

MINUTES

**TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408**

Regular Session Meeting, 7/17/2012 – 4:30 p.m.

MEMBERS PRESENT: Jason Lauzer, Dale Berman, James Furlong, Jim Pearson, Ted Sauve
MEMBERS EXCUSED: Nick Lakari
OTHERS PRESENT: Airport Manager Tony Krysiak, Eagle Herald, Menominee County News, Peshtigo Times, Airport Users

1. Call to order

Chair Lauzer called the meeting to order at 4:30 p.m.

2. Pledge of Allegiance

3. Roll call

4. Approve/amend agenda

Motion (Berman/Furlong) to approve the agenda. Vote – unanimous. Motion carried.

5. Approve/amend minutes of 6/19/2012

Motion (Pearson/Sauve) to approve minutes of 6/19/2012. Vote – unanimous. Motion carried.

6. Public comment

Wayne Beyer of Menominee County addressed the Commission regarding the grass runway.

7. Discuss/consider recommendation from the Personnel Committee to approve the Twin County Airport Work Rules/Policies, action if any

Motion (Sauve/Furlong) to approve the Twin County Airport Work Rules/Policies as presented. Vote – unanimous. Motion carried.

8. Discuss/consider approving recommendation from the Buildings and Grounds Committee to refrain from going forward with the process to create a new grass runway due to prohibitive costs between \$97,000 and \$185,000 of local money, and consider reopening the previously established grass runway, action if any

Chair Lauzer reported that he made several phone calls to the FAA and Michigan Aero. Both agencies stated they will not approve the application without an updated Airport Layout Plan.

Motion (Furlong/Pearson) to not reopen the previously established grass runway. Vote – Berman opposed. Motion carried.

9. Discuss/consider recommendation from the Executive Committee to accept the auditor's recommendation to list specific check numbers and a total amount expended on a monthly basis, action if any

Motion (Pearson/Sauve) to accept the auditor's recommendation to list specific check numbers and a total amount expended on a monthly basis. Vote – unanimous. Motion carried.

10. Discuss/consider recommendation from the Executive Committee to not pursue the auditor's recommendation to include depreciation figures in the budget, action if any

Motion (Furlong/Berman) to not pursue the auditor's recommendation to include depreciation figures in the budget. Vote – unanimous. Motion carried.

11. Discuss/consider recommendation from the Executive Committee of the tentative 2012-2013 budget, action if any

Chair Lauzer asked the Commission to review the proposed budget over the next month, and identified two items not currently addressed in the proposed budget – payments on the loan for the fuel farm, and costs for a 2013 air show.

Commissioner Pearson asked for a report to compare the proposed budget with budgets from the previous three years.

12. Discuss/consider taking action on the \$1,200 owed on the Dave Townsend account, action if any

Chair Lauzer reported that Menominee County Prosecuting Attorney Dan Hass offered to take the matter to small claims on the airport's behalf.

Motion (Furlong/Sauve) to refer the Dave Townsend account to Menominee County Prosecuting Attorney Dan Hass' office for action. Vote – unanimous. Motion carried.

13. Personnel Committee report – information only

Commissioner Pearson reported that the Personnel Committee had a discussion with the Airport Lineman regarding the possibility of opening his contract.

14. Buildings and Grounds Committee report – information only

Commissioner Sauve spoke with Menominee County Administrator Brian Bousley and asked him to follow up on the status of the display aircraft – what types of aircraft are available and how much each would cost.

15. Update on status of fuel farm – information only

Chair Lauzer reported that the state has approved the qualifying statement. Funds and permission to proceed should be received shortly.

Mr. Krysiak reported that URS is contacting the vendor to set a start date for the project.

16. Executive/Finance Committee report

Chair Lauzer reported that the Executive Committee met, reviewed the June financial statements, and is recommending them for approval.

Motion (Furlong/Pearson) to approve items 1-7 of the Executive/Finance Committee report. Vote – unanimous. Motion carried.

17. Communications/correspondence

Chair Lauzer reported that the airport received a commitment from Menominee County to fund Phase 2 of the Explorer Solutions study.

18. Dialog between Airport Manager and the TCAC

Mr. Krysiak addressed the Commission regarding fixing or replacing the tug.

19. Dialog between airport users and the TCAC

None

20. Public comment – speakers will be limited to 5 minutes

Mari Negro of Menominee County addressed the Commission regarding the safe zone.

21. Future agenda items

Form 2013 open house committee
Recommendation for crash/fire vehicle

22. Schedule next meeting

The next meeting is scheduled for Tuesday, August 21st at 4:30 p.m.

23. Adjourn

Motion (Sauve/Furlong) to adjourn at 5:29 p.m. Vote – unanimous. Motion carried.

Respectfully submitted,
Gina K. Teeple
Marinette County Administrative Secretary

Date approved/corrected: August 21, 2012