

**TWIN COUNTY AIRPORT COMMISSION  
2801 22<sup>ND</sup> STREET  
MENOMINEE, MI 49858  
906-863-8408**

**BUILDING AND GROUNDS COMMITTEE  
JANUARY 22<sup>ND</sup>, 2013 - 3:00 PM**

MEMBERS PRESENT: Jason Lauzer, Ted Sauve

MEMBERS EXCUSED: None

OTHERS PRESENT: Airport Manager Tony Krysiak, Airport Lineman Jeff LaFleur,

**1. Call to Order**

Chair Sauve called the meeting to order at 3:05pm.

**2. Roll Call**

**3. Approve/Amend Agenda**

Motion (Lauzer/Sauve) to approve the agenda as presented. Vote – unanimous. Motion carried.

**4. Approve Minutes – December 18<sup>th</sup>, 2012**

Motion (Lauzer/Sauve) to approve the minutes of the December 18, 2012 as presented. Vote – unanimous. Motion carried.

**5. Review Security Plan and Airport Accident Response Plan.  
Action, if any.**

Item was deferred for next meeting.

**6. Hangar Numbering – Discussion and Action, if any.**

During Fire Department visit it was recommended to have clear labeling of the hangars for identification in case of emergency. The committee decided to discuss item with Dan Hass to see if there is any lease issues. Commissioner Lauzer and Manager Krysiak will research and report back.

**7. Disposition of CFR Vehicle. Discussion only.**

No report, item deferred.

**8. Pump for Diesel Tank. Discussion only**

New pump has been ordered. Jeff can install once it arrives.

**9. Disposition of Above Ground Diesel Tank. Discussion only**

No report, item deferred.

**10. Insulation of Terminal Walls: Conference Room, Mgrs Office, Bag Room. Discussion only.**

Discussed the need to update Terminal Building. Manager Krysiak reminded the committee that upgrading the Terminal Building is on the 10-year plan.

**11. Air Demonstration Information. Discussion only.**

No Report.

**12. Airport Fencing. Discussion only.**

Manager Krysiak reported the Phase III Fence Project is slated to start and be completed in 2013.

**13. Public Comment**

None.

**14. Communications/Correspondence**

None.

**15. Future Agenda Items**

Security Plan & Airport Accident Response Plan.

**16. Schedule Next Meeting**

Will be scheduled when the need arises.

**17. Adjourn**

Motion (Lauzer/Sauve) to adjourn. Motion carried. 3:40pm

Respectively Submitted,  
Jason Lauzer

Date approved/corrected: *MAR 26, 2013*