. It looks like payment was made for part of the invoice that was broken into three \$4,500 payments so far. **DuPont:** I believe there was a grant, a DNR grant (not sure). I asked Brian Helfert to come to the meeting, but he never responded. I don't know a lot about this grant. It happened last year. The work was complete, but not within the grant period...so the money from the grant was never received. **Nelson:** There was no contract, no bid, no end date for completion. So no penalty to BayComm for failing to meet the deadline. **DuPont:** There was a 2% grant applied for this year for the remaining balance of this invoice, but we were turned down. **Cech:** If Marinette Co. was involved in this project also, perhaps they should be responsible for part of the cost. **Nelson:** Mike Holmes or Kenny Marks need to be here to talk about this. It appears to be an agreement between the sheriff dept and Baycomm.

C. 2016/17 Budget Amendments: **DuPont:** The first amendment is a \$500 anonymous donation received for the library. Remonumentation, we budgeted \$50,000 and the grant came back with it being \$12,119 more. We broke down the budget according to the way Bill Lenca wrote the grant. Emergency management received a Hannahville grant for a rescue sled (\$3,180). Parks Hannahville grant received for picnic tables (\$4,150). Road Patrol received a Hannahville grant for a lightbar (\$6,882) and body worn video cameras (\$7,920). Plus the \$201,384.69 for the lost personal property taxes in 2012. **Nelson:** we spoke about the 911 insurance in lieu of for \$4,800. **DuPont:** actually 911 has all of their insurance and in lieu of \$ coming from the same account, so we don't have to add in another account for the in lieu of payout. **Nelson:** There's

two parts to this; the board had a directive that wasn't followed and the \$4800 that we didn't count on. **DuPont**: Because it's a revenue account the money will come from the fund balance in that account anyway. Schei moves to send these budget amendments to the full board for approval. Com. Hafeman seconds the motion. Motion approved 4/0

Public Comment: Piche: Concerns with the fair board. A few years ago we gave the fair manager responsibility to the Fair with an allotment of money to cover that. And Brian said at that time, this is what they get, if they can't make a go of it, then that's it. It was a very lax fair board, everyone was all over the place, so Brian was trying to get it more organized, which I complimented him for. It's still on a very loose cord. Park & Rec. Committee came to a fair meeting and said that they will pay for the roof on the 4-H building. The Fair board was against that. The agreement was loose, if the parks committee put the roof on, it would then be their building. I've asked the fair board, are we making money, are we losing money...and I don't get a response. The fair is lacking on putting the expenses on paper. A lot of people approach me saying, "the fair isn't needed". I disagree; I think the children need the fair. **Diane Lesperance**: Sherry and I did get the County Incentive Program into the state on time so we can receive the revenue sharing from the state.

Commissioner Comment: Cech: Thank you Gerry for the heartfelt thoughts of the fair board. I'd like to investigate doing a re-vamp and somehow make it more profitable. **Nelson**: We will discuss the bldg. at Shakey Lakes. I thank Larry for the info about Ray. It's a tragic loss. I'd like to get the issue of Baycomm straightened out and the parks/fair accounts. I'd like to thank Diane and Com. Piche. Have a good week.

Adjournment: Moved by Com. Hafeman supported by Com. Cech to adjourn the meeting at 9:10 AM. Motion approved 4/0.