

**TWIN COUNTY AIRPORT COMMISSION
SPECIAL MEETING
September 3, 2014
AIRPORT CONFERENCE ROOM
5:00 P.M.**

1. Call to order

Ted Sauve called the meeting to order at 5:00 p.m

2. Pledge of Allegiance – Recited

3. Roll Call by Airport Manager Tony Krysiak

Members present: Commissioners Garry Anderson, Charlie Meintz, Don Pazynski, Chris Plutchak, Ted Sauve

Members absent: None (Marinette County member at large position vacant)

4. Approve/amend agenda

MOTION Anderson/Plutchak to strike items from agenda and just leave 8 and 10 to approve. Motion failed. Sauve, Pazynski, Meintz voting no.

5. Elect Temporary Chairman, action if any.

MOTION Meintz/Pazynski to elect pro temp chairperson until Marinette County's compliment is filled and take action at that time to re-elect. Motion carried.

MOTION Meintz/Plutchak nominate Garry Anderson for temporary chairperson.

MOTION Pazynski/Sauve nominate Charlie Meintz for temporary chairperson.

MOTION Plutchak/Meintz to close the nominations.

Roll call vote for Anderson: Meintz, Plutchak, Anderson voting aye, Pazynski, Sauve voting no. Motion carried Anderson is pro tem chairperson and takes over meeting at this point.

6. Approve Minutes of July 15, 2014 and August 8th meetings.

MOTION Plutchak/Sauve to approve minutes of July 15, 2014 and August 8, 2014 meetings. Motion carried.

7. Public Comment – Limited to five minutes on agenda items only.

Comments by Leon Felch, Menominee, regarding Roberts Rules of Order pertaining to Special Meetings.

TWIN COUNTY AIRPORT MINUTES 9-3-14

8. Executive Committee Report – June Financials

- a. Discuss/Consider Profit & Loss for June 2014, action if any.**
- b. Discuss/Consider Reconciliation Summaries for June 2014, action if any**
- c. Discuss/Consider Vendor Balance for June 2014, action if any.**
- d. Discuss/Consider Customer Balance for June 2014, action if any.**
- e. Discuss/Consider Check Detail (#13026 thru #13059 in the amount of \$70,061.04)**

Motion Meintz/Suave to approve items a thru e to include check #13026 thru #13059 in the amount of \$70,061.04 for June 2014. Motion carried.

- f. Discuss/Consider Fuel Sales Report for June 2014, action if any.**

Motion Meintz/Plutchak to approve Fuel Sales Report for June 2014. Motion carried.

9. Discuss/Consider July 2014 Financials.

- a. Discuss/Consider Profit & Loss for July 2014, action if any.**
- b. Discuss/Consider Reconciliation Summaries for July 2014, action if any.**
- c. Discuss/Consider Vendor Balance for July 2014, action if any.**
- d. Discuss/Consider Customer Balance for July 2014, action if any.**
- e. Discuss/Consider Check Detail for (#13043 thru #13082 in the amount of \$10,106.15) for July 2014, action if any.**

Motion Plutchak/Meintz to approve items a thru e to include checks #13043 thru #13082 in the amount of \$10,106.15 for July 2014. Motion carried.

- f. Discuss/Consider Fuel Sales Report for July 2014, action if any.**

Motion Plutchak/Sauve to approve Fuel Sales Report for July 2014. Motion carried.

10. Discuss/Consider Resolution to authorize chairman to sign Sponsor Contract with MDOT for Crack Repair/Seal Project, action if any.

Motion Sauve/Meintz to authorize chairman to sign Sponsor Contract with MDOT for Crack Repair/Seal Project including contract with engineering firm. Motion carried.

11. Communications/Correspondence

No items to report.

TWIN COUNTY AIRPORT MINUTES 9-3-14

12. a. Dialog between Airport Manager and Twin County Airport Commission.

Airport Manager Krysiak reports two (2) projects currently being worked on. Building equipment for rehab in Jet A cabinet. Other project is crack seal repair that was voted on tonight should only be a two/three day project and should be done by end of October depending on contractors work load.

b. Dialog between airport users and the Twin County Airport Commission.

Comments by Greg Paulson, general aviation and Civil Air Patrol, regarding gate passes.

Comments by Wayne Bayer, Twin County Pilots Association, regarding gate access and the difficulty that it has presented. Requests Commission revisit the policy and procedures.

Mr. Anderson agrees with Mr. Bayer that security/gate access policies have gone way too far.

13. Public Comment – limited to five minutes.

Mari Negro commented there seems to be an error with check numbering as June detail was numbers 13026 thru 13059 then July detail is numbers 13043 thru 13082 so they are out of sequence and should be checked out.

Airport Manager to check out with bookkeeper and bring back information to next meeting.

14. Future Agenda items.

No action taken regarding future agenda items.

15. Schedule Next Meeting

No action taken regarding scheduling next meeting.

16. Adjourn.

MOTION Meintz/Plutchak to adjourn the meeting at 5:41 p.m. Motion carried.

Respectfully submitted,
Sally R. Witak, Secretary

Approved 10.21.14