

**MINUTES**  
**TWIN COUNTY AIRPORT COMMISSION**

**December 16, 2014**  
**AIRPORT CONFERENCE ROOM**  
**5:00 P.M.**

**1. Call to order**

Vice-Chairperson Don Pazynski called the meeting to order at 5:00 p.m.

**2. Pledge of Allegiance**

Pledge of Allegiance recited.

**3. Roll call**

**Members present:** Vice-Chairperson Pazynski, Commissioners Ronald Holmes, Charlie Meintz, Joseph Ciochetto, Ted Sauve

**Members absent and excused:** Commissioner Chris Plutchak

**4. Approve/amend agenda. Action.**

MOTION Meintz/Ciochetto to strike item #7 - Verify eligibility of J. Ciochetto to Commission appointment – from the agenda.

Motion failed, Sauve, Holmes, Pazynski voting no.

MOTION Sauve/Holmes to approve the agenda as presented. Motion carried, Meintz voting no.

**5. Approve/amend minutes of November 18, 2014 Regular Session.**

**Action.**

MOTION Meintz/Holmes to approve November 18, 2014 regular meeting minutes. Motion carried.

**6. Public Comment-speakers limited to 5 minutes on agenda items.**

Greg Paulson commented on Item 7 of the agenda that Mr. Ciochetto was appointed by the Menominee County Board to be seated on the Twin County Airport Commission and he hopes that action takes place at this meeting.

**7. Verify eligibility of J. Ciochetto Commission appointment**

Pazynski commented that no county has the right to arbitrarily dictate to the other county who they appoint to the Airport Commission. Mr. Ciochetto's

flight instructor business being performed at the airport was questioned as to it being a possible conflict of interest. Pazynski also stated in order to operate a flight school a completed permit must be obtained with the airport according to Michigan law. No permit has been applied for.

Response to conflict of interest issue by Meintz and Ciochetto was that Mr. Ciochetto is a contracted flight instructor and does not operate a flight school. He is an instructor at several airports besides this one. Meintz spoke to Menominee County Prosecuting Attorney regarding this matter and he believes there is no conflict of interest. Meintz said if Marinette County has a problem with a Menominee County appointee, they need to put that issue in writing and forward it to the Menominee Prosecuting Attorney.

Commissioners agreed to disagree as no resolution could be found at this time.

**8. Discuss/Approve Nov 2014 Financials. Action**

MOTION Sauve/Ciochetto to approve November 2014 Financials to include checks #13153 through #13176 in the amount of \$17,296.84 as presented. Motion carried.

**9. Committee Reports**

**A. Building & Grounds**

MOTION Sauve/Meintz to accept buildings and grounds committee recommendation approved November 25, 2014 to change the name of the Security Committee of tenants, users, and businesses to the Airport Advisory Security Committee, Motion carried.

**B. Personnel**

1. Holmes stated the ad for Airport Manager position has been placed in the Peshtigo Times, EagleHerald, Current and the WI & MI Association of Airport Managers publications by Menominee County Administrator Bousley after approval by the Personnel Committee. After the first of the year an ad will be placed in the Green Bay paper also.

2. Pazynski reported regarding the ad placed for person to take minutes of the meetings. The file of applications was turned over to Pazynski by former Commissioner Anderson. There were only two applications besides Witak's and both were seeking full time employment. Personnel committee reviewed applications and recommends continue to hire Witak as contractor to take meeting minutes.

MOTION Sauve/Meintz to confirm the secretarial duties of Sally Witak to take minutes for the Twin County Airport Commission. Motion carried.

3. Discussion regarding starting salary to be offered airport manager applicants. Executive/Finance Committee recommended a starting salary of \$23.00 per hour to be reviewed in six months.

Menominee County Administrator Bousley provided Pazynski with information on salaries of full time airport managers in Delta and Dickinson Counties. These amounts were compared with the \$20.00 per hour the former Twin County Airport Manager was receiving. Consensus of Commissioners is to use a starting range of \$20 to \$26 per hour based upon experience, qualifications and ability of the applicants.

## **10. Future Agenda Items**

Buildings and grounds committee requests to be on next Commission meeting agenda as looking into replacement of windows and doors for better energy efficiency.

## **11. Public Comment**

Greg Paulson commented he has email addressed to Mr. Anderson which states the security requirements of the Navy. Greg wishes to submit that information to the board.

He also has not heard a timeline on the applications for manager. He wonders how long they are going to wait to receive these applications. Regarding the minutes, Greg reads the by-laws as stating Marinette County is supposed to be taking the minutes.

The Menominee County board unanimously appointed Mr. Ciochetto and the Prosecuting Attorney's opinion was that he should be seated on this board. What more will you require – Marinette County attorney's opinion?

**12. Schedule next meeting**

If appropriate the reorganizational meeting will be held before the regular monthly meeting on the 3<sup>rd</sup> Tuesday of January which is January 20<sup>th</sup>. Chair Pazynski will research the matter to see if the reorganizational meeting has to be held at an earlier date to comply with the law.

**13. Chairman's Comments**

Chairman Pazynski provided information regarding his decision to allow former Airport Manager Krysiak to deposit a couple of bags of trash in the airport dumpster as he was moving to ~~Florida~~ [Arizona](#) the next morning. This was a one time special occasion to help a former valued employee of the airport. Pazynski reported Commissioners Meintz and Ciochetto disagreed with his decision. Pazynski states per the By-laws he had the authority to make this decision.

**14. Adjourn**

MOTION Holmes/Sauve to adjourn at 6:08 p.m.  
Motion carried, Meintz voting no.

Respectfully submitted,  
Sally R. Witak, minutes secretary

[Corrected/approved 1.20.2015](#)