

## MINUTES

TWIN COUNTY AIRPORT COMMISSION  
2801 NORTH 22ND STREET  
MENOMINEE, MI 49858  
906-863-8408

Executive Committee Meeting, 08/13/ 2013 – 3:30 p.m.

MEMBERS PRESENT: Jason Lauzer, Nick Lakari, Ted Sauve

MEMBERS EXCUSED:

OTHERS PRESENT: Airport Manager, Tony Krysiak;

**1. Call to order**

Chair Lauzer called the meeting to order at 3:30 p.m.

**2. Pledge of Allegiance**

**3. Roll call**

**4. Approve/amend agenda**

Motion (Sauve / Lakari) to approve the agenda as presented. Motion carried.

**5. Public comment**

None

**6. Approve / Amend Minutes of July 15, 2013, action, if any.**

Motion (Lakari / Sauve) to approve the minutes as presented. Motion carried.

**7. Discuss / Consider Car Rental Services, action, if any**

The Committee reviewed a letter received from Avis Regional Manager, Cari Van Ooyen, that included an offer to increase the transaction commission percentage from 13.5% to 15%, effective August 1, 2013. Chair Lauzer suggested sending a written response to confirm acceptance of the offer, and to stress three additional points of consideration, including: (a.) Commission preference that completely eliminates airport staff from any involvement in the rental process; (b.) invoicing Avis for consumable cleaning and office supplies; and, (c.) continuing current airport staff support from 8:00 am to 4:00 pm, Monday through Friday until December 31, 2013. The draft letter will be shared with the TCACommission on August 20, 2013, seeking approval of the text before mailing.

**8. Discuss / Consider Airport Fee Schedule, action, if any.**

Motion (Sauve / Lakari) to recommend amending After Hours Call Out fees, effective August 20, 2013. (a.) With advanced appointment – \$125 flat rate; (b.) Emergency call out – \$200.00 flat rate. Motion carried.

**9. Discuss / Consider Ten-Year Plan, action, if any**

Motion (Lakari / Sauve) to recommend the Commission approve amendments to the Ten-Year Capital Improvement Plan. Motion carried.

**10. Discuss / Consider 2013 - 2014 Budget, action, if any.**

Numerous amendments to the draft budget were considered. Funding levels for the Phase III study came in higher than expected. Six adjustments were made to accommodate the funding needs. Motion (Lakari / Sauve) to recommend Commission approval of amended budget. Motion carried.

**11. Discuss / Consider July Financials, action, if any.**

All July financials were reviewed. Motion (Lakari / Sauve) to recommend approval of payment for checks numbered 12793 through 12808 in the amount of \$30,940.78. Motion carried.

**12. Public Comment**

None

**13. Future Agenda Items**

Review August Financials

**14. Schedule Next Meeting**

Next meeting scheduled for September 10, 2013, at 3:30 p.m.

**15. Adjourn**

Motion (Sauve / Lakari) to adjourn at 4:40 pm. Motion carried.

Respectfully submitted,  
Nick Lakari

Date approved/corrected: