

MINUTES

**TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408**

Regular Session Commission Meeting, 11/30/2011 – 4:30 p.m.

MEMBERS PRESENT: Jim Pearson, Dale Berman, James Furlong, John Hartz, Nick Lakari, Ted Sauve
MEMBERS EXCUSED: None
OTHERS PRESENT: Airport Lineman Jeff LaFleur, Menominee County Administrator Brian Bousley, Marinette County Administrative Secretary Gina Teeple, Bay Cities Radio, Eagle Herald, Menominee County News, Peshtigo Times, Public Citizens

1. Call to order

Chair Pearson called the meeting to order at 4:30 p.m.

2. Pledge of Allegiance

3. Roll call

4. Approve/amend agenda

Motion (Sauve/Furlong) to approve the agenda. Vote – unanimous. Motion carried.

5. Approve/amend minutes of
October 24, 2011 Regular Session November 2, 2011 Special Session
October 31, 2011 Special Session November 10, 2011 Special Session

Motion (Lakari/Furlong) to approve the minutes of October 24, 2011, October 31, 2011, and November 2, 2011. Vote – unanimous. Motion carried.

Motion (Furlong/Sauve) to approve the minutes of November 10, 2011 with the addition of Commissioner Hartz' comments during the public comment section at the end of the meeting. Vote – unanimous. Motion carried.

6. Public Comment

Commissioner Sauve commented on the search for an airplane to display in front of the airport.

7. Discuss/consider recommendation from Personnel Committee for lineman position, action if any

Motion (Furlong/Berman) to extend a job offer to John Pope, contingent upon his successful completion of a background check, physical, and drug screen. Vote – unanimous. Motion carried.

8. Discuss/consider recommendation from the Personnel Committee for advertisement of the airport manager's position, action if any

Motion (Furlong/Berman) to move forward with advertisement for a part-time (20 hours per week) airport manager. Vote – unanimous. Motion carried.

9. Discuss/consider recommendation from the Personnel Committee to temporarily increase the lineman's compensation for performing the duties of the airport manager, action if any

Motion (Furlong/Sauve) to temporarily increase the lineman's compensation to that of the previous airport manager, effective November 10, 2011 until the date a new manager starts working. Vote – Hartz opposed. Motion carried.

10. Discuss/consider recommendation from Executive Committee to assign specific tasks to each commissioner during the personnel shortage, action if any

Chair Pearson asked commissioners to consider taking on specific tasks such as a review of airport bylaws and policies and procedures to identify discrepancies between the two, organization of the files on the airport's computer and in the main office, and information dissemination during the personnel shortage.

11. Discuss/consider the snowplow grant from MDOT Aero for contract signature, action if any

Motion (Furlong/Berman) to sign the contract to purchase the snowplow. Vote – unanimous. Motion carried.

12. Discuss/consider bids for fuel farm, action if any

Motion (Hartz/Furlong) to proceed with the Sparling bid for the fuel farm with the understanding that the cabinets will be built now and installed in the spring after the cement is poured. Vote – unanimous. Motion carried.

13. Discuss/consider requesting bids for the repair or replacement of damaged glass in the airport's front window, action if any

Motion (Sauve/Furlong) to obtain bids for repair or replacement of the damaged glass in the north window. Vote – unanimous. Motion carried.

14. Discuss/consider bid ad for airport insurance, action if any

Motion (Berman/Furlong) to obtain bids for airport insurance. Vote – unanimous. Motion carried.

Commissioner Furlong requested the commission explore ways to make the courtesy vehicle available for pilot use.

15. Communications/correspondence

- Estimate received from Esser Glass for replacement of the damaged glass in the north window

16. Dialog between airport users and the TCAC

None

17. Public comment

Penny Mullins from the Eagle Herald addressed the commission regarding organization and storage of airport documents.

18. Future agenda items

None

19. Schedule next meeting

Next meeting is scheduled for Thursday, December 22 at 4:00 p.m.

20. Adjourn

Motion (Hartz/Lakari) to adjourn at 5:49 p.m. Vote – unanimous. Motion carried.

Respectfully submitted,
Gina K. Teeple
Marinette County Administrative Secretary

Date approved/corrected: