

MINUTES

TWIN COUNTY AIRPORT COMMISSION

2801 N. 22ND STREET
MENOMINEE, MI 49858
906-863-8408

REGULAR SESSION MEETING OCTOBER 15, 2013

MEMBERS PRESENT: Mary Johns, Nick Lakari, Jason Lauzer, Charlie Meintz, Chris Plutchak, and Ted Sauve
OTHERS PRESENT: Airport Manager Tony Krysiak, Wayne Beyer, Nancy Douglas and Ken Connors

1. Call to order

Jason Lauzer called the meeting to order at 5:00 pm

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Roll call

Roll call taken by Jason Lauzer.

4. Approve/amend agenda

Motion (Meintz/Lakari) to approve the agenda with the addition of Explorer Solutions update after public comment.

5. Approve/amend minutes of the September 17, 2013 regular session meeting

Correct Jason Lauzer's name on item 1, Call to Order.

Motion (Sauve/Johns) to approve the minutes of September 17, 2013 with corrections. Motion carried. No negative vote.

6. Public comment – speakers will be limited to 5 minutes on agenda items only

Comment on Minimum Standards: Will they still apply only to commercial interests, and will the people that are affected by it have a chance to review before being passed?

Jason responded by explaining that another meeting is intended specifically on minimum standards and no action will be taken tonight.

6a. Explorer Solutions Update – Nancy Douglas

They were here a month or two ago with a couple of companies, of which are still actively interested in the airport.

The charter service people were here last week, Wednesday. Met with a number of the Manufacturer's Assoc and have begun to generate some business. When they accrue 600 hours annually, they plan to place an airplane here and will be renting a hangar.

The charter services has a medical air transport team which has been set up to meet with the hospital.

Flight School – working on plan for a fixed and rotary winged flight school.

A helicopter trainer company has continued interest.

Four confirmed companies coming in November to look at the airport for various things.

7. Discuss/Consider approving Bylaw changes, action, if any

Changes to paying Menominee County volunteer \$25/meeting or \$50, if they are a chairperson (page 2).

MOTION (Meintz/Sauve) to approve and add this item to the agenda for next month's meeting. Motion carried. No negative vote.

8. Discuss/Consider Emergency & Security Plan, action, if any

Changes made to the Emergency Plan were presented.

Security Plan: Discussion regarding access to the gates due to security risks as well as the need for cameras and window stickers. The Airport Manager is to notify users/tenants of current and future changes to the security plan.

MOTION (Sauve/Johns) to approve the Emergency & Security Plan as presented, with the noted changes. Motion carried. Negative vote by Plutchak.

9. Discuss Consider Tenant Leases, action, if any

Item to be discussed at the next meeting. Jason will review with Attorney Dan Hass and bring back to the committee next month for discussion/action.

10. Discuss/Consider Minimum Standards, action, if any

Item to be discussed at a special meeting on November 13, 2013 at 4:30 pm.

Jason will forward the drafted document to the user's group and other users as well as Christian at Explorer's Solutions for comments.

11. Executive/Finance Committee report:

- A. Discuss/Consider Profit & Loss for September 2013, action if any
- B. Discuss/Consider Reconciliation Summaries for September 2013, action if any
- C. Discuss/Consider Vendor Balance for September 2013, action if any
- D. Discuss/Consider Customer Balance for September 2013, action if any
- E. Discuss/Consider Check Detail (#12833 - 12850) and in the amount of \$17,926.36 for September 2013, action if any
- F. Discuss/Consider Fuel Sales Report for September 2013, action if any
- G. Discuss/Consider airport traffic for September 2013, action if any

MOTION (Meintz/Plutchak) to accept check details #12833 through #12850 in the amount of \$17,926.36 for September 2013 and items A-G. Motion carried. No negative vote.

12. Communications/correspondence

None

13. Dialog between Airport Manager and the TCAC

Tony confirmed October 24, 2013 MAP meeting at 10:00 am. One of the items on the agenda is the Consultant Review Process, which was started today. Would like the project completed by the end of the year.

The taxi-lane was completed on Monday.

The fence is two to three days from completion. This completes phase three of the fence rehab which was started in 2006.

- 14. Dialog between airport users and the TCAC**
Wayne Beyer commented that the taxi-lane came out nice.
- 15. Public comment – speakers will be limited to 5 minutes**
None
- 16. Future agenda items**
Tenant Leases
Minimum Standards will be discussed at a special meeting
Bylaws
- 17. Schedule next meeting**
November 13, 2013 at 4:30 pm (Special Meeting)
November 19, 2013 at 5:00 pm (Regular Meeting)
- 18. Adjourn**
MOTION (Sauve/Johns) to adjourn at 6:52 pm. Motion carried. No negative vote.

Respectfully Submitted,
Jennifer Seguin
Marinette County Administrative Secretary

Date approved/corrected: