

**TWIN COUNTY AIRPORT COMMISSION
2801 22ND STREET
MENOMINEE, MI 49858
906-863-8408**

**BUILDING AND GROUNDS COMMITTEE MEETING
OCTOBER 2, 2013
4 p.m., AIRPORT CONFERENCE ROOM**

MINUTES

Present: Ted Sauve, committee chair; Mary Johns, commissioner; Jason Lauzer, commission chair; Tony Krysiak, airport manager.

- 1. Call to Order** – Ted Sauve called the meeting to order at 4:05 p.m.
- 2. Approve/Amend Agenda** – Approved on a motion from Lauzer, seconded by Johns.
- 3. Minutes of Sept. 13, 2013 meeting** – Approved on a motion from Lauzer, seconded by Johns.
- 4. Public Comment** – None.
- 5. Review Security Plan** – Tony Krysiak reported that the entrance codes for the main gate near the terminal have apparently been shared with non-renters as he has seen unidentified vehicles on airport property. Jason Lauzer noted that the near gate is meant for airport personnel. The FAA tends to frown easy access to airport property by non-users, he noted. A security update involving cards, not codes, was suggested. Quotes for converting the system will be obtained and the airport security plan updated. Additional security upgrades were suggested for terminal doors and a camera monitoring the fuel farm was also suggested. Krysiak and Lauzer will seek input from fire and law enforcement officials as they moved forward. If upgrades cost less than \$5,000, Krysiak can proceed with them, per airport policy. Additional security signage would also be installed. For additional security, airport users would receive stickers for their cars that can be placed behind the rear view mirror, making them visible to airport personnel.

With large government planes using the airport for Marinette Marine Corp., tighter security is essential, noted Lauzer.

A revised security plan will be presented to the full commission.

7. Public Comment – None.

8. Future Agenda Items – As needed.

9. Schedule Next Meeting – To be determined as needed.

10. Adjourn – On a motion from Lauzer seconded by Johns, the meeting adjourned at 5:10 p.m.

Respectfully submitted,

Mary Johns, Commissioner