

MINUTES
TWIN COUNTY AIRPORT COMMISSION

April 21, 2015
AIRPORT CONFERENCE ROOM

1. Call to order

Chairman Larry Schei called the meeting to order at 5:00 p.m.

2. Pledge of Allegiance

Pledge of Allegiance recited.

3. Roll call

Members present: Chairman Schei, Commissioners Joseph Ciochetto, Charlie Meintz, Don Pazynski, and Ted Sauve

Members absent: None – Marinette County member-at-large position vacant

4. Approve/Amend Agenda.

MOTION Meintz/Sauve to approve the agenda as presented.

Motion carried.

5. Approve Minutes of March 17, 2015 Regular Session Meeting.

MOTION Meintz/Ciochetto to approve the March 17, 2015 regular session meeting minutes as presented.

Motion carried.

Commissioner Sauve advised he had incorrectly reported at the March meeting the amount of savings realized on a recent fuel delivery as being \$431.00. The correct amount of savings was actually \$640.00.

6. Public Comment – Limited to 5 Minutes on Agenda items Only

None

7. Discuss/Consider Camera proposal for gate security, action if any

Interim Airport Manager LaFleur and assistant Gary Scholtz researched cameras for gate security. High resolution is needed along with consideration for cold weather usage. There are additional considerations that need to be investigated and clarified. Consensus of Commissioners is to refer matter back to LaFleur and Scholtz for more information, prices, and research.

8. Discuss/Consider Acceptance of the 2013/2014 FY Audit, action if any

MOTION Meintz/Pazynski to accept the 2013/2014 FY Audit and place it on file.
Motion carried.

9. Discuss/Consider Airport Manager Position

Chairman Schei reported the Commission decided not to offer the Airport Manager Position to any of the interviewed applicants at this time and to proceed in a holding pattern for more applications or possible reconsideration by candidates.

The matter will be placed on the agenda for next month's meeting. Commissioners are asked to bring ideas regarding advertising of the position.

10. Discuss/Consider March 2015 Financials, including check numbers 13239 through 13258, totaling \$33,995.36, action if any

MOTION Pazynski/Ciochetto to approve March 2015 Financials to include check numbers 13239 through 13258 in the total amount of \$33,995.36 as recommended by the Finance Committee at their April 16, 2015 meeting.
Motion carried.

11. Committee Reports - Discussion

A. Finance

No report.

B. Personnel

No action.

C. Building and Ground

No meeting held in April

12. Communications/Correspondence

Commissioner Meintz received comments that no signage is present inside gate since the change to the Unicom Code advising access can be obtained by using the Code.

13. Dialog between Manager and the TCAC

Interim Manager LaFleur agreed with Commission that waiting a month to advertise was a good idea.

14. Dialog between airport users and the TCAC.

Chairperson Schei also received comments from airport users regarding the use of the Unicom Code at the main gate. He requested LaFleur obtain a sign similar to the yellow one on the front door and place it inside gate to advise users regarding the Code.

Commissioner Meintz requested Commission address issues of pin codes and remotes at a future time.

15. Public Comment – speakers will be limited to 5 minutes

None.

16. Schedule Next Meeting

Next meeting will be Tuesday, May 19, 2015 at 5:00 p.m. at the airport.

17. Adjourn

MOTION Pazynski/Meintz to adjourn at 5:28 p.m.

Motion carried.

Respectfully submitted,
Sally R. Witak, minutes secretary