

**MINUTES**  
**EXECUTIVE/FINANCE COMMITTEE MEETING**

**TWIN COUNTY AIRPORT COMMISSION**

December 10, 2014 – 3:00 P.M.  
AIRPORT CONFERENCE ROOM

**1. Call to order**

Vice-chairperson Don Pazynski called the meeting to order at 3:00 p.m.

**2. Pledge of Allegiance**

Recited

**3. Roll Call**

**Members present:** Don Pazynski, Ted Sauve

**Members absent:**

**Others noted:** Menominee County Administrator Brian Bousley, Ron Holmes, Jeff LaFleur, and various other interested citizens.

**4. Approve/Amend Agenda**

MOTION Sauve/Pazynski to approve agenda as presented. Motion carried.

**5. Approve/Amend Minutes of November 13, 2014**

MOTION Sauve/Pazynski to adopt minutes of November 13, 2014 as presented. Motion carried.

**6. Public Comment-Limited to 5 Minutes on Agenda Items Only.**

Greg Paulson commented on agenda item 10 regarding airport security. He requests users of airport, be it pilots from here and outside the airport, and other entities at the airport be invited to attend the security advisory committee meetings..

**7. Discuss/consider November 2014 Financials, action if any**

Members reviewed the Reconciliation Summaries, Capital Project Outlay, Customer Balance Summary, Vendor Balance Summary and Check Detail Summary.

MOTION Pazynski/Sauve to approve check numbers 13153 through 13176 in the amount of \$17,296.84 as presented for November 2014 and refer to full commission. Motion carried.

**8. Discuss/consider proposed new airport manager salary, action if any**

MOTION Sauve/Pazynski to recommend to full Commission that the advertisement for Airport Manager only state salary negotiable based on experience and qualifications. Also to recommend Commission begin negotiations with a starting salary of \$23.00 per hour to be reviewed in 6 months. Motion carried.

Committee requested Menominee County Administrator Bousley research what the airport managers at Delta and Dickenson Counties are making and if they are part or full time employees.

**9. Building and Grounds update – discussion only.**

Airport lineman Jeff LaFleur reported there were no equipment break downs during snow handling procedures for the couple of storms experienced so far this year.

Sauve commended Garry Anderson for work he did contacting various industries and private pilots regarding the airport security. Buildings and grounds would like an Advisory Security Committee to be formed and meet on an as needed basis based on issues brought to the Commission by industry or private pilots. The pilots group should elect someone to represent them on the Advisory Security Committee. Mr. Paulson offered to take the suggestion to the pilots group. The issue of the security cards currently being used will be addressed after the January reorganizational meeting.

**10. Discuss/consider airport security/availability of remote control entry, action if any.**

Pazynski stated the issue has already been discussed but requests airport users give the Commission a couple of months to get reorganized and they will certainly address any problems and/or issues users are experiencing.

**11. Discuss/consider office procedure in absence of Airport manager, action if any.**

Pazynski asked LaFleur if everything was going okay as far as office procedures, correspondence or other issues. LaFleur stated everything has been taken care of as needed. In the event of foul weather, LaFleur makes determination regarding freightliners using the hangar. If plane put in hangar the cost is \$50.00 per day.

**12. Future Agenda Items**

Sauve requested Building & Grounds be placed on the January agenda of the Executive/Finance Committee meeting.

**13. Schedule Next Meeting**

The next meeting of the Finance/Executive Committee will be at the call of the Chairperson.

**14. Adjourn**

MOTION Sauve/Pazynski to adjourn at 3:50 p.m.

Motion carried.

Respectfully submitted,  
Sally R. Witak, Secretary