

Menominee Regional Airport Committee
Minutes of Meeting
March 19th, 2019

*******FINAL, APPROVED*******

The Menominee Regional Airport Committee met on March 19th, 2019 at 4:00 PM at the Menominee County Courthouse, Courtroom B.

- A. Call Meeting to order:** Com. Gromala called the meeting to order at 4:00 PM
- B. Pledge of Allegiance:** Recited by all
- C. Roll Call:** Coms. Gromala, Piche present; Com. Cech-absent, excused. Also present were Jason Carviou, Jeff LaFleur and Doreen Averill
- D. Approval of Agenda:** Jason Carviou requested to amend agenda to include discussion of Japanese Knotweed as #3 under Other Business. Com. Piche made a motion to amend the agenda as requested, seconded by Com. Gromala ~ motion carried 2/0. A motion was made to approve the amended agenda by Com. Piche, seconded by Com. Gromala ~ motion carried 2/0.
- E. Approval of Previous Minutes:** Com. Piche moved to approve the minutes from the February 19th, 2019 meeting, Com. Gromala seconded ~ motion carried – 2/0
- F. Public Comment:** None
- G. Presentations:** None
- H. Business**

Financial

- 1) Month-End Budget Report Status – **Jason:** The budget is looking good except for a couple areas. We already know about the Airfield Maintenance account. The others, Overtime and Equipment Fuel Purchase-Diesel – is due to the excessive snow/snow removal for this winter season. Diesel fuel won't be needed now until late summer. Office supplies is over because the printer was in need of ink cartridges – the printer is good now for quite a while.

Another issue, the circuit board at the fuel farm. I'll have Jeff explain it. **Jeff:** We had a power surge at the Airport. It took out the circuit board at the fuel farm. Immediate repairs needed to be done ~ it's completely fixed now, however, the cost will be around \$937. It is *supposed* to come out the of "Field Maintenance" account – which is already over budget. We just want to make you aware of the situation.

- 2) Manager's Report ~
 - a) Fuel Sales: **Jason:** Fuel sales have been down, but we've had a horrible winter season. We're sure sales will pick up now that we're headed toward the summer months. We sold 367 gal. 100LL: totaling \$1,854.00, and 348 gal. AvGas: totaling \$1,670.00 for a grand total of \$3,524.00 for the month of February.
 - b) Activity: **Jeff:** This time of year is always slow in activity. The weather has put a crimp on everyone's activities. Hope to turn the corner on activities now that the

weather's improving.

Other Business

- 1) Discussion/Action ~ Regulator/Transformer for Runway Lighting System – **Jason:** Jeff obtained a couple of estimates for the Runway Lighting System. 1) We can rebuild it – meaning rewire the unit, replace all 24 capacitors and test the unit for \$4986.61. 2) Remove existing Constant Current Regulator (CCR) and replace it with a new ADB Safegate CCR for \$19,051.10 or 3) Remove existing CCR and replace it with a new Astronics CCR for \$18,231.55. **Com. Gromala:** I'm in favor of the rebuild; **Com. Piche:** As long as it's brought up to safety standards, I'll go along with the rebuild. **Jason:** Both Jeff and I recommend the rebuild. A motion was made by Com. Piche to recommend the rebuild to the full CB, seconded by Com. Gromala. Motion carried 2/0
- 2) Update ~ Civil Air Patrol Lease ~ **Jason:** I talked to the Commander last week. She is ok with everything presented in the lease. "In-kind" services will be done on a priority basis. It will need to go their attorneys and their Corporate Headquarters for signatures.
- 3) Discussion/Informational ~ **Jason:** We have received word that an invasive species, Japanese Knotweed, has been found at the Airport. The "Wild Rivers Invasive Species Coalition" (WRISC) has sent notification that the Airport shows the presence of the invasive species "Japanese Knotweed". They would like to come out to the Airport to eradicate, free of charge, but they need permission to access the Airport. **Com. Gromala:** Do I have a motion to allow WRISC into the Airport to treat against the "Japanese Knotweed"? **Jason:** This is something that does not need a Committee vote. This was just an FYI for the Committee. We are just going to go ahead with it.

A. **Public Comment:** None

B. **Commissioner Comment:** **Com. Piche:** I just wanted to say that the sun is shining and it's the sign that spring is coming!

C. **Next Meeting:** April 16th, 2019

D. **Adjourn:** A motion to adjourn was made by Com. Piche, seconded by Com. Gromala. Motion carried 2/0.