

MINUTES

**TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408**

Regular Session Meeting, 8/21/2012 – 4:30 p.m.

MEMBERS PRESENT: Jason Lauzer, Dale Berman, James Furlong, Nick Lakari, Jim Pearson
MEMBERS EXCUSED: Ted Sauve
OTHERS PRESENT: Airport Manager Tony Krysiak, Airport Lineman Jeff LaFleur, Marinette County Administrative Secretary Gina Teeple, Joe and Kyla Grinsteiner, Bay Cities Radio, Eagle Herald, Menominee County News, Peshtigo Times, Airport Users

1. Call to order

Chair Lauzer called the meeting to order at 4:30 p.m.

2. Pledge of Allegiance

3. Roll call

4. Approve/amend agenda

Motion (Berman/Furlong) to approve the agenda. Vote – unanimous. Motion carried.

5. Approve/amend minutes of 7/17/2012

Motion (Pearson/Furlong) to approve minutes of 7/17/2012. Vote – unanimous. Motion carried.

6. Public comment

None

7. Personnel Committee Report

Commissioner Lakari reported that the Personnel Committee met and continued their discussion on an appraisal process. Additionally, a DMG study was ordered for Lineman Jeff LaFleur. Commissioner Lakari will open the results of the study if Mr. LaFleur chooses to become a non-contract employee.

8. Buildings and Grounds Committee Report

In the absence of Commissioner Sauve, Commissioner Lakari reported that agenda items 9 and 10 adequately covered the business of the Buildings and Grounds Committee.

9. Discuss/consider Buildings and Grounds Committee recommendation to look into entering into an agreement with Joe and Kyla Grinsteiner to rent office and hanger space for a banner towing business, action if any

Commissioner Lakari reported that the Buildings and Grounds Committee met with Joe and Kyla Grinsteiner to discuss the possibility of renting office and hanger space to them for a banner towing business.

Airport Manager Tony Krysiak will meet with the Grinsteiners for an initial discussion of terms and bring the information to the Buildings and Grounds Committee for review and consideration.

10. Discuss/consider recommendation from Buildings and Grounds Committee to move the fence project from 2018 to 2014, and the lighting project from 2014 to 2018 on the ten year plan, action if any

Mr. Krysiak reported that currently the fencing project is only 2/3^{rds} completed, and he continues to receive comments about deer on the airport property.

Motion (Lakari/Furlong) to accept the recommendation from the Buildings and Grounds Committee to move the fence project from 2018 to 2014, and the lighting project from 2014 to 2018 on the ten year plan. Vote – Pearson opposed. Motion carried.

11. Discuss/consider fuel donation to EAA for Young Eagle’s Day, action if any

Mr. Krysiak reported that he has not been approached about donating fuel to EAA for Young Eagle’s Day for this year, but the Commission has donated fuel in previous years.

Motion (Furlong/Pearson) to donate up to \$600 in fuel to EAA for Young Eagle’s Day. Vote – unanimous. Motion carried.

12. Discuss/consider approving the TCAC Chairperson to sign Explorer Solutions Phase II contract, action if any

Chair Lauzer reported that Menominee County Prosecuting Attorney Dan Hass has reviewed and approved the contract.

Motion (Pearson/Furlong) to approve the TCAC Chairperson to sign the Explorer Solutions Phase II contract. Vote – unanimous. Motion carried.

13. Discuss/consider appointing Nancy Douglas to lead the task force for Explorer Solutions Phase II, action if any

Motion (Furlong/Lakari) to appoint Nancy Douglas to lead the task force for Phase II of the Explorer Solutions study. Vote – unanimous. Motion carried.

14. Discuss/consider assembling a Task Force for the 2013 open house, action if any

Chair Lauzer reported that Nancy Douglas has indicated a willingness to serve on the task force and asked if any Commissioners were interested in volunteering to serve as well.

Commissioner Pearson volunteered to serve on the task force.

It was the consensus of the Commission to have Chair Lauzer follow up with Commissioner Sauve to see if he is also interested in serving. If he is not, Commissioner Furlong indicated he is willing to be part of the task force.

15. Update on status of fuel farm – information only

Chair Lauzer reported that the fuel farm loan is a ten year loan at an interest rate of 3.4%. Annual payments are estimated at \$5,100.

Mr. Krysiak reported that the project is scheduled to start September 11, 2012.

16. Executive/Finance Committee report

Chair Lauzer reported that the Executive Committee met, reviewed the July financial statements, and is recommending them for approval.

Motion (Pearson/Furlong) to approve items 1-7 of the Executive/Finance Committee report. Vote – unanimous. Motion carried.

17. Communications/correspondence

Mr. Krysiak reported that he has received an offer in writing from Tyco to accept the fire/crash vehicle in exchange for two walk-around units. He has also received information from Menominee County Administrator Brian Bousley regarding the display aircraft. He will forward the information to the Buildings and Grounds Committee.

18. Dialog between Airport Manager and the TCAC

Mr. Krysiak reported that July was busy, but that things have normalized in August.

19. Dialog between airport users and the TCAC

None

20. Public comment – speakers will be limited to 5 minutes

None

21. Future agenda items

Open House Task Force
Final approval of budget

22. Schedule next meeting

The next meeting is scheduled for Tuesday, September 18th at 4:30 p.m.

23. Adjourn

Motion (Furlong/Pearson) to adjourn at 5:17 p.m. Vote – unanimous. Motion carried.

Respectfully submitted,
Gina K. Teeple
Marinette County Administrative Secretary

Date approved/corrected: