

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408

Executive / Finance Committee Meeting, March 10, 2014 – 4:00 p.m.

MEMBERS PRESENT: Nick Lakari, and Ted Sauve
MEMBERS EXCUSED: Jason Lauzer
OTHERS PRESENT: Tony Krysiak – Airport Manager; Jeff LaFleur – Maintenance /
Lineman

1. Call to order

Vice Chair Lakari called the meeting to order at 4:00 p.m.

2. Pledge of Allegiance

3. Roll call

4. Approve/amend agenda

Motion (Sauve / Lakari) to approve the agenda as presented. Motion carried.

5. Public comment – Limited to 5 minutes on agenda items, only.

None

6. Approve / Amend Minutes of February 11, 2014. Action, if any.

Motion (Sauve / Lakari) to approve the minutes as presented. Motion carried.

7. Review / Approve FY 2013 – 2014 budget changes. Action, if any.

Initial discussion concentrated on identifying funding sources to be used for budget changes. Sources included: (1.) \$22,814.70 of surplus funds left over from previous fiscal year; and, (2.) \$23,250.00 in the current Capital Outlay Expense category. Based on a review with Marinette County Finance Department staff, Mr. Krysiak recommended using the surplus funds.

Krysiak also revealed a 2006 Commission Resolution that speaks to restrictions on how funds in the Capital Outlay Expense account can be disbursed.

Five expense categories were identified as needing attention, including: (1.) Airfield Maintenance and Repair; (2.) Audit Fee; (3.) Mead & Hunt Proposal for User Study; (4.) Staff Wages; and, (5.) Insurance.

Sauve also mentioned the potential need for funding for a display helicopter project.

Motion (Sauve / Lakari) to recommend use of surplus funds to augment payments totaling: \$6,322.43 for Airfield Maintenance and Repair; \$100 for Audit Fee;

\$4,451.00 for Mead & Hunt Proposal; and \$6,243.00 for Insurance; Staff Wage increased costs yet to be determined, pending acceptance of tentative Employment Agreement proposal. Motion carried.

8. Review / Approve February 2014 Financials. Action, if any.

Sauve and Lakari questioned entries for Fright Runners, Country Visions Cooperative, and Tyco Fire Suppression. Regarding Check Detail, questions were raised for: Insurance payments, Office Planning Group, Graybar, and Explorer Solutions.

Motion (Lakari / Sauve) to recommend payment of checks numbered 12940 through 12969 in the amount of \$48,482.43. Motion carried.

9. Public Comment

None

10. Future Agenda Items

March Financials

11. Schedule Next Meeting

Next meeting scheduled for April 8, 2014, beginning at 4:00 p.m.

12. Adjourn

Motion (Sauve / Lakari) to adjourn at 4:43 p.m. Motion carried.

Respectfully submitted,
Nick Lakari

Date approved/corrected: