

MINUTES

**TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408**

Regular Session Meeting, 3/19/2013 – 5:00 p.m.

MEMBERS PRESENT: Jason Lauzer, Mary Johns, Nick Lakari, Charlie Meintz, Chris Plutchak, Ted Sauve
MEMBERS EXCUSED:
OTHERS PRESENT: Airport Manager Tony Krysiak, Airport Lineman Jeff LaFleur, Menominee Business Development Corporation Director Nancy Douglas, Airport Users, Public Citizens

1. Call to order

Chair Lauzer called the meeting to order at 5:01 p.m.

2. Pledge of Allegiance

3. Roll call

4. Approve/amend agenda

Motion (Sauve/Johns) to approve the agenda. Vote – unanimous. Motion carried.

5. Approve/amend minutes of February 19, 2013 regular session and the February 13, 2013 special meeting

Motion (Lakari/Meintz) to approve the minutes of February 13, 2013 special meeting. Vote – unanimous. Motion carried.

Motion (Sauve/Johns) to approve the minutes of February 19, 2013 regular session. Vote – unanimous. Motion carried.

6. Public comment

None

7. Recognition of James Furlong for his service to the Twin County Airport Commission, action if any

Chair Lauzer noted that this item would need to be moved to the agenda for next month's meeting.

8. Discuss/consider hiring an appraiser to assess property fair market value, action if any

Chair Lauzer reported that he and Airport Manager Tony Krysiak met with representatives from Entstrom to determine where they are in their expansion. In order to meet state and FAA requirements, a new lease will need to be developed with Entstrom to ensure the airport is charging fair market value.

Airport Manager Tony Krysiak obtained three estimates from appraisers to determine the current fair market value.

Motion (Lakari/Plutchak) to enter into a contract for up to \$1,500 with Town and County Appraisal to conduct a fair market value appraisal of the airport property by May 1, 2013. Vote – unanimous. Motion carried.

9. Discuss grass runway, discussion only

Chair Lauzer reviewed the history of the grass runway.

10. Discuss/consider resolution on establishing industrial development district #12 with the City of Menominee, action if any

Chair Lauzer reported there is a two-step process to offer tax incentives to businesses – the first of which is to establish an industrial development district. The second step involves the business requesting the tax incentive/tax break from the city or township.

Motion (Plutchak/Johns) to recommend the city of Menominee approve the resolution to establish industrial development district #12. Vote – unanimous. Motion carried.

11. Discuss/consider resolution on establishing industrial development district #5 with Menominee Township, action if any

Motion (Plutchak/Lakari) to recommend Menominee Township approve the resolution to establish industrial development district #12. Vote – unanimous. Motion carried.

12. Discuss/consider user/tenant surveys, action if any

Chair Lauzer reported that he did not receive any comments since the March regular session meeting.

It was the consensus of the Commission to have Chair Lauzer include an optional space to provide a name, a place to rate airport personal on service provided, and an area for comments. Once these changes are complete, Chair Lauzer will send the surveys to airport users and tenants with a requested return date of Friday, April 12th.

13. Update on open house task force, discussion only

The Commission discussed the possibility of cancelling this year's event due to lack of participation.

Commissioner Sauve reported that this item would be discussed at the next Buildings and Grounds committee meeting.

14. Executive/Finance Committee report

Chair Lauzer reported that the Executive Committee met, reviewed, and recommends approval of the February Financial Reports.

Motion (Lakari/Johns) to approve the January Financial Reports, including payment of checks #12691 – 12703 for a total amount of \$26,310.29. Vote – unanimous. Motion carried.

15. Communications/correspondence

None

16. Dialog between Airport Manager and the TCAC

Mr. Krysiak communicated his availability to answer any questions the new commissioners may have.

17. Dialog between airport users and the TCAC

None

18. Public comment – speakers will be limited to 5 minutes

Nancy Douglas addressed the Commission regarding the Enstrom expansion.

19. Future agenda items

User survey

Budget request for Menominee County

20. Schedule next meeting

The next meeting is scheduled for Tuesday, April 16th at 5:00 p.m.

21. Adjourn

Motion (Sauve/Meintz) to adjourn. Vote – unanimous. Motion carried.

Respectfully submitted,

Gina K. Teeple

Marinette County Administrative Secretary

Date approved/corrected: April 16, 2013