

MINUTES

**TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408**

Regular Session Meeting, 2/19/2013 – 5:00 p.m.

MEMBERS PRESENT: Jason Lauzer, Mary Johns, Charlie Meintz, Chris Plutchak, Ted Sauve
MEMBERS EXCUSED: Nick Lakari
OTHERS PRESENT: Airport Manager Tony Krysiak, Airport Lineman Jeff LaFleur, Menominee Business Development Corporation Director Nancy Douglas, Airport Users, Public Citizens

1. Call to order

Chair Lauzer called the meeting to order at 5:00 p.m.

2. Pledge of Allegiance

3. Roll call

4. Approve/amend agenda

Motion (Meintz/Plutchak) to approve the agenda. Vote – unanimous. Motion carried.

5. Approve/amend minutes of the January 15, 2013 reorganizational meeting, the January 15, 2013 regular session, and the February 13, 2013 special meeting

Motion (Sauve/Plutchak) to approve the minutes of January 15, 2013 reorganizational meeting. Vote – unanimous. Motion carried.

Motion (Meintz/Sauve) to approve the minutes of January 15, 2013 regular session. Vote – unanimous. Motion carried.

Minutes for the February 13, 2013 special meeting will ready for approval at the next meeting.

6. Public comment

None

7. Recognition of James Furlong for his service to the Twin County Airport Commission, action if any

Chair Lauzer reported that this agenda item would need to be moved to the March regular session meeting, as James Furlong was unable to attend the current meeting.

8. Update on Explorer Solutions

Nancy Douglas reported that a meeting was held with Christian Perreault of Explorer Solutions at the end of January. He is completing his market research on the possibility of a larger maintenance facility, a flight school, and charter air service. The next step will be to form a steering committee.

In light of Enstrom's planned expansion, Ms. Douglas asked the Commission to consider whether or not they would like to ask the city and township to declare the airport an industrial development district. This would allow companies located at the airport to apply for tax relief with the applicable taxing units.

9. Update on open house task force, discussion only

Commissioner Meintz requested clarification regarding how the \$10,000 designated for the open house would benefit the airport.

Commissioner Sauve noted that while it was designated for the event, the entire \$10,000 does not need to be used.

It was the consensus of the Commission to contact the EAA Young Eagles group to find out what the dates are for their event and discuss this item again at the next regular session meeting.

10. Update on minimum standards, discussion only

Chair Lauzer asked the Commission to consider selecting a separate meeting date and time to discuss minimum standards.

It was the consensus of the Commission to meet on Monday, March 18th at 5:00 p.m. to discuss minimum standards.

11. Discuss/consider user/tenant surveys, action if any

Chair Lauzer distributed a sample user survey for the Commission's consideration.

It was the consensus of the Commission to discuss the user/tenant surveys at the next regular session meeting. Chair Lauzer asked Commissioners to review the sample document and return their suggestions and questions directly to him so that he can compile the results prior to the next meeting.

12. Discuss/consider calendar of events, action if any

Chair Lauzer reported that the Executive Committee met and created a tentative calendar mirroring the calendar from last year.

Motion (Suave/Johns) to approve and adopt the annual calendar for 2013. Vote – unanimous. Motion carried.

13. Discuss/consider 100LL fuel farm project excess funds, action if any

Chair Lauzer reported that the Executive Committee discussed the \$4250 in excess funds from the MDOT fuel farm loan. It is the recommendation of the Executive Committee to return the funds to MDOT.

Motion (Meintz/Johns) to return the \$4250 in excess funds to the Menominee County Treasurer to return to MDOT. Vote – unanimous. Motion carried.

14. Executive/Finance Committee report

Chair Lauzer reported that the Executive Committee met, reviewed, and recommends approval of the January Financial Reports.

Motion (Sauve/Meintz) to approve the January Financial Reports, including payment of checks 12671 – 12689 for a total amount of \$65,114.42. Vote – unanimous. Motion carried.

15. Communications/correspondence

Commissioner Sauve read a letter written to Budweiser regarding participation at the Twin County Airport open house.

16. Dialog between Airport Manager and the TCAC

Airport Manager Tony Krysiak reported that business has been slow.

17. Dialog between airport users and the TCAC

None

18. Public comment – speakers will be limited to 5 minutes

None

19. Future agenda items

Recognition of James Furlong
EAA Young Eagles/Open House
Airport Survey

20. Schedule next meeting

The next meeting is scheduled for Tuesday, March 19th at 5:00 p.m.

21. Adjourn

Meeting adjourned at 6:02 p.m.

Respectfully submitted,
Gina K. Teeple
Marinette County Administrative Secretary

Date approved/corrected: March 19, 2013