

**TWIN COUNTY AIRPORT COMMISSION  
2801 22<sup>ND</sup> STREET  
MENOMINEE, MI 49858**

**REGULAR SESSION, AUGUST 13, 2008, 9:00 AM,  
AT THE AIRPORT CONFERENCE ROOM**

**MINUTES**

**CALL TO ORDER: 9:08 at the Airport Conference Room**

**ROLL CALL: Present: Commissioners Sauve, Lang, Dill, Berman and Johnson  
Absent: Kakuk**

**REVIEW AGENDA: MOTION by Johnson to approve agenda. SUPPORT  
by Dill. MOTION CARRIED.**

**REVIEW MINUTES: Regular Session, July 17, 2008.  
MOTION by Dill to approve minutes. SUPPORT  
by Berman. MOTION CARRIED.**

**PUBLIC COMMENT REGARDING AGENDA (No Debate): None.**

**OLD BUSINESS: 1. Financial Status.**

**Krysiak reported that sales had increased nicely during July, but remained skeptical as to the coming months and the amount of continuing sales needed to cover costs at the airport. The decision by AirBP to institute a 10 day remittance policy on fuel deliveries has prompted Krysiak to explore other vendors who do not intend to decrease their remittance times. Krysiak will be contacting other fuel suppliers during a conference in September and will report to the Commission at the October session. The Commission discussed ways to increase users of the airport by means of a discount on self-service fuel. Krysiak advised that a direct mailing two years ago, which offered a 25 cent discount on Avgas, produced only 4 takers of the offer. Johnson suggested that it would be feasible to offer a 20 cent discount on self-serve fuel through the end of December, 2008. At that time an evaluation of the program could be made regarding continuing the program. Krysiak will make the change in fuel price at the self-serve pedestal and also advise the local tenants of the program**

**2. Marketing of Airport Land.**

**Krysiak advised that the perc tests requested on the parcels available for development were completed, but the reports have not yet been received. Verbal opinions from the Health Dept. personnel indicated that very little of only one parcel may perc successfully. The Commission should receive the final report and consider it at the next regular session.**

**NEW BUSINESS: 1. Review of the Five-Year Plan**

**Krysiak presented the new Five-Year Plan to the Commission. He explained that the plan covers seven fiscal years in total. URS advised that it was best to project a greater than 5 year period due to the major maintenance programs which are becoming necessary. The question of creating a perimeter fence in FY 2010 came up. Krysiak stated this was suggested because once the new fence is completed in its entirety it will be necessary to have access to it and enable the airport to properly maintain it. In 2014 the Plan shows a relocation of the fuel farm, an expansion of the terminal and the erection of a 100'x100' box hangar. Krysiak explained that the best way to get the fuel farm re-habed is to make it necessary to have it relocated. The relocation would be necessary if the terminal were to be expanded to the north in order to house freight shipments and provide additional storage space. Since consummation of the Plan is subject to FAA funding, it is unlikely that all of the planned projects will be funded through the AIP and that the Plan is basically a fluid document subject to ongoing changes.**

- MANAGER REPORTS: 1. Profit & Loss and Airport Traffic for July 2008.  
MOTION by Berman to accept report. SUPPORT by Johnson. MOTION CARRIED.**
- 2. Reconciliation Summary for July 2008.  
MOTION by Dill to accept report. SUPPORT by Sauve. MOTION CARRIED.**
- 3. Vendor Balance for July 2008.  
MOTION by Berman to accept report. SUPPORT by Johnson. MOTION CARRIED.**
- 4. Customer Balance for July 2008.  
MOTION by Johnson to accept report. SUPPORT by Berman. MOTION CARRIED.**
- 5. Check Detail for July 2008.**

**MOTION by Dill to accept report. SUPPORT by Sauve. MOTION CARRIED.**

**6. Capital Outlay Account as of July 31, 2008.  
\$7,941.76.**

**7. T-34 Activity.**

**Krysiak reported that the T-34 visit and the associated Day at the Airport event went well. The number of T-34 aircraft attending was the most in three years. The event was well attended given the fact that there was also the Brown Trout Derby and the 100 Miler Boat Race going on at the same time. The Menominee Opera House Committee did very well with food sales and expressed a desire to provide that same service next year.**

**NEXT MEETING DATE: September 10<sup>th</sup>, 2008 at 9:00 AM in the Airport Conference Room.**

**PUBLIC COMMENT (Comment Only, No Debate): None**

**COMMUNICATIONS: None**

**DIALOG BETWEEN AIRPORT MANAGAER AND TCAC: None.**

**ADJOURNMENT: MOTION by Johnson to adjourn. SUPPORT by Sauve. MOTION CARRIED. Meeting adjourned at 10:17.**