

MINUTES

**TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408**

Regular Session Meeting, 9/18/2012 – 4:30 p.m.

MEMBERS PRESENT: Jason Lauzer, Dale Berman, James Furlong, Nick Lakari, Jim Pearson, Ted Sauve
MEMBERS EXCUSED:
OTHERS PRESENT: Airport Manager Tony Krysiak

1. Call to order

Chair Lauzer called the meeting to order at 4:30 p.m.

2. Pledge of Allegiance

3. Roll call

4. Approve/amend agenda

Motion (Furlong/Sauve) to approve the agenda. Vote – unanimous. Motion carried.

5. Approve/amend minutes of 8/21/2012

Motion (Furlong/Lakari) to approve minutes of 8/21/2012. Vote – unanimous. Motion carried.

6. Public comment

None

7. Personnel Committee Report

Commissioner Lakari reported that the Personnel Committee met and continued to work on developing an appraisal document.

8. Discuss/consider proposed 2012-2013 Budget, action if any

The Commission reviewed the proposed 2012-2013 Budget.

Motion (Furlong/Berman) to approve the 2012-2013 Budget with the addition of \$10,000 to fuel sales revenue to be designated for 2013 airport promotion. Vote – unanimous. Motion carried.

9. Discuss/consider update on 2013 open house, action if any

Chair Lauzer reported that Commissioner Pearson asked for the 2013 open house to become a permanent agenda item through 2013.

Chair Lauzer reported that Commissioners Sauve and Pearson and Nancy Douglas have agreed to help plan this event. A communication will be sent to tenants to see if any of them would like to help as well. Chair Lauzer asked for the group to meet prior to the next regular session meeting. A meeting was scheduled for October 10th at 5:00 p.m., or whenever the Personnel Committee ends – whichever occurs first.

10. Update on status of fuel farm – information only

Airport Manager Tony Krysiak reported that work on the fuel farm is scheduled to start on Thursday, September 20th – a week later than planned.

11. Discuss/consider Twin County Airport Minimum Standards, action if any

Chair Lauzer reported that Mr. Krysiak had been asked to create a draft of updated Minimum Standards.

The Commission discussed the process and components involved in updating the minimum standards. It was the consensus of the Commission to review the document more thoroughly prior to the next regular session.

12. Executive/Finance Committee report

Chair Lauzer reported that the Executive Committee met, reviewed the August financial statements, and is recommending them for approval.

Motion (Furlong/Pearson) to approve items 1-7 of the Executive/Finance Committee report. Vote – unanimous. Motion carried.

13. Communications/correspondence

None

14. Dialog between Airport Manager and the TCAC

Mr. Krysiak reported that he was able to rearrange the 10 year plan to move the fence from 2018 to 2014. The user survey is holding up a lot of other projects at this time. It is not possible to move ahead with the possible shortening of runway 1432 until the user survey is completed.

Although the user survey is saying the airport does not need 5,000 feet of runway, the cost of shortening the runway will make it hard to justify the long term payback to the FAA.

The user survey needs to be done by the end of November.

15. Dialog between airport users and the TCAC

None

16. Public comment – speakers will be limited to 5 minutes

None

17. Future agenda items

To be determined

18. Schedule next meeting

The next meeting is scheduled for Tuesday, October 16 at 4:30 p.m.

19. Adjourn

Motion (Sauve/Lakari) to adjourn. Vote – unanimous. Motion carried.

Respectfully submitted,
Gina K. Teeple
Marinette County Administrative Secretary

Date approved/corrected: November 27, 2012