MINUTES

TWIN COUNTY AIRPORT COMMISSION

2801 N. 22ND STREET
MENOMINEE, MI 49858
906-863-8408
April 15, 2014
REGULAR SESSION MEETING
TWIN COUNTY AIRPORT CONFERENCE ROOM

Members Present: Jason Lauzer, Mary Johns, Charlie Meintz, Nick Lakari, Chris Plutchak, Ted Sauve
Not Present: Jason Lauzer
Also Present: Penny Mullins, Eagle Herald; Tony Krysiak, Airport Manager; Jeff LaFleur; and Larry Barker

1. Call to order at 5:00 pm by Vice Chair Nick Lakari

2. Pledge of Allegiance recited

3. Roll call taken by Vice Chair Nick Lakari

4. Approve/amend agenda
MOTION (Johns/Sauve) to approve agenda as presented. Motion carried. No negative vote.

5. Approve/amend minutes of the March 18, 2014 Regular Session meeting
Item #8 should read: Voting Yes -5

MOTION (Johns/Plutchak) to approve the minutes as corrected. Motion carried. No negative vote.

6. Public comment – speakers will be limited to 5 minutes on agenda items only
None.

7. Discuss/Consider revised Security Plan as recommended by Building and Grounds Committee, action if any.
Ted Sauve expressed confidence on behalf of Mary Johns and himself in Mr. Kryziak's handling of the card requests and noting that the past commission members and pilots that did not rent hangers or own airport planes were not given access cards. Jason Lauzer's own investigations of this matter indicated that the only people refused cards were not defined as users of this airport.

Discussion involving Page 9, GATES AND ACCESS CONTROL, paragraph one, two sentences in red (second and third sentences of this paragraph).

MOTION (Johns/Sauve) to amend these two sentences to include the phrase …access to an aircraft "at Twin County Airport". Motion carried. No negative vote.

MOTION (Sauve/Johns) to add the wording to the security plan as read, deleting the apostrophe in "credential's". Motion carried. No negative vote.

8. Discuss/Consider Avis letter, action if any.
Nick Lakari read the letter from Avis dated March 27, 2014 addressed to Mr. Jason Lauzer. Letter accepted and placed on file. No action.

9. Discuss/Consider establishing date/time for an Enstrom facility tour, action if any.
Nick indicated that a public notice should be provided regarding the tour beginning at 4:00 pm on May 20, 2014. The regular meeting will begin at 5:00 pm.

MOTION (Johns/Plutchak) that the commission will visit Enstrom at 4:00 pm on May 20 and notice it in such a way that it is evident that a quorum of commission members may be present.

10. Discuss/Consider Financial Audit Report, action if any.
Discussion only. No action taken. Future agenda item.

11. Discuss/Consider User Study for Runway Justification, action if any.

Charlie Meintz arrived at 5:28 pm.

MOTION (Meintz/Johns) to approve sending in the cover letter and the documentation as presented in support of keeping the runway original. Motion carried. No negative vote.

12. Report on two Executive/Finance committee meeting topics. Information, only.
Nick Lakari reported on a follow up of getting funding from WIDOT/Bureau of Aeronautics.

The Airport Capital Improvement Fund Resolution, adopted on July 11, 2007, was reviewed.

13. Discuss/Consider recommendation from Executive/Finance Committee to begin the hiring process for a part time, 20-hour Maintenance – Lineman, action, if any.
MOTION (Meintz/Johns) to table this until the next meeting when we will have all of the information to act on it. Motion carried. No negative vote.

MOTION (Meintz/Johns) to amend the previous motion to read as "postpone" rather than "table". Motion carried. No negative vote.

14. Executive/Finance Committee report:
    A. Discuss/Consider Profit & Loss for March 2014, action if any
    B. Discuss/Consider Reconciliation Summaries for March 2014, action if any
    C. Discuss/Consider Vendor Balance for March 2014, action if any
    D. Discuss/Consider Customer Balance for March 2014, action if any
    E. Discuss/Consider Check Detail (#12970 to #12989) and in the amount of $17,925.05 for March 2014, action if any
    F. Discuss/Consider Fuel Sales Report for March 2014, action if any
    G. Discuss/Consider airport traffic for March 2014, action if any

MOTION (Sauve/Meintz) to approve check #12970 to #12989 in the amount of $17,925.05 and items A through G as presented in the March financial report. Motion carried. No negative vote.

15. Communications/correspondence
Tony relayed a request from Menominee County Administrator asking if we would be requesting an appropriation for next year. Tony has responded by saying Yes, but we do not know how much we will be requesting at this time.

16. Dialog between Airport Manager and the TCAC
Tony discussed wage issue.

17. Dialog between airport users and the TCAC
None.

18. Public comment – speakers will be limited to 5 minutes
Penny Mullins, Eagle Herald, addressed the issue of touring a non-public place and recommended discussing the item with legal advisors from Marinette County and Menominee County.

Ted Sauve discussed moving the fence to the south for the helicopter display.

19. Future agenda items
Audit
Bureau of Aeronautics report
Part time Maintenance Lineman recommendation
Cost of relocating fence for the helicopter display area

20. Schedule next meeting
May 20, 2014 at 5:00

21. Adjourn
MOTION (Meintz/Johns) to adjourn at 6:28 pm.

Respectfully Submitted:
Jennifer Seguin
Marinette County Administrative Secretary

Date approved: