

TWIN COUNTY AIRPORT COMMISSION  
2801 22<sup>ND</sup> STREET  
MENOMINEE, MI 49858  
906-863-8408

PLANNING COMMITTEE MEETING  
OCTOBER 15<sup>TH</sup>, 4:00 PM  
AIRPORT CONFERENCE ROOM

MINUTES

**Present:** Jason Lauzer, chair; Mary Johns and Charlie Meintz, commissioners; Valerie Mellon, Menominee city engineer; Brian Miller, Marinette city engineer; Tony Krysiak, airport manager.

- 1. Call to Order:** The meeting was called to order at 4:09 p.m.
- 2. Approve/Amend Agenda -** Approved on a motion by Jason Lazuer seconded by Mary Johns.
- 3. Public Comment –** None.
- 4. Discuss/Approve Advertisement for Consultant Selection -** Tony Krysiak presented an advertisement aimed at recruiting experienced engineering firms, which must be approved by the Michigan Department of Transportation, for upcoming airport projects. The advertisement will then be distributed by MDOT online. The advertisement, or Request for Qualifications (RFQ) was reviewed by the committee, with input from the city engineers.
- 4. Discuss Timeline for Consultant Selection Process -**

Responses to the RFQ will go directly to the airport manager, who will share them with committee members. It is expected that the committee will meet on at 4 p.m. on Nov. 19 to review responses. Companies selected to make presentations will be informed the following day. Presentations are expected to be held on Dec. 3.

**5. Public Comment** – None.

**6. Future Agenda Items** - Review of RFQs. (See above.)

**7. Schedule Next Meeting** - Nov. 19 at 4 p.m.

**8. Adjourn** - The meeting adjourned at 4:42 p.m.

**Respectfully submitted,**

**Mary Johns, Commissioner**