

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408
FAX 906-863-7392

Special Meeting 7/9/2010 – 9.00 a.m.

MEMBERS PRESENT: Anderson, Berman, Furlong, Dill, Hartz, and Sauve
MEMBERS EXCUSED:
MEMBERS ABSENT:
OTHERS PRESENT: Airport Manager Tim Spreen, Representatives of URS Corporation and Mead & Hunt

1. Call to order.

Anderson called the meeting to order at 9.00 a.m.

2. Pledge of Allegiance

3. Approve/Amend agenda

Motion (Dill/Hartz) to accept agenda as presented. Motion carries. No negative votes.

4. Public comment

None

5. Discuss/consider URS and Mead & Hunt interviews for consultant procurement, action if any

1. Purpose- Special meeting to interview consultants

Mr. Spreen outlined the procedure for the interviews. He referenced the Consultant Procurement Guidelines dated April 2008 provided by the MDOT- BAFS. These documents will be the guidelines for the interview. Commissioners and Airport manager will participate in the interview and be entitled to vote.

2. URS presentation- URS made their presentation and all committee questions were responded to.

3. Mead & Hunt presentation – Mead & Hunt made their presentation and all committed questions were responded to.
4. Committee Recommendations-The committee considered the written proposals presented and the oral presentations of both firms. The scores of the selection criteria were as follows:

Mead & Hunt: Rating 334 Weight X Rating = 2787

URS Corporation Rating 335 Weight X Rating = 2818

Along with the ratings, grand totals and a voice vote of (5-2), the committee selected URS Corporation to be their consultant.

Mr. Spreen was advised to contact both firms and advise of the results of the selection process.

Motion (Hartz/Sauve) to select URS Corporation as the Twin County Airport Consultant. Motion carried. No negative votes.

6. Communications/correspondence.

None

7. Dialog between manager and TCAC

None

8. Dialog between airport users and TCAC

None

9. Public comment

None

10. Adjourn

Motion (Berman/Furlong) to adjourn at 11:55 a.m. Motion carried. No negative votes.