

Twin County Airport Committee  
Minutes of Meeting  
September 20, 2016

\*\*\*\*\*Approved 10.18.16\*\*\*\*\*

The Twin County Airport Committee met on September 20, 2016 at 4:00 PM at the Twin County Airport, Conference Room.

Present at the meeting were Coms. Williams & Schei, Brian Bousley, Sherry DuPont & other members of the public.

**Call Meeting to order:** Chairperson Schei called the meeting to order at 4:00 PM

**Pledge of Allegiance:** The Pledge of Allegiance was recited

**Roll Call:** Roll call was taken; Com. Meintz is excused.

**Agenda** was approved by Com. Williams seconded by Com. Schei; Com. Schei would like to amend the agenda to change 8-b to read "Airport Committee "Officer" Duties", not secretary. Com. Williams seconded the amendment. Com. Williams to approve the amended agenda, seconded by Com. Schei. 2/0

**Previous Meeting minutes:** Previous minutes from June 21, 2016 were not included. There is a possibility that they are on the recorder that broke. DuPont is asked to find the minutes on the recorder and have them ready for the next meeting, if possible.

**Public Comment:** Wayne Beyer, Menominee Twp.: Approval of the Audience/Committee dialog (8-a) agenda business item.

**Presentations:** None

**Business:**

- a. **Audience/Committee dialog:** Wayne Beyer: When will we get the AWAS fixed? Jeff: It was an issue with the program on the new system. They're working on it, they've got a new radio in here today. I called there earlier and it went through today. It's hit and miss. Zang is on top of it, just not there yet. Schei: That's an MDOT AERO or FAA thing? Jeff: That's an FAA thing. When it's down, it's up to the FAA to fix that. Joe Ciochetto: I'm on day shift now, so I'm able to attend. John Hartz: AWAS Concern. Joe Ciochetto: I heard that Marinette County is coming back into ownership. Bousley: FAA has not signed off on sole sponsorship for Menominee as of yet. If for some reason they do not sign off on Menominee County having sole sponsorship, Marinette would be obligated to come back in. Schei: They're not obligated to come back in unless the FAA says they have to. In the meantime, as far as they're concerned, they're out. They signed over all of their property

and the assets legally. MDOT AERO said they have all of the info. and are happy with it and would approve it within a few months. (July/Aug last year) and they said they'd forward to the FAA in Detroit and said it may take 6 mos. to a year. All that's changed is that the FAA didn't get all of the info. from MDOT AERO so they asked Brian to resubmit everything. MDOT AERO changed directors during this process. It's out of our hands, we're waiting on them.

- b. **Airport Committee Officer Duties:** Schei: Everyone got a copy of the bylaws. Basically when Brian leaves now, we won't have Brian doing the tape recorder and the agendas/minutes. The Bylaws say the Secretary does the recording of the minutes. Ray you're the Secretary, would you like to comment. Williams: I'm good with that. DuPont, if I'm not here at the meeting and it's being recorded, please be sure the public comment state their names for the record, I won't know voices. Schei: The county board has the final say on any recommendations from this committee.
- c. **Financial Monthly Budget Review:** Schei: we have a new report from BS&A now. Bousley: If you look at your revenues, we're at 77.17% of revenues with two/three weeks to go. We won't hit 100%. But if you compare revenues to expenditures, expenses are at 54.7% so there is a difference there of \$96,036.66 to the good. Overall, very healthy.
- d. **Personnel Discussion:** Schei: With Brian leaving, we have no supervision over the Airport. We have approval from the CB to hire a full time position. Bousley: Jeff is the official Airport Manager. As long as the County Board supports Jeff's decisions, there won't be any problems. He's just like any other department head. If there's an issue, he can bring it to the committee and then board.
- e. **Buildings & Grounds Update:** Jeff: Light needs to be replaced out there. Two new lights (300 watt LED) would cost approx. \$550 apiece. Currently we have the high pressure sodium bulbs. Recommend Brian do that before he leaves. Schei: Capital outlay plan – we are waiting on MDOT AERO before we can publish our five year capital improvement plan. Mead Hunt is still waiting on URS for some information. All is up in the air until we hear back from the FAA/MDOT AERO.
- f. **Airport Manager Report:** Jeff: We had the Navy in town. We put 735 gallons into that. All went well with the boat launch at Marinette Marine. Prices are up 7cents/gal.+ we did purchase at the cheaper cost.

**Correspondence:** None

**Public Comment:** None

**Commissioner Comment:** Would like to Thank Brian for all of the work he's put in. I'm gonna miss him.

**Adjourn:** Moved by Com. Williams supported by Com. Schei to adjourn the meeting at 4:30 P.M. Motion approved 2/0.