

MINUTES

**TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408**

**Personnel Committee, 2/27/2012
No earlier than 11:00 a.m.**

MEMBERS PRESENT: James Furlong, Nick Lakari, James Pearson
MEMBERS EXCUSED: None
OTHERS PRESENT: Menominee County Administrator Brian Bousley, Airport Lineman Jeff LaFleur

1. Call to order

Menominee County Administrator Brian Bousley called the meeting to order.

2. Pledge of Allegiance

3. Roll call

4. Approve/amend agenda

Motion (Pearson/Furlong) to approve the agenda. Vote – unanimous. Motion carried.

5. Approve/amend minutes of November 30, 2011

Motion (Furlong/Lakari) to approve the minutes of November 30, 2011. Vote – unanimous. Motion carried.

6. Elect Chair

Commissioner Pearson nominated Nick Lakari to serve as Chair.

Motion (Furlong) to close nominations and cast a unanimous ballot to elect Nick Lakari as Chair. Vote – unanimous. Motion carried.

7. Elect Vice-Chair

Commissioner Furlong nominated Jim Pearson to serve as Vice-Chair.

Motion (Furlong) to close nominations and cast a unanimous ballot to elect Jim Pearson as Vice-Chair. Vote – unanimous. Motion carried.

8. Elect Secretary

Commissioner Pearson nominated James Furlong to serve as Secretary.

Motion (Pearson) to close nominations and cast a unanimous ballot to elect James Furlong as Secretary. Vote – unanimous. Motion carried.

9. Public Comment

None

10. Discuss/consider recommendation from Job Description Committee to approve the job description for the part time airport manager's position, action if any

Chair Lakari explained changes the Job Description Committee made to the job description.

11. Discuss/consider recommending approval of the job description for the part time airport manager's position to the full Twin County Airport Commission, action if any

Motion (Pearson/Furlong) to recommend approval of the job description to the full Twin County Airport Commission. Vote – unanimous. Motion carried.

12. Discuss/consider revision of September 21, 2011 Personnel Committee minutes, action if any

Commissioner Pearson explained that the correction Mr. Hartz asked to be placed on the September 21, 2011 meeting actually took place at another meeting.

Motion (Pearson/Furlong) to amend the minutes of September 21, 2011 by removing the addition at the end of the minutes. Vote – unanimous. Motion carried.

13. Public Comment

None

14. Future agenda items

Review Lineman Job Description
Review Work Rules

15. Schedule next meeting

The next meeting is scheduled for Friday, March 30th at 3:00 p.m.

16. Adjourn

Motion (Furlong/Pearson) to adjourn at 11:30 a.m.. Vote – unanimous. Motion carried.

Respectfully submitted,
Gina K. Teeple
Marinette County Administrative Secretary

Date approved/corrected: March 30, 2012