

MINUTES
EXECUTIVE/FINANCE COMMITTEE MEETING

TWIN COUNTY AIRPORT COMMISSION

June 11, 2015 – 4:00 P.M.
AIRPORT CONFERENCE ROOM

1. Call to order

Chairman Larry Schei called the meeting to order at 4:00 p.m.

2. Pledge of Allegiance

Pledge of Allegiance recited

3. Roll Call

Members present: Chairman Schei, Don Pazynski, Ted Sauve

Members absent and excused: None

4. Approve/Amend Agenda

MOTION Pazynski/Sauve to amend the agenda by combining Item #9 with Item #7.

Motion carried.

MOTION Sauve/Pazynski to approve the amended agenda.

Motion carried.

5. Approve Minutes of May 14, 2015

MOTION Pazynski/Sauve to approve minutes of May 14, 2015 meeting as presented.

Motion carried.

6. Public Comment – Limited to 5 Minutes on Agenda Items Only

None

7 & 9. Discuss/Consider May 2015 Financials, action if any AND Discuss/Consider Environmental Impairment Liability, action if any

Members reviewed the May Financial Reports.

MOTION Pazynski/Sauve to approve check numbers 13282 through 13292 in the amount of \$5,926.98 as presented for May 2015 and refer to full commission.

Motion carried

MOTION Sauve/Pazynski to recommend to the full commission the purchase of the Brown & Riding policy for Environmental Impairment Liability Insurance (Storage Tank) with \$15,000.00 deductible per incident for a premium of \$1,008.38 and the Terrorism Insurance offered by Crum & Forster for \$100.00 premium through the Twin City Service Agency.

Motion carried

8. Discuss/Consider 2015-2016 Budget

A worksheet, containing budget figures from year 2011-2012 to present, was provided to committee members. Actual financial amounts received and spent are being compiled by Menominee County Administrator Bousley with input from Marinette County Financial worker Krista. A spreadsheet comparing budgeted amounts to actual amounts for the last several years should be available for the July meeting.

9. Future Agenda Items

Items to be placed on future agenda:

Financial reports

2015/2016 Budget

10. Schedule Next Meeting

Next meeting will be Thursday, July 16, 2015 at 4 p.m.

11. Public Comment – Limited to 5 Minutes

None

12. Commissioner Comments

Commissioner Sauve asked for update on applications for airport manager position. Chairman Schei stated the job is in a holding pattern at present.

Chairman Schei reported problems came up regarding the roof repair and the item will be on the Commission agenda next Tuesday.

13. Adjourn

MOTION Sauve/Pazynski to adjourn at 4:57 p.m.

Motion carried

Respectfully submitted,

Sally R. Witak, Minutes Secretary