

MINUTES

**TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408**

Personnel Committee, 10/10/2012 - 4:00 p.m.

MEMBERS PRESENT: James Furlong, Nick Lakari, James Pearson
MEMBERS EXCUSED: None
OTHERS PRESENT: Airport Manager Tony Krysiak

1. Call to order

Chair Lakari called the meeting to order at 4:00 p.m.

2. Pledge of Allegiance

3. Roll call

4. Approve/amend agenda

Motion (Furlong/Pearson) to approve the agenda. Vote – unanimous. Motion carried.

5. Approve/amend minutes of August 29, 2012

Motion (Pearson/Furlong) to approve the minutes of August 29, 2012. Vote – unanimous. Motion carried.

6. Public comment – speakers will be limited to 5 minutes on agenda items only

Wayne Beyer, Menominee Township – Twin County Pilots' Association

7. Discuss/consider draft of appraisal document based on airport staff job descriptions, action if any

Commissioner Furlong distributed a drafted appraisal document and explained to the Committee how it was created and how it can be applied to various airport job descriptions.

8. Public comment

None

9. Future agenda items

Approve appraisal document
Employee probationary period
Compilation of documents

10. Schedule next meeting

The next meeting is scheduled for Tuesday, October 16th at 4:00 p.m.

11. Adjourn

Motion (Furlong/Pearson) to adjourn. Vote – unanimous. Motion carried.

Respectfully submitted,
Gina K. Teeple
Marinette County Administrative Secretary

Date approved/corrected: November 7, 2012