

# MINUTES

## **TWIN COUNTY AIRPORT COMMISSION**

2801 N. 22ND STREET  
MENOMINEE, MI 49858  
906-863-8408  
REGULAR SESSION MEETING  
March 18, 2014, 5:00 pm

**Members Present:** Jason Lauzer, Mary Johns, Charlie Meintz, Nick Lakari, Chris Plutchak, Ted Sauve

**Also Present:** Eagle Herald, Bay Cities Radio, Peshtigo Times, Tony Krysiak, Jeff LaFave, Everett Anderson, and John Hartz

1. Call to order at 5:00 pm by Chair Jason Lauzer

2. Pledge of Allegiance - recited

3. Roll call taken by Chair Jason Lauzer

4. Approve/amend agenda

Delete item #9, Discuss/Consider FY13-14 Budget Amendments, action if any. Add discussion regarding the card keys as a replacement to #9.

**MOTION** (Sauve/Johns) to approve agenda with changes. Motion carried. No negative vote.

5. Approve/amend minutes of the February 13, 2014 Regular Session meeting

**MOTION** (Meintz/Sauve) to approve the minutes as presented. Motion carried. No negative vote.

6. Public comment – speakers will be limited to 5 minutes on agenda items only  
None

7. Discuss/Consider Mead & Hunt Proposal to finalize the User Study for the Runway  
Justification for a cost not to exceed \$4,451.00, action if any

Jason predicts that by next month there will be a final revision ready for approval.

**MOTION** (Lakari/Johns) that the commission to approve entering into the Mead & Hunt proposal to finalize the User Study for a cost not to exceed \$4,451.00. Motion carried. No negative vote.

8. Discuss/Consider Personnel Committee Recommendation on the Maintenance Lineman  
Contract, action if any

**MOTION** (Johns/Sauve) to accept the Maintenance Lineman contract as proposed by the Personnel Committee and amended per legal review. Motion carried. Negative vote – Meintz.

9. Card Keys

Discussion regarding visitor's inability to obtain gate key card.

Chairman Lauzer allowed for public comment.

Everett Anderson relayed concerns regarding the current policy regarding visitors.

Card Key policy to be reviewed by the Buildings & Grounds Committee.

10. Executive/Finance Committee report:

A. Discuss/Consider Profit & Loss for February 2014, action if any

B. Discuss/Consider Reconciliation Summaries for February 2014, action if any

C. Discuss/Consider Vendor Balance for February 2014, action if any

D. Discuss/Consider Customer Balance for February 2014, action if any

E. Discuss/Consider Check Detail (#12940 – #12969) and in the amount of \$48,482.43 for February 2014, action if any

F. Discuss/Consider Fuel Sales Report for February 2014, action if any

G. Discuss/Consider airport traffic for February 2014, action if any

**MOTION** (Meintz/Lakari) to accept the check numbers from 12940 through 12969 in the amount of \$48,482.43 for February 2014 and items A through G, be accepted as payment. Motion carried. No negative vote. Motion carried. No negative vote.

Sauve commented on the vendor balance summary. Country Visions Cooperative is formerly known as Francour Oil.

11. Communications/correspondence

None

12. Dialog between Airport Manager and the TCAC

Write up from Tony Kryziak regarding last month's conference included in packet. Tony elaborated on some information.

The Jet A project rehab has been approved and should be done in August. Tony believes it will come in under budget.

13. Dialog between airport users and the TCAC

None

14. Public comment – speakers will be limited to 5 minutes

Ted Sauve inquired about introduction of new CEO of Enstrom. Jason reported that they were planning on waiting to incorporate that when touring the new facility; Tony will check into the possibility at the May meeting.

Ted Sauve gave some suggestions regarding the helicopter display area and suggested inviting John Seaborg to a future meeting.

15. Future agenda items

Tenant leases

Avis

Proximity card access pending Buildings & Grounds recommendations

16. Schedule next meeting – April 15, 2014 @ 5:00 pm

17. Adjourn

MOTION (Johns/Plutchak) at 6:02 pm. Motion carried. No negative vote.