

**TWIN COUNTY AIRPORT COMMISSION  
2801 22<sup>ND</sup> STREET  
MENOMINEE, MI 49858  
906-863-8408**

**Meeting of the Personnel Committee of the Twin County Airport Commission  
October 6<sup>th</sup>, 2008, at 1:30 PM at the Airport Conference Room**

**MINUTES**

**CALL TO ORDER: 1:30 PM at the Airport Conference Room**

**ROLL CALL: Present: Commissioners Berman, Sauve and Johnson.  
Absent: None.**

**REVIEW AGENDA: MOTION by Sauve to approve agenda. SUPPORT by  
Johnson. MOTION CARRIED.**

**PUBLIC COMMENT REGARDING AGENDA (No Debate): David Thibodeau  
commented that replacing the airport manager was a  
high executive position and that he wondered if there should  
be a probationary period.**

**NEW BUSINESS: 1. Discussion with Tim Spreen Regarding Rental of Hangar for  
Doing Aviation Maintenance and Recommendation to Whole  
Commission.  
Much discussion took place regarding the amount Mr. Spreen  
should pay to do business at Twin County Airport. Mr.  
Spreen stated he needed to build the business at Twin County  
Airport and would like relief, to some degree, on the monthly  
lease costs. He further stated he was willing to pay whatever  
utility costs were involved. The Committee felt that the  
addition of Mr. Spreen to the Twin County Airport was very  
positive and they would do whatever they could to facilitate  
him taking over maintenance functions. MOTION by Sauve  
to offer lease agreement to Spreen Aviation to do aircraft  
maintenance at Twin County Airport. SUPPORT by  
Johnson. MOTION CARRIED.  
Further discussion took place regarding how much relief  
should be given to Mr. Spreen in terms of a lease agreement.  
MOTION by Johnson to offer a lease agreement to Mr.  
Spreen which calls for a monthly payment of \$50.00 for the  
months of November and December 2008 and January of  
2009. The lease agreement would then be reviewed with Mr.  
Spreen at the Regular Session in February 2009 and that  
these motions be recommended for adoption by the whole**

**Commission. SUPPORT by Berman. MOTION CARRIED.**

**2. Establish Criteria for Hiring New Manager and Recommendation to Whole Commission.**

**Consensus of the Committee was that a part-time replacement should be hired due to financial considerations at the airport. Menominee County Administrator Brian Neumeier felt a proper advertising period should be at least two weeks. Neumeier also provided the job description of the airport manager and offered it for use in the selection process. MOTION by Johnson to recommend to the whole commission that they use the job description provided by Neumeier as the criteria for hiring the new manager and that a Special Meeting of the whole commission be called on Thursday, October 9<sup>th</sup> at 8:30 AM to address both items of new business taken up at this meeting. SUPPORT by Sauve. MOTION CARRIED.**

**PUBLIC COMMENT (Comment Only, No Debate): Mr. Spreen commented that may be interested in the manager position. Further discussion took place regarding the possibility of there being a possible conflict of interest if Mr. Spreen were to become the manager. Mr. Spreen asked what scenarios the committee foresaw regarding a possible conflict of interest. Brian Neumeier offered that there were several possibilities that could come into play. Sauve offered that the first step for Mr. Spreen needs to make is to submit a formal application.**

**DIALOG BETWEEN AIRPORT MANAGER AND TCAC: Krysiak offered that he was glad the committee had accommodated Mr. Spreen. He also offered the use of the manager's office to do whatever he needed done in the way promoting his business at the airport. Krysiak also advised the Committee and the whole to take all the time it needed in selecting the new manager. The decision deserves careful consideration and the Commission needs to take the time to make the right decision.**

**ADJOURNMENT: MOTION by Johnson to adjourn. SUPPORT by Sauve. Meeting was adjourned at 2:20 PM.**