

MINUTES
EXECUTIVE/FINANCE COMMITTEE MEETING

TWIN COUNTY AIRPORT COMMISSION

May 14, 2015 – 4:00 P.M.
AIRPORT CONFERENCE ROOM

1. Call to order

Chairman Larry Schei called the meeting to order at 4:05 p.m.

2. Pledge of Allegiance

Recited

3. Roll Call

Members present: Chairman Schei, Don Pazynski, Ted Sauve

Members absent and excused: None

4. Approve/Amend Agenda

MOTION Pazynski/Sauve to amend the agenda by adding 2016 Budget preparation discussion following item 7.

Motion carried

MOTION Sauve/Pazynski to approve the amended agenda.

Motion carried.

5. Approve Minutes of April 16, 2015

MOTION Pazynski/Schei to approve minutes of April 16, 2015 meeting as presented.

Motion carried.

6. Public Comment – Limited to 5 Minutes on Agenda Items Only

None

7. Discuss/Consider April 2015 Financials, action if any

Members reviewed the April Financial Reports.

MOTION Pazynski/Sauve to approve check numbers 13259 through 13281 in the amount of \$44,157.51 as presented for April 2015 and refer to full commission.

Motion Carried

8. Discuss/Consider 2016 Budget preparation

Commissioner Schei working with Menominee County Administrator Brian Bousley and Interim Airport Manager LaFleur to provide budget information to the Commission. . Administrator Bousley is compiling a budget detail information sheet. Capital Outlay information and the five year plan from Mead and Hunt is available.

LaFleur received letters from Menominee and Marinette County regarding possible airport request for financial appropriation.

The roof on the terminal building, specifically the rubber membrane joints over the lobby area, is leaking and will need to be repaired. Cost of repair and funding availability will need to be determined. The matter will be placed on the commission agenda for the May 19, 2015 meeting.

Commissioner Pazynski worked with Krista of Marinette County Finance and provided printouts of budgeted amounts for 2013/2014 and 2014/2015. Pazynski will obtain printouts of actual income and expenses plus budgeted amounts for the last three (3) or four (4) years for comparison purposes. Information will be provided to Administrator Bousley to enter into the proposed budget work sheets.

9. Future Agenda Items

Items to be placed on future agenda:

Financial reports

2015/2016 Budget

10. Schedule Next Meeting

Next meeting will be Thursday, June 11, 2015 at 4 p.m.

11. Public Comment – Limited to 5 Minutes

None

12. Commissioner Comments

None

13. Adjourn

MOTION Pazynski/Sauve to adjourn at 4:55 p.m.

Motion carried

Respectfully submitted,

Sally R. Witak, Minutes Secretary