

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408

EXECUTIVE / FINANCE COMMITTEE MEETING
July 8, 2014, 4:00 PM
Twin County Airport Conference Room

MEMBERS PRESENT: Ted Sauve and Nick Lakari

OTHERS PRESENT: Airport Manager Tony Krysiak and Maintenance – Lineman Jeff LaFleur

1. Call to order

Chair Lakari called the meeting to order at 4:00 pm.

2. Pledge of Allegiance

3. Roll call

4. Approve/amend agenda

Motion (Sauve / Lakari) to approve the agenda as presented. Motion carried.

5. Approve / amend Minutes of June 10, 2014. Action, if any.

Motion (Sauve / Lakari) to approve the minutes with a note to change the fence removal bid cost from \$6,200 to \$6,572 for the display helicopter project. Motion carried.

6. Public Comment – speakers will be limited to 5 minutes on agenda items, only.

None

7. Review second draft of 2014–2015 budget. Information, only.

Reductions in anticipated expenses were noted for two budget categories, and reimbursement figures received from Michigan Aero for the 100LL Cabinet Rehab will positively impact the goal of a balanced budget. Manager Krysiak was tasked with meeting with Mr. Kass, Marinette County Director of Finance, to work out final recommendations.

8. Discuss / consider holiday pay compensation plan for Airport Manager. Action, if any.

Lakari presented a list of potential holidays to be recognized for five hours of compensatory time, each, for the remainder of 2014 and all of 2015. Discussion included questions on how comp time hours would be accounted for, and how use of

comp time would be monitored by the Commission. Manager Krysiak summarized his perception of how the accounting would be kept. Noting, generally: (A.) Comp time would apply only to holidays falling during normal Monday through Friday work days; (B.) Goal is to keep the normal work week of 25 hours at that level; (C.) Goal is not to gain additional pay; (D.) Goal is to accumulate additional comp time in order to take some time off, when needed. Further discussion to follow during the August 12, 2014 Exec Committee meeting.

9. Review Ten-Year Capital Improvement Plan. Action, if any.

A process is already underway to amend the 2014 plan to account for the Crack Seal and Crack Repair projects addressed by the Commission on June 17, 2014.

10. Review / discuss June 2014 Financials. Action, if any.

Motion (Sauve / Lakari) to recommend Commission approve payment of checks numbered 13026 through 13059 in the amount of \$70,061.04. Motion carried.

11. Public Comment – speakers will be limited to 5 minutes.

None

12. Future agenda items

Review July financials; Recommend adoption of holiday compensation plan to Commission; Recommend adoption of 2014 – 2015 budget to Commission;

13. Schedule next meeting

Next meeting scheduled for August 12, 2014, beginning at 4:00 pm.

14. Adjournment

Motion (Sauve / Lakari) to adjourn at 4:57 pm. Motion carried.

Respectfully submitted:
Nick Lakari