

**TWIN COUNTY AIRPORT COMMISSION
2801 22ND STREET
MENOMINEE, MI 49858
906-863-8408**

**REGULAR SESSION, JANUARY 21ST, 2009
9:00 AM, AT THE AIRPORT CONFERENCE ROOM**

MINUTES

CALL TO ORDER: 9:00 AM, Airport Conference Room

**ROLL CALL: Present: Commissioners, Furlong, Sauve, Dill, Anderson
and Johnson.
Absent: Berman**

NOMINATION & ELECTION OF OFFICERS:

Chairperson: Johnson nominates Sauve.

Furlong nominates Anderson.

**Vote is 3 Anderson/2 Sauve. MOTION by Furlong to appoint
Anderson as the Twin County Airport Commission Chairperson.
SUPPORT by Dill. MOTION CARRIED.**

Vice Chair: Anderson nominates Sauve.

Sauve nominates Johnson.

**Vote is 3 Johnson/2 Dill. MOTION by Sauve to appoint Johnson as
the Twin County Airport Commission Vice-Chairperson. SUPPORT
by Dill. MOTION CARRIED 5/0.**

Secretary/Treasurer:

**MOTION by Johnson to appoint Furlong as the Twin County Airport
Commission Secretary/Treasurer. SUPPORT by Dill. MOTION
CARRIED.**

SELECTION/APPOINTMENT OF STANDING COMMITTEES:

**Executive/Finance Committee: As stated in the Airport Bylaws, this
committee is made up of the Elected Officers: Anderson, Johnson &
Furlong.**

**By-Laws Committee: Chairperson Anderson appointed Sauve,
Johnson & Berman**

**Planning Committee: Chairperson Anderson appointed Anderson,
Dill & Furlong.**

**Building/Grounds Committee: Chairperson Anderson appointed
Anderson, Dill & Johnson.**

**Personnel Committee: Chairperson Anderson appointed Dill,
Anderson & Berman.**

**MOTION by Dill to accept all appointments as named by Anderson.
SUPPORT by Johnson. MOTION CARRIED, 5/0.**

**REVIEW AGENDA: MOTION by Dill to approve agenda. SUPPORT by
Johnson. MOTION CARRIED.**

REVIEW MINUTES: Regular Session December 22nd, 2008

MOTION by Sauve to approve minutes. SUPPORT by Dill. MOTION CARRIED.

PUBLIC COMMENT REGARDING AGENDA (No Debate): Tony Krysiak states that there should be no tenant/officer contracts before offering employment to anyone at the Twin County Airport. He advised the board to review the Twin County Airport Minimum Standards and Procedures.

OLD BUSINESS:

NEW BUSINESS: 1. Presentation & Discussion ~ Marinette Marine Use of Airport. Ted Sauve stated that he received a call from Judy Kruger, who questioned him about the TC Airport being able to receive a chartered 30 passenger plane for Marinette Marine. Mr. Neumeier also spoke with Ms. Kruger. He stated that Marinette Marine needed a landing place for a Naval Plane to land twice per week through May, 2009. Because Menominee has had some freezing rain and ice build up on the runway, the plane can't land on the ice due to not being equipped with back thrust equipment. Mr. Neumeier spoke with Jerry Derusha for De-icing consultation. A de-icing product (NAAC) was purchased by Marinette Marine from Cryotech in the amount of \$3571.38. The cost of the NAAC is to be reimbursed to Marinette Marine from the Airport as credit for fuel charges or landing fees for the chartered flights. Due to extensive cold weather, the de-icing product was not as effective as it could have been if we'd had warmer weather, but the center of the runway is clear. Mr. Anderson suggests to use a product called UREA from the Stephenson Marketing...he thinks this product would be effective in the removal of all ice. The cost of this product is \$700 per ton. Since this is a crystal product, the commission wants to be sure that there is NO SALT in this product prior to using it on the flight line. (Products with salt are not used because of the effect it has on the aluminum of the planes.) Mr. Derusha asks, can this product be used as a preventive product? Can it be applied prior to really bad weather? What is the Application rate? Does the airport have the proper equipment to spread this product? MOTION by Johnson to acquire information (make sure there is no salt in UREA and to make sure this product is legal with the FAA commission) prior to purchasing the product. SUPPORT by Furlong. MOTION CARRIED.

