

## MINUTES

**TWIN COUNTY AIRPORT COMMISSION  
2801 NORTH 22ND STREET  
MENOMINEE, MI 49858  
906-863-8408**

**Executive Committee Meeting, 2/15/2012 – 4:30 p.m.**

MEMBERS PRESENT: Jason Lauzer, Dale Berman, Nick Lakari  
MEMBERS EXCUSED: None  
OTHERS PRESENT: Airport Lineman Jeff LaFleur, Marinette County Administrative Secretary Gina Teeple, Peshtigo Times

**1. Call to order**

Chair Jason Lauzer called the meeting to order at 4:30 p.m.

**2. Pledge of Allegiance**

**3. Roll call**

**4. Approve/amend agenda**

Motion (Berman/Lakari) to approve the agenda. Vote – unanimous. Motion carried.

**5. Approve/amend minutes from November 30, 2011**

Motion (Lakari/Berman) to approve the minutes from November 30, 2011 as presented. Motion carried.

**6. Public comment – speakers will be limited to 5 minutes on agenda items only**

None

**7. Discuss/consider preparing an annual calendar, action if any**

The Committee discussed items to be placed on an annual calendar. It was the consensus of the Committee to present this information to the full Commission at their regular meeting (Exhibit A).

**8. Discuss/consider airport fees, action if any**

It was the consensus of the Committee to task the incoming Airport Manager with researching current fees at other comparable airports.

**9. Discuss/consider existing financial policies, action if any**

It was the consensus of the Committee to review the current financial policies and suggest changes at their next meeting.

**10. Discuss/consider previous month's financials, action if any**

The Committee reviewed the financial statements for period ending January 31, 2012.

**11. Public Comment**

Commissioner Berman discussed utilizing “Experience Works” program to take care of cutting the brush along the fence.

**12. Future agenda items**

Discuss existing financial policies

**13. Schedule next meeting**

The next meeting will take place on week prior to the March Regular Session meeting, date and time to be determined.

**14. Adjourn**

Motion (Lakari/Berman) to adjourn at 5:42 p.m. Vote – unanimous. Motion carried.

Respectfully submitted,  
Gina K. Teeple  
Marinette County Administrative Secretary

Date approved/corrected:

# Twin County Airport

## Annual Calendar of Duties and Events

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- Reorganization meeting January
- Appoint and organize committees January
- Set yearly calendar January
- Award bid for insurance renewal January
- Annual review of the By-Laws February
- Insurance renewal effective February 15<sup>th</sup>
- Airport Manager attends conference March
- Review airport fees March
- Executive Committee starts budget process April
- Present tentative budget to County Boards by June 1<sup>st</sup>
- Airport open house July
- Adopt budget September
- Young Eagles event September
- Airport Manager attends conference September
- Employee performance appraisals November
- Go out for bids on insurance renewal November
- Review and adopt 10 Year Capital Plan
- Review hangar leases