

Menominee Regional Airport Committee
Minutes of Meeting
February 19th, 2019

*****DRAFT*****

The Menominee Regional Airport Committee met on February 19th, 2019 at 4:00 PM at the Menominee County Courthouse, Courtroom B.

- A. Call Meeting to order:** Com. Gromala called the meeting to order at 4:00 PM
- B. Pledge of Allegiance:** Recited by all
- C. Roll Call:** Coms. Gromala, Piche & Cech all present. Also present were Jason Carviou, Jeff LaFleur and Doreen Averill
- D. Approval of Agenda:** Com. Cech moved to approve agenda, Com. Piche seconded ~ motion carried 3/0
- E. Approval of Previous Minutes:** Com. Piche moved to approve the minutes from the January 15th, 2019 meeting, Com. Cech seconded ~ motion carried – 3/0
- F. Public Comment:** None
- G. Presentations:** None
- H. Business**

Financial

- 1) Month-End Budget Report Status – **Jason:** The budget is looking good with the exception of the Airfield Maintenance account, which is you know, due to the repair of the main gate trolley. There is another huge expense coming for the runway lights. I have Jeff explain this to you. **Jeff:** Our runway lights have a capacitor issue in the transformer. All 24 capacitors will have to be replaced. I’m working on trying to find replacements, but the transformer is over 35 years old, so it could take a while. **Jason:** These need to be replaced and it will be costly.
- 2) Manager’s Report ~
 - a) Fuel Sales: **Jason:** Fuel sales for January – 100LL sold 566 gal. totaling \$2,850.00; AvGas (jet fuel) sold 206 gal. totaling \$989.00 ~ totaling \$3,847.00. Looking at the YTD Revenue, we are at \$31,788.30. According to our budget numbers, however, we should be around \$54,140.38. This is normally slow time of year, but with the amount of storms and snow we’ve been getting, airport traffic is even slower ~ no one is moving. The profit that we make on the fuel is broken as follows: 100LL ~ \$.78/gal; AvGas (Jet Fuel) ~ \$2.19/gal.
 - b) Activity: **Jason:** We have been compiling names and addresses of those who we feel should be asked to fill out the Airport User Survey prepared by Mead & Hunt (the Airport Consultant). If anyone feels that there is someone that should be added, you can see me after the meeting as we need to get this list the Mead & Hunt next week.

Other Business

- 1) Discussion/Action ~ Expansion of the Airport Committee ~ **Jason:** The Airport Advisory Committee Description-draft was presented to the CB for discussion. There were some concerns on paragraph 3 & 4 – Paragraph 3 - whether to include both Menominee *and* Marinette County residents; Paragraph 4 – whether to restrict the business aspect to just Menominee County and the City of Menominee. **Com. Gromala:** Any discussion on this? **Com. Piche:** I think Marinette and Menominee, together, should be able to apply. I see it as something positive. **Com. Gromala:** I think it should be someone that has a tenant land lease agreement and/or a sublease agreement from an existing tenant. **Com. Cech:** I'd like to see it stay with someone who has a tenant land lease agreement and/or a sublease agreement. **Com. Gromala:** In paragraph 4, I think if we take out the phrase "*located in either Menominee County or in the City of Menominee*", we should be OK. Both Com. Piche and Cech agreed. A motion to make corrections and submit to the Executive Committee for approval was made by Com. Cech, seconded by Com. Piche. Motion carried 3/0.
 - 2) Update ~ Civil Air Patrol Lease ~ **Jason:** We have made some headway with their lease. They have agreed to a 10 year lease term (January 1, 2019 – December 31, 2029 with an additional 10 year option. Rent will be \$.00 per year instead of \$1.00 per year, as long as they provide "in-kind" services and provide periodic reports showing such services. They are willing to come to a County Board meeting to present a yearly report of their "in-kind" services. Does anyone have any issues with this? **Com. Gromala:** As long as the lease includes phrasing that stipulates "in-kind" must be provided. Otherwise, I have no issues. I eagerly await a response from the Commander and their lawyers.
- A. **Public Comment: George Sporie:** The County Board needs to be aware that pilots do not want to come to the Airport anymore. Mainly due to the "Use Standards" at the Airport. There is a lot of fuel sales being lost, here. Also, I'd like to request that the barricades be removed.
- B. **Commissioner Comment:** None
- C. **Next Meeting:** March 19th, 2019
- D. **Adjourn:** A motion to adjourn was made by Com. Cech, seconded by Com. Piche. Motion carried 3/0.