2. Discussion regarding Eligibility of Potential Airport Manager Tim Spreen ~ Conflict of interest.

Mr. Dan Hass states that if Mr. Spreen takes steps to terminate his oral contract with the Twin County Airport, then there is no conflict, and he'll be eligible for the position. Mr. Spreen, through his lawyer, submitted a letter to the board stating that he forgoes any lease agreement he has with the Twin County Airport. Mr. Sauve asks' Mr. Hass, Does this now pave the way to allow Mr. Spreen be eligible to become the airport manager? Mr. Hass responded, yes. Mr. Neumeier adds that he did check Mr. Spreen's references and all were very positive. He has no qualms with the airport commission offering Mr. Spreen the position. Mr. Furlong asks if Mr. Spreen will be allowed to do any work on the side. Mr. Anderson states he will be doing annuals and such in my hanger, or at other people's hangars. Mr. Furlong states, you no longer have a hanger. Mr. Anderson states, oh yes, that's right. Tony Krysiak again comments, "The commission should take a look at the operating standards of the airport before making a decision on the manager." MOTION by Comm. Sauve to offer the part time manager position to Mr. Spreen. His salary is set at \$20,000 per year with a minimum of a 20 hour work week, effective 1/21/2009. At 6 months, there will be a review of job performance. SUPPORT by Johnson. MOTION CARRIED.

3. Discussion regarding correspondence received from Bernie Lang: Mr. Lang stated that he accepts the opinion of Attorney Dan Hass as discussed at the County Board Committee of the whole meeting on Jan. 20th, 2009. Mr. Lang respectfully steps down as a Twin County Airport Commissioner.

Mr. Johnson Thanks Bernie Lang for his years of service to the Airport Commission and the great job he did for the Twin County Airport.

Mr. Sauve also expresses his appreciation to Bernie Lang for his service to the Airport Commission.

4. Correspondence from URS regarding bidding proposal for the Perimeter Fence Clearing. Tony Krysiak asks, Where is the money for this coming from? Consensus is to speak with Bill Maldonado from URS to discuss this issue and find out more information about this project. This should be done ASAP as the ground should be cleared while there is still frost in the ground. We need to make sure that Animal Control is priority. MOTION by Johnson to refer this to the Bldg. and Grounds Committee. SUPPORT by Sauve.

5. Naming Signatories for signing checks: Mr. Neumeier states that until the beginning of the year, there were 4 signatories listed at the bank. All 4 were lost at the beginning of the year due to elections. The Treasurer of Menominee County and of Marinette County have been added as signatories temporarily so bills could be paid. MOTION by Furlong to assign the Executive Committee and the Airport Manager be the (4) four

assigned signatories at the Twin County Airport. **SUPPORT by Johnson.** (The 4 signatories will be Anderson, Johnson, Furlong and Spreen.)

MANAGER REPORTS: 1. Profit & Loss for December, 2008 and Airport Traffic. **MOTION by Johnson to approve the report SUPPORT by Dill. MOTION CARRIED.**

2. Reconciliation Summary for December, 2008. **MOTION by Dill to approve the report. SUPPORT by Johnson. MOTION CARRIED.**

3. Vendor Balance for December, 2008 is \$11,267.46 **MOTION by Dill to approve the report. SUPPORT by Johnson. MOTION CARRIED.**

4. Customer Balance for December 2008 is \$6,412.12 **MOTION by Johnson to approve the report. SUPPORT by Dill. MOTION CARRIED.**

5. Check Detail for December 2008 **MOTION by Dill to approve the report. SUPPORT by Furlong. MOTION CARRIED.**

6. Capital Outlay Account as of December 31, 2008. This report was not received from Laura Mans in time for the meeting. **MOTION by Sauve to postpone this information until the next regular scheduled meeting. SUPPORT by Johnson. MOTION CARRIED.**

NEXT MEETING DATE: **MOTION by Dill to have the meetings scheduled on the 2nd Wed. of every month at 9:00 AM in the Airport Conference room. SUPPORT by Johnson. This being said, the next regular scheduled meeting will be scheduled at 9:00 AM on February 11th, 2009. MOTION CARRIED.**

PUBLIC COMMENT: Tim Spreen thanks the board for looking into his conflict with the airport commission. Johnson offers Thanks to Brian Neumeier for his assistance at the airport.

COMMUNICATIONS: None

ADJOURNMENT: **MOTION by Johnson to adjourn this meeting. SUPPORT by Dill. Meeting was adjourned at 10:00 AM.**