

MINUTES
BUILDING & GROUNDS COMMITTEE MEETING
TWIN COUNTY AIRPORT COMMISSION

February 10, 2015
AIRPORT CONFERENCE ROOM

1. Call to order

Chairperson Sauve called the meeting to order at 3:10 p.m.

2. Pledge of Allegiance

Recited

3. Roll Call

Members present: Ted Sauve, Larry Schei,

Members delayed: Charlie Meintz

4. Approve/Amend Agenda

MOTION Schei/Sauve to approve agenda amending by moving Item #8 - Fill vacancy on Advisory Security Committee ... - before Item #7 Discuss Security System status/gate access information. Advisory Security Committee members listing.

Motion carried.

5. Approve/Amend Minutes of January 15, 2015 Meeting

MOTION Schei/Sauve to approve minutes of January 15, 2015 meeting as presented.

Motion carried.

6. Public Comment

Everett Anderson comments on gate access and re-establishing key pad.

Greg Paulson advised he has visited four airports; Green Bay, Delta County, Stevens Point and Antigo, and discussed their security arrangements and would like to share the information with the Security Committee. Mr. Paulson provided his phone number to Committee as a member of the Aircraft Owners and Pilots Association.

Commissioner Joe Ciochetto, speaking as an airport user and Menominee County resident, advised he would like to see the Commission bring back the key pad and remote gate opening device. Mr. Ciochetto would also like the appeal process for denied gate applications handled in a more timely manner.

Commissioner Charlie Meintz arrived at 3:16 p.m.

7. (#8) Fill vacancy on Advisory Security Committee with Airport Commission members.

Building and Grounds Committee recommends to Twin County Airport Commission that Commissioner Larry Schei replace Garry Anderson as representative of the Airport Commission on the Airport Advisory Security Committee.

8. (#7) Discuss Security System status/gate access information. Advisory Security Committee members listing.

Committee Chairman Sauve provided the list of members on the Airport Advisory Security Committee:

Marinette Marine: Dustin Dreifuerst, Navy and Jon Timpe, Lockheed Martin

Enstrom Helicopter: Bill Taylor and Bayard Dupont

Twin County Pilots Association: George Sporie and Wayne Beyer

Airport Commission: Don Pazynski from Marinette County and member to be appointed from Menominee County

Commissioner Schei will ask Menominee County Administrator, Brian Bousley, to draft letter contacting members of Airport Advisory Security Committee listed regarding their continued membership or any changes that may need to be made.

Building & Grounds Committee discussed the following issues:

Access to gates located by hangars and terminal

Individuals receiving (Currently 80 cards @ \$6) or denied access cards

Use of pin numbers

Security needs of area businesses

Friendliness of airport to transient pilots and local users

After hours use of airport

Safety concerns

Possible additional Advisory Committee members

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Motion Meintz/Schei to recommend to Airport Commission they invite Airport Advisory Security Committee to meet to discuss action on security issues and possible changes to policy.

Motion carried.

9. Review Equipment status

Lineman LaFleur advised there is a leaky ram on the Boss plow which he will be able to repair. Everything is ready for predicted snowfall tomorrow.

10. Terminal building/hangar door repair.

LaFleur raised threshold on walk-in door on south side of building and sealed all areas where cold air was leaking into buildings.

11. Possible replacement of Terminal building North gas office door.

LaFleur advised Alfredson is getting in some more doors and will be watching for a 40" door for airport. They will call if/when they have one. Otherwise LaForge company in Green Bay does make doors of all sizes.

12. Possible cost of door replacement.

No information at this time.

13. Airport traffic for the past month.

January is a slow month. Toward the end of February business will pick up again when weather starts to warm up.

14. Public Comment

Everett Anderson comments regarding sharing his security number/code with a responsible friend. This should not be a problem.

Greg Paulson comments on key cards and key pad. Advises committee that Wayne Beyer is in Florida and would not be coming home for security meeting. Please get advisory committee together with Commission and listen to what they have to say.

15. Future Agenda items

To be determined

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16. Schedule next meeting

Building and Grounds committee will meet the week before the March regular Commission meeting by call of the Chair.

17. Adjourn

MOTION Meintz/Schei to adjourn at 3:56 p.m.

Motion carried.

Respectfully submitted,

Sally R. Witak, Minutes Secretary