

MENOMINEE COUNTY FINANCE COMMITTEE

Minutes of Meeting

October 25, 2019

****APPROVED NOVEMBER 12, 2019****

The Menominee County Finance Committee met on October 25, 2019 at 10:00 AM at the Menominee County Courthouse in Menominee, Michigan.

I. Call to Order

The meeting was called to order by Chair Hafeman at 9:00 AM.

II. Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

III. Roll Call

Commissioners Present: Chair Hafeman, Commissioner Schei, Commissioner Gromala, and Commissioner Prestin.

IV. Approval of the Agenda

Motion made by Commissioner Gromala, seconded by Commissioner Prestin to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

V. Approval of Previous Minutes

No minutes for approval.

VI. Public Comment

Nancy Tuinstra – Representing the Friends of the Menominee County Library – commented on the proposed library amendments.

VII. Business

A. 2018/2019 Final Budget Review

Administrator Carviou provided the Committee with an overview of the final Revenue and Expenditure reports for the 2018/2019 Budget. Based on these reports, the County is showing a \$357,212.16 surplus; however, Administrator Carviou cautioned that this number can change drastically as revenue and expenses received in October and November can still

be accrued back to the previous budget year if they belong in the 2018/2019 Budget. The auditors will also make journal entries and adjustments when they are here in January/February, which may also change this number. However, this number does provide a reflection of how the operating budget performed for the year because the funds for capital projects will be moved over by the auditors.

B. Library Budget Amendments

The Library Board submitted a proposal to address the \$25,000 cut to the Library's operating transfer. Administrator Carviou also made a proposal that addressed the \$25,000 reduction to the Library's operating transfer. Discussion ensued between the Committee, Administrator, Library Director, and Ms. Tuinstra from the Friends of the Menominee County Library. The consensus of the Committee was to have Administrator Carviou draft a budget amendment that reflects the proposal presented by the Library Board. The budget amendment will be brought back to the Committee for approval at the next Finance Committee Meeting.

C. Millage Proposals

Administrator Carviou and County Clerk Marc Kleiman presented information regarding millages for 911 and the Library. The Committee reviewed millages that other counties are running, 5-year revenue and expense projections, and projected millage income at different rates. The consensus of the Committee was to have the County Administrator and County Clerk draft language for a .625 millage proposal for 911 and a .375 millage proposal for the Library and bring it back to the Committee for approval. Proposed millages have to be approved by the County Board by December 17, 2019 to be included on the March 10, 2020 Presidential Primary ballot. The consensus was also to collect the millage during the December tax collection.

Motion by Commissioner Gromala, seconded by Commissioner Prestin to direct the County Administrator and County Clerk to draft millage proposals with the discussed parameters and bring the drafts back to the Finance Committee for consideration. Vote taken. Motion made by Commissioner Schei, seconded by Commissioner Prestin to approve. Vote taken.

MOTION CARRIED UNANIMOUSLY.

The Committee discussed setting a date for the next Finance Committee Meeting. It was decided to schedule the next meeting for November 12, 2019 at 5:00 PM at the Menominee County Courthouse prior to the regularly scheduled County Board Meeting.

IX. Public Comment

None

X. Commissioner Comment

None

XI. Adjournment

Motion made by Commissioner Prestin, seconded by Commissioner Gromala to adjourn.
Vote taken. **MOTION CARRIED UNANIMOUSLY.**