

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 N. 22ND STREET
MENOMINEE, MI 49858
906-863-8408
REGULAR SESSION MEETING
January 21, 2014, 5:15 PM

Members Present: Jason Lauzer, Mary Johns, Charlie Meintz, Nick Lakari, Chris Plutchak, Ted Sauve
Also Present: Eagle Herald, Bay Cities Radio, Peshtigo Times, Tony Krysiak, and Nancy Douglas

1. Call to order at 5:15 pm
2. Pledge of Allegiance recited.
3. Roll call taken by Chair Jason Lauzer
4. Approve/amend agenda
MOTION (Sauve/Meintz) to approve the agenda as presented. Motion carried. No negative vote.
5. Approve/amend minutes of the December 17, 2013 regular session meeting
MOTION (Meintz/Lakari) to accept the minutes with the change that the minutes show Mary will assist in newsletter creations from time to time.
6. Public comment – speakers will be limited to 5 minutes on agenda items only
None
7. Presentation: Explorer Solutions Phase III, Nancy Douglas, discussion only
Five companies and two colleges have been at the airport, at their own expense. All five companies are still interested and are gathering more information. The two colleges are trying to work out an agreement to work together. Hope to know further information by the middle of the year.

Phase III will primarily be helping those companies fill a business model unique to them.
8. Discuss Consider New Tenant Lease Template, action if any
The revised template will be ready in February.
9. Discuss/Consider Anderson Tackman Extension, action if any
MOTION (Meintz/Johns) to approve the extension. Motion carried. No negative vote.
10. Discuss/Consider 2014 Insurance Bidding, action if any.
This item to be discussed at the next meeting.

11. Executive/Finance Committee report:
 - A. Discuss/Consider Profit & Loss for December 2013, action if any
 - B. Discuss/Consider Reconciliation Summaries for December 2013, action if any
 - C. Discuss/Consider Vendor Balance for December 2013, action if any
 - D. Discuss/Consider Customer Balance for December 2013, action if any
 - E. Discuss/Consider Check Detail (#12898 – #12915) and in the amount of \$13,212.77 for December 2013, action if any
 - F. Discuss/Consider Fuel Sales Report for December 2013, action if any
 - G. Discuss/Consider airport traffic for December 2013, action if any

MOTION (Lakari/Plutchak) to approve payment of checks numbered check #12898 – #12915 in the amount of \$13,212.77 and items A through G as presented. Motion carried. No negative vote.

12. Communications/correspondence
None.

13. Dialog between Airport Manager and the TCAC
Tony reported he will be going to the Manager's Conference on February 18 in Lansing. Will explore some venues regarding financing and grant availabilities to expand storage space.

The gate cards are out and programmed. Several have not pick up their cards; February 3 will be date of mandatory use of gate cards. 59 cards have been issued, another 20 cards have been ordered.

The hangar numbers will be done by spring; the weather caused a delay.

14. Dialog between airport users and the TCAC
None.

15. Public comment – speakers will be limited to 5 minutes
Ted Sauve complimented the staff on keeping up on the snow and cold conditions.

16. Future agenda items
New Tenant Lease Template.
2014 Insurance Bidding.
Car rentals.
Proposed calendar (Lakari).

17. Schedule next meeting
Thursday, February 13, 2014 at 5:00 pm.

18. Adjourn
MOTION (Meintz/Johns) to adjourn at 5:44 pm. Motion carried. No negative vote.

Respectfully submitted:
Jennifer Seguin
Marinette County Administrative Secretary

Date approved: