

**TWIN COUNTY AIRPORT COMMISSION
2801 22ND STREET
MENOMINEE, MI 49858
906-863-8408**

**REGULAR SESSION, JANUARY 22, 2008
AIRPORT MEETING ROOM**

MINUTES

CALL TO ORDER: 9:03, January 22nd, 2008, Airport Meeting Room

**ROLL CALL: Present: Commissioners Lang, Johnson, Kakuk, Sauve, Dill and
Berman
Absent: None**

REORGANIZATION:

**Chairman: Nominations: Lang nominated by Johnson
Berman nominated by Dill
Berman declined nomination.
MOTION by Sauve to close nominations.
SUPPORT by Johnson. MOTION CARRIED.
Lang elected Chairman by acclamation.**

**Vice-Chairman: Nominations:
Sauve nominated by Johnson.
No other nominations made.
MOTION by Lang to close nominations.
SUPPORT by Kakuk. MOTION CARRIED.
Sauve elected Vice-Chairman by acclamation.**

**Secretary/Treasurer: Nominations:
Berman nominated by Sauve.
No other nominations made.
MOTION to close nominations by Johnson.
SUPPORT by Sauve. MOTION CARRIED.
Berman elected Secretary/Treasurer by acclamation.**

COMMITTEES

**Executive/Finance Committee: Lang-Chairman, Sauve, and Berman.
By-Laws state this Committee to be made up of
Chairman, Vice-Chairman and
Secretary/Treasurer.**

By-Laws Committee: Sauve-Chairman, Lang, and Berman

Planning Committee: Lang-Chairman, Kakuk, and Dill.

Building/Grounds Committee: Johnson-Chairman, Kakuk, and Dill

Personnel Committee: Berman-Chairman, Johnson, and Sauve.

MOTION by Sauve to approve re-alignment of Committees. SUPPORT by Berman. MOTION CARRIED.

PERSONAL PRIVILEGE: Commissioner Sauve to introduce Paul Putman, New UW-Extension agent. Mr. Putman could not attend.

REVIEW AGENDA: MOTION by Johnson to approve agenda. SUPPORT by SAUVE. MOTION CARRIED.

REVIEW MINUTES: Regular Session, December 19, 2007. MOTION to approve minutes by Dill. SUPPORT by Berman. MOTION CARRIED.

PUBLIC COMMENT REGARDING AGENDA (Statement Only, No Debate)

None

OLD BUSINESS: 1. Membership in Chamber of Commerce.

Krysiak related that the Chairperson of the Chamber has not yet provided, definitively, that the airport can be a member of the Chamber in an ex-officio status. She stated the airport could join as non-profit, but Lang stated he was reluctant to join on that basis, due to other organizations possibly requesting similar donations. Krysiak will continue to pursue a decision from the chamber as to whether we can be granted ex-officio status. Item will be placed on next months agenda.

NEW BUSINESS: 1. Bonding, Liability and Errors and Omissions Insurance.

Krysiak provided copies of the airport, Marinette and Menominee County liability coverage presently in place. Lang also stated the Menominee County Prosecutor does not see a need for bonding of the Commission or the Manager.

2. Rotating Beacon Complaints

Krysiak related the changes, which have been to the beacon's light bulb and the resulting increase in brightness. He stated

that there was an adjustment made to the angle of the light's projection and that as a result of this adjustment the light was considerably more visible to air traffic. After inquiries were made to the beacon's manufacturer, Krysiak stated that there was a possible remedy for shielding the lower portion of the light's projection and reduce the amount of illumination entering airport neighbor's homes. Krysiak will send a letter to the complainant explaining the possible remedy and also the fact that the weather will need to be better for airport personnel to safely complete the shielding process. MOTION by Johnson to have Krysiak send subject letter explaining the airport's position and how we will pursue a solution to the problem. SUPPORT by Berman. MOTION CARRIED.

3. **Proposed Changes to Posting Requirements.**
MOTION by Dill to change posting requirements from eighteen (18) to twenty-four (24) hours. No action items to be added after agenda posting. SUPPORT by Kakuk. MOTION CARRIED.
4. **Adopt Revised Agenda Format.**
MOTION by Sauve to adopt the revised agenda format with the following changes: Remove "Statement Only" from public comment regarding agenda and add "ADJOURNMENT" as the last item. SUPPORT by Johnson. MOTION CARRIED.

MANAGER REPORTS:

1. **Profit & Loss and Airport Traffic for Dec 2007.**
MOTION by Johnson to accept report. SUPPORT by Dill. MOTION CARRIED.
2. **Reconciliation Summary for Dec 2007.**
MOTION by Berman to accept report. SUPPORT by Kakuk. MOTION CARRIED.
3. **Vendor Balance Summary for Dec 2007.**
MOTION by Berman to accept report. SUPPORT by Dill. MOTION CARRIED.
4. **Customer Balance Summary for Dec 2007.**
MOTION by Johnson to accept report. SUPPORT by Sauve. MOTION CARRIED.

5. **Check Detail for Dec 2007.**
MOTION by Johnson to accept report. SUPPORT by Berman. MOTION CARRIED.

6. **Capital Outlay Account as of Dec 31, 2007.**
\$4,822.89.

NEXT MEETING DATE: February 18th, 2007 at the Airport Conference Room at 9:00 AM.

PUBLIC COMMENT (Comment Only, No Debate): None.

AIRPORT USER CONCERNS: None

DIALOG BETWEEN AIRPORT MANAGER AND TCAC:

1. **Estimate for Insulated Panels with R-10 Insulating Value.**
Krysiak stated he had received no reply from Esser regarding cost of acquiring panels for the terminal windows. Dill had a contractor come to the terminal earlier in the month and showed him what we intended to do with the panels. Dill had not received any reply from the contractor but will relate his findings when he does receive his estimate of the work.

ADJOURNMENT: MOTION by Johnson to adjourn. SUPPORT by Kakuk. MOTION CARRIED. Meeting was adjourned at 10:53 AM.