

**TWIN COUNTY AIRPORT COMMISSION  
2801 22<sup>ND</sup> STREET  
MENOMINEE, MI 49858  
906-863-8408  
FAX 906-863-7392**

**MINUTES**

**REGULAR SESSION JUNE 12, 2007**

**CALL TO ORDER: 9:00 AM, June 12, 2007**

**ROLL CALL: Present: Commissioners Lang, Sauve, Dill, Berman, Johnson  
Furmanski  
Absent: None**

**REVIEW AGENDA: MOTION by Sauve to approve agenda. SUPPORT by Dill.  
MOTION CARRIED.**

**REVIEW MINUTES: MOTION by Dill to approve minutes of regular session  
May 8, 2007. SUPPORT by Johnson. MOTION CARRIED.**

**PUBLIC COMMENT/USER CONCERNS:**

Gary Anderson related that the old terminal furniture had been donated to the DAR and they were very thankful. He also inquired as to whether the Airport Commission would like to assist the EAA Chapter in sponsoring an open house event during the T-34 stay in Menominee. Several ideas regarding free food for a period of time during the planned event were exchanged. The Commission felt that it would be best for the EAA to charge something for food and beverages and that the EAA should take the opportunity to make this a fund-raising event. He also related the events that will be taking place on the day of the open house (July 21<sup>st</sup>). **MOTION by Dill to allocate \$500.00 to the EAA for the food and beverage supplies at the open house. SUPPORT by Sauve. MOTION CARRIED.** Gary also invited the members of the Commission to attend the regular meeting on the EAA Chapter on the 2<sup>nd</sup> Saturday of each month. Wayne Beyer also suggested that Enstrom be invited to participate in the form of a static display and/or a flight demonstration. Krysiak will talk to Enstrom about that possibility. It was agreed that there needs to be enough attractions taking place throughout the afternoon in order to keep the audience entertained.

**OLD BUSINESS: 1. Status of Terminal Repair. Krysiak stated that the windows are in and the furniture will be delivered on the following morning. All repairs should be complete by June 18<sup>th</sup>.**

**2. Update on Deeding of Hangar Ownership to TCA. At the**

May Regular Session it was decided to invite Assessor Schwanz to our meeting to further clarify her position regarding the tax implication if the airport were to take ownership of the hangars. She felt it was premature in that case law concerning this topic had been given to Dan Hass and Rob Jamo. Krysiak related that when they have rendered an opinion on the subject we should then invite the assessor and Dan Hass to discuss their findings. Discussion took place regarding the tax situation and all agreed that it was still worthwhile to pursue the transfer or ownership. Further discussion took place regarding the present tax assessment and whether it should even be a personal property tax or a real property tax. Concluding the discussions, the goal of this project would be to divert the dollars, presently going to the City, to the airport to defray the cost of capital improvements in the present, and succeeding, Five Year Plans.

3. **FY 2008 Appropriation Request.** Krysiak stated that Brian Neumeier had contacted him and advised that the anticipated increase in the cost of health insurance for the airport employees was not going to be necessary, since there had been an over-funding of benefits for previous airport managers. In light of that, Krysiak restated his request for appropriation in the amount of \$52,500, the same as for FY 2007. Krysiak also discussed the benefit of the airport to the cities of Marinette and Menominee. He stated that the cities, especially Marinette, benefit greatly by the the presence of the airport, and that he would not be bashful about approaching each for an annual appropriation to help fund the costs of capital outlays.

- NEW BUSINESS:**
1. **Hangar Door Damage.** Krysiak related that damage to the immediate repair. All repairs have been made and our insurance should cover most of the costs associated.
  2. **Amendment to By-Laws – State Governing Open Meeting-Law.** Berman stated that the Commissioners from Marinette County have to operate under the Wisconsin Open Meeting Law. Lang and Johnson asked who had advised them of this requirement. Berman suggested that the commission should operate under the most stringent of the laws of each state. Lang wanted further clarification of who stated Wisconsin Commissioners should have to operate under the Wisconsin Open Meeting Law. Lang wanted a copy of the Wisconsin law for the Commission to consider

and review. Lang disagreed with the idea that Marinette County Commissioners need to operate under the Wisconsin Law. Furmanski theorized that if two laws were to govern the proceedings of each commission meeting, then the possibility of every action being evenly divided as far as voting is concerned would be a tie and virtually nothing would get accomplished. Lang believes that it doesn't matter where the Commission meets, as long as they operate under Michigan's Open Meeting Law. Sauve volunteered to go Marinette County Commission Chairman Bousley and ask him to request a written declaration of position from the Wisconsin Attorney General regarding the matter. Further, the request from Bousley should be in writing to the attorney general as well. **NO ACTION TAKEN.**

3. **FY 2008 Budget.** Krysiak presented the proposed FY '08 Budget to the Commission. It was requested that no action be taken until the next regular session when they can compare the proposed budget with that of FY 2007. The item will appear on the next regular session agenda. **NO ACTION TAKEN.**

- MANAGER REPORTS:**
1. **Income/Expense Summary and Airport Traffic for May 2007. MOTION by Johnson to accept report. SUPPORT by Furmanski. MOTION CARRIED.**
  2. **Check Reconciliation Summary for May 2007. MOTION by Sauve to accept report. SUPPORT by Johnson. MOTION CARRIED.**
  3. **Accounts Payable for May 2007. MOTION by Furmanski to accept report. SUPPORT by Berman. MOTION CARRIED.**
  4. **Accounts Receivable for May 2007. MOTION by Johnson to accept report. SUPPORT by Furmanski. MOTION CARRIED.**
  5. **Check Detail for May 2007. MOTION by Berman to accept report. SUPPORT by Johnson. MOTION CARRIED.**

**NEXT MEETING DATE: July 11<sup>th</sup>, 9:00 AM at the Airport Meeting Room**

**PUBLIC COMMENT: None**

**DIALOG WITH AIRPORT MANGER AND TCAC:**

**Krysiak stated that in the checks to be signed today, there was one for \$15,694 to the Michigan DOT. This is an amount that was collected by the airport equally from Marinette and Menominee counties for capital improvements to the ramp and taxiways in FY 2003. This amount was never invoiced to the airport by the state and those funds have continued to be co-mingled with the normal operating capital for three years. It was Krysiak's suggestion that we establish an account for funds which are collected or appropriated for capital improvements and segregate them from normal operating capital. In the future, this would avoid a sudden impact of the airport needing to pay for a project that took some time to be closed out by the state of Michigan. Krysiak further stated that there were two other projects, which had not been closed out, by the state. Fortunately, one of them will constitute a refund of \$9,200 and will ease the overall impact of not having set aside these funds previously. MOTION by Sauve for Krysiak to coordinate with Pat Kass and establish an account to keep funds for capital outlays separate and also for the airport to deposit surpluses from normal operations to that fund in an effort to pay as much as the airport can for capital improvements. SUPPORT by Johnson. MOTION CARRIED.**

**The subject of holding an open house for commissioners of Marinette and Menominee counties was discussed. Krysiak's suggestion was to have a small reception for those people as well as the mayors from both cities. It was decided to put the item on the agenda for the next regular session.**

**Krysiak advised that the engineering has been done for replacement of the present heating and cooling system. He wanted to know if he should put the project out for bids at the present time, or wait until suitable funding is in place since the burden of replacing the unit will be totally the airport's responsibility. It was decided to put the item on the agenda for the next regular session.**

**Krysiak answered questions from the Commissioners regarding the possible move of Lloyd's to airport property. He advised that the airport would more than likely be asked to provide some relief from rental fees for a period of time in order to facilitate Lloyd's move. Since Lloyd's is committed to leaving its present facility in 2 to 5 years, it is critical that the airport do its part in keeping Lloyd's jobs in Menominee. Krysiak will keep the Commission advised on any updates to Lloyd's planned relocation.**

**ADJOURNMENT: MOTION by Johnson to adjourn. SUPPORT by Dill.  
MOTION CARRIED. Meeting adjourned at 10:47.**