

MINUTES

TWIN COUNTY AIRPORT COMMISSION

2801 N. 22ND STREET
MENOMINEE, MI 49858
906-863-8408

REGULAR SESSION MEETING

September 17, 2013

MEMBERS PRESENT: Jason Lauzer, Mary Johns, Nick Lakari, and Ted Sauve
Chris Plutchak arrived at 5:08 pm. Charlie Meintz arrived at 5:12

OTHERS PRESENT: Airport Manager Tony Krysiak, Wayne Beyer

1. Call to order

John Lauzer called the meeting to order at 5:02 pm.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Roll call

Chris Plutchak and Charie Meintz will be late.

4. Approve/amend agenda

Add Dialog between airport manager and the TCAC and Dialog between airport users and the TCAC after item #13.

Discuss tenant gate access after item #11.

MOTION (Johns/Meintz) to approve the agenda with additions. Motion carried. No negative vote.

5. Approve/amend minutes of the August 20, 2013 regular session meeting

Correct the name misspellings of Jeff Lafleur, Nancy Douglas, and Mr. DuPont.

MOTION (Meintz/Lakari) to approve the minutes with corrections. Motion carried. No negative vote.

6. Public comment – speakers will be limited to 5 minutes on agenda items only

None

7. Discuss Buildings and Grounds Committee Report, discussion only

Ted Sauve reported on last Friday's meeting with concerns regarding current private tenant land leases. Three people from the airport pilot's group were in attendance. Sauve made some recommendations and will provide a copy of the draft at the full commission meeting. Jason will send it over to Atty Dan Hass for his input.

8. Discuss Phase III Fence Project, discussion only

Tony reported that the project will be completed in seven to nine working days.

9. Discuss Taxilane Project, discussion only

Tony reported that the project is completed, other than some painting that needs to be done on the North South taxiway that is perpendicular to that lane. The final cost is currently unknown.

10. Discuss/consider Avis Services, action if any

Tony reported that the letter was sent. There has not been a response from Avis or any other agency that he has contacted.

11. Discuss/consider Establishing a meeting fee per Menominee County Bylaws Change, action if any

In a letter from Brian Bousley, it was reported that the Menominee County Board has authorized up to \$50/meeting and also budgeted \$800 for Twin County Airport Commission in the upcoming budget cycle. This only applies to the chairperson's position.

MOTION (Meintz/Plutchak) to move to have that for discussion at our next meeting for an action item. Motion carried. No negative vote.

11(a) Tenant gate access

The code has been changed for safety issues. The front gate is intended for use by the FAA, Airport Personnel and authorized contractors, such as UPS. The other two gates are more centrally located at the tenants' area and that is where we would like everybody to access entrance.

Jason Lauzer will request examples of security issues from the State in preparation for a security meeting. Date to be determined.

12. Discuss/consider July financials, action if any

MOTION (Sauve/Johns) to approve July financials, A-F. Motion carried.

13. Discuss/consider August financials, action if any

Based on a recommendation from the Executive Committee, MOTION (Lakari/Johns) to approve payments of checks #12809 through #12832 for a total amount of \$38,026.32 and to approve the reports lettered A-G August financials. Motion carried.

13(a). Dialog between Airport Manager and TCAC

Tony reported that there is a consultant review process to go through. URS, present consultant, will probably not resubmit to do our engineering work because they are concentrating on bigger airports. A new consultant will need to be selected by end of year.

Tony provided an update from MAAE conference.

Tony provided a new amortization schedule for the loan repayment based on an amount for less than originally anticipated borrowing. The first payment was made this week.

There was a lot of activity while Tony was gone. Chief of Naval Operations and the Secretary of the Navy were here with NCIS.

13(b). Dialog between Airport Users and TCAC.

Wayne reported on behalf of the Twin County Pilot's Association, a good meeting was held with the Building & Grounds Committee the other day. They would like to give people the opportunity to sign a new lease.

14. Public comment – speakers will be limited to 5 minutes

Ted Sauve reported that after the last commission meeting, he spoke with Jerry Mullins from Enstrom Helicopter regarding the possibility of having a helicopter erected for display. He was very helpful, especially in regards to painting. Ted will provide further information as he gets it.

15. Future agenda items

Tenant lease agreement.
Bylaws change security plan.
Minimum standards.

16. Schedule next meeting

The next meeting is scheduled for Tuesday, October 15 at 5:00 pm

17. Adjourn

MOTION (Meintz/Plutchak) to adjourn at 6:16 pm. Motion carried.

Respectfully submitted,
Jennifer Seguin,
Marinette County Administrative Secretary

Date approved/corrected: