

MENOMINEE COUNTY AIRPORT COMMITTEE

Minutes of Meeting

January 21, 2020

****APPROVED 2/18/2020****

The Menominee County Airport Committee met on January 21, 2020 at 4:00 PM at the Menominee County Courthouse in Menominee, Michigan.

I. Call to Order

The meeting was called to order by Chair Gromala at 4:00 PM.

II. Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

III. Roll Call

Commissioners Present: Chair Gromala & Commissioner Piche.

Commissioners Excused: Commissioner Cech.

Other Present: Jason Carviou, County Administrator & Jeff LaFleur, Lead Operations Technician

IV. Approval of the Agenda

Motion made by Commissioner Piche, seconded by Commissioner Gromala to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

V. Approval of Previous Minutes (December 17, 2019)

Motion made by Commissioner Piche, seconded by Commissioner Gromala to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

VI. Public Comment

None

VII. Business

A. Budget Report

Discussion ensued regarding budget reports for the Menominee Regional Airport through December 31, 2019. Administrator Carviou advised that he doesn't see anything concerning regarding the budget at this time.

B. Fuel Sales Report

Per the General Ledger, fuel sales were as follows:

Business Sales -\$13,453.50

Cash Sales - \$0.00

Credit Card Sales - \$21,534.94

Pre-Paid Sales - \$1,137.50

Total Sales - \$36,125.94

Administrator Carviou advised that through the first quarter the airport has received 24% of the projected revenue for the new fiscal year. That is pretty good considering that fuel sales are usually slower in the winter months.

C. Activity Report

Jeff Lafleur advised things have been mostly slow and quiet, as is usual during the winter. He is expecting the Navy to be coming in the next couple of weeks for another ship launching at Marinette Marine.

D. Community Hangar Roof - Update

Administrator Carviou advised that he published the Community Hangar Roof RFP on January 13, 2020. RFP Project # 19/20-16. In addition to the traditional method of advertising in the local papers, this was also the first RFP that is being published on Demand Star. At the time of the meeting, there were three plan holders through the Demand Star site. The RFP due date is February 14, 2020, and the Airport Committee will open the bids and make a recommendation at the next Airport Committee meeting.

E. Airport Fence - Update

Administrator Carviou provided an update regarding account # 216-585-981.02, Airfield Maintenance and Repairs, and a vehicle damaging the airport's fence. The individual driving the vehicle is currently facing criminal charges in District Court, and the Prosecuting Attorney will ask for \$972.00 in restitution for Menominee County to cover the damages. Administrator Carviou will attend the court hearing on February 17, 2020 on the County's behalf.

F. ALP – Update

Mead & Hunt should have the final recommendations ready from the Committee of the Whole meeting on January 8, 2020 for the County Board to consider at the County Board meeting next week. If the County Board approves, the next step will be to send the ALP to MDOT-AERO and the FAA for review and approval.

G. Ciochetto v. Menominee County – Order Dismissing All Charges with Prejudice

Administrator Carviou advised the Committee that both lawsuits against the airport filed by Joseph Ciochetto have been dismissed by Judge Economopoulos in Delta County.

IX. Public Comment

None

X. Commissioner Comment

Commissioner Gromala – Asked that the County send thank you letters to the ALP Committee members.

XI. Adjournment

Motion made by Commissioner Piche, seconded by Commissioner Gromala to adjourn. Vote taken. **MOTION CARRIED UNANIMOUSLY.**