

## MINUTES

**TWIN COUNTY AIRPORT COMMISSION  
2801 NORTH 22ND STREET  
MENOMINEE, MI 49858  
906-863-8408**

**Regular Session Meeting, 11/27/2012 – 4:30 p.m.**

MEMBERS PRESENT: Jason Lauzer , James Furlong, Nick Lakari, Jim Pearson, Ted Sauve  
MEMBERS EXCUSED: Dale Berman  
OTHERS PRESENT: Airport Manager Tony Krysiak, Airport Lineman Jeff LaFleur, Nancy Douglas

**1. Call to order**

Chair Lauzer called the meeting to order at 4:30 p.m.

**2. Pledge of Allegiance**

**3. Roll call**

Commissioner Berman excused.

**4. Approve/amend agenda**

Motion (Sauve/Pearson) to approve the agenda. Vote – unanimous. Motion carried.

**5. Approve/amend minutes of 9/18/2012, 10/16/2012, and 11/12/2012**

Motion (Pearson/Furlong) to approve the minutes of September 18, 2012. Vote – unanimous. Motion carried.

Motion (Sauve/Lakari) to approve the minutes of October 16, 2012. Vote – unanimous. Motion carried.

Motion (Furlong/Pearson) to approve the minutes of November 12, 2012. Vote – unanimous. Motion carried.

**6. Public comment**

None

**8. Discuss/consider proposed appraisal document, action if any**

Motion (Lakari/Pearson) to approve the airport staff appraisal document as presented. Vote – unanimous. Motion carried.

**9. Discuss/consider proposed airport fee schedule, action if any**

Commissioner Lakari reported that with the exception of the monthly rent in the large hanger, the rest of the fees are unchanged. Changes to the monthly rent in the large hanger would take effect January 1, 2013.

Motion (Sauve/Pearson) to approve the fee schedule as presented. Vote – unanimous. Motion carried.

**12. Discuss/consider new tug, action if any**

Airport Manager Tony Krysiak reported that he researched and found four companies that deal with ground service equipment.

Motion (Sauve/Pearson) to authorize Mr. Krysiak to gather information on tugs in order for the Commission to make a decision at their December meeting. Vote – Furlong opposed. Motion carried.

**13. Discuss/consider accepting collection of documents from 2012, action if any**

Mr. Lauzer explained that all documents were combined in one binder for ease of use. The Commission took no action on this item because the documents were approved separately,.

**14. Discuss/consider adding a benefit package summary to the Work Rules document approved in July, action if any**

Commissioner Lakari reported that the Personnel Committee is not ready to present a recommendation on this agenda item.

**16. Discuss/consider the Enstrom lease rate, action if any**

Chair Lauzer reported that the Executive Committee met with a representative of Enstrom. The lease is currently at 8 cents per square foot. Enstrom would like to increase it by 50% to 12 cents per square foot. The actual contract is due in 2018 – the entire contract will be negotiated at that time, not just lease. It is the recommendation of the Executive Committee to accept the increase to 12 cents.

Motion (Furlong/Sauve) to authorize Menominee County Prosecuting Attorney Dan Hass to draft an amendment to the current contract to be approved at the December Regular Session meeting. Vote – unanimous. Motion carried.

**18. Executive/Finance Committee report**

Chair Lauzer reported that the Executive Committee met, reviewed, and are recommending approval of the October Financial Reports.

Motion (Pearson/Lakari) to approve the October Financial Reports. Vote – unanimous. Motion carried.

**15. Discuss/consider administrative assistance from Marinette County, action if any**

Chair Lauzer reported that a letter was received from the Marinette County Administrator indicating that Administrative Secretary Gina Teeple will no longer be able to provide agendas or minutes for TCAC committee meetings. She will continue to support regular meetings. Menominee County Administrative Assistant Sherry Dupont will help with committee minutes and agendas.

**10. Discuss/consider the Grinsteiner lease agreement, action if any**

Chair Lauzer reported that the proposed lease agreement with the Grinsteiners was deferred to Explorer Solutions. Mr. Grinsteiner is not interested in working with Explorer Solutions. Chair Lauzer communicated to Mr. Grinsteiner that the Commission is still open to having his airplane in the hanger, just not in a long term lease situation.

**11. Discuss/consider use of a Limited Term Employee for carpenter expertise, action if any**

Consensus of the Commission to have Commissioner Sauve further explore the possibility of utilizing Limited Term Employees.

Commissioners Pearson and Furlong were excused from the meeting at 5:17 p.m. No longer quorum.

**11. Minimum Standards. Discussion only.**

Chair Lauzer reported that Attorney Hass is still reviewing the minimum standards documents.

**12. Executive/Finance Committee report**

Vice Chair Lakari reported that the Executive Committee met, reviewed the September financial statements, and is recommending them for approval.

Motion (Pearson/Furlong) to approve items 1-5 of the Executive/Finance Committee report. Vote – unanimous. Motion carried.

**7. Update on Explorer Solutions Phase II, discussion only**

Nancy Douglas reported the following goals based on the completion of the Phase I:

- Additional maintenance at the airport with rotary ring and fixed ring aircrafts
- Provide flight training and pilot school
- Support locally scheduled or semi-scheduled charter service

For Phase II the task force has met with Christian Perreault of Explorer Solutions to further discuss those ideas. Mr. Perreault is talking to local business and industry about their interest in the airport and the possibility of supporting future development as investors, developers, and/or users. He is also working on a study to get basic data as to whether or not there would be support for a charter service.

The next phase is to put together a larger group than previous task force.

**19. Communications/correspondence**

None

**20. Dialog between Airport Manager and the TCAC**

Mr. Krysiak discussed agenda items for the next Buildings and Grounds Committee meeting.

**15. Dialog between airport users and the TCAC**

None

**16. Public comment – speakers will be limited to 5 minutes**

None

**17. Future agenda items**

Enstrom Lease

Limited Term Employees  
Work Rules  
Buildings and Grounds Recommendations

**18. Schedule next meeting**

The next meeting is scheduled for Tuesday, December 18 at 4:30 p.m.

**19. Adjourn**

Meeting adjourned at 5:17 p.m.

Respectfully submitted,  
Gina K. Teeple  
Marinette County Administrative Secretary

Date approved/corrected: December 18, 2